



School District of Beloit

CANDIDATE INSTRUCTIONS

The Board of Education is accepting applications for the vacancy on the School District of Beloit, Board of Education. Application materials are available to anyone wishing to apply for the board vacancy. To be eligible, a candidate must be:

- 1) eighteen years or older;
- 2) a resident of the district for at least 28 consecutive days prior to applying and
- 3) a citizen of the United States.

All application materials must be returned to the Board Secretary, Michelle Shope, **by 4:00 p.m. on Thursday, September 25, 2025.**

Candidates must complete and return:

- 1) Declaration of Candidacy by an Elector
- 2) School Board Applicant's Resume

All candidates will be contacted with the date, time and location of the vacancy interviews to be held by the Board of Education. The interviews will be conducted at a posted special board meeting.

Candidates who have questions may contact Michelle Shope, Board Secretary at 608-361-4180 or mshope@sdb.k12.wi.us. Forms are available on the board website at www.sdb.k12.wi.us or may be picked up at the Kolak Education Center, 1500 Fourth Street, at the main desk.

Candidate forms must be returned prior to the **4:00 p.m.** deadline of Thursday, September 25, 2025 to:

School District of Beloit
Kolak Education Center
Attn: Board Secretary
1500 Fourth Street
Beloit, WI 53511

OR

Emailed to Michelle Shope, Board Secretary
mshope@sdb.k12.wi.us