

**SPECIAL MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT OF BELOIT
June 12, 2018**

The Board of Education held a special board meeting on June 12, 2018 at the Kolak Education Center in Room 106. President Endres called the meeting to order at 5:05 p.m.

Members Present: Pam Charles, Shelly Cronin, Laurie Endres, Kris Klobucar, Wendy Sanchez and David Wilson. Member excused: Kyle Larsen. Also present: JoAnn Armstrong, Anthony Bonds, Anthony Bosco, Tracey Caradine, Emily Pelz, Roger Price, Sean Winters, and Darrell Williams.

Klobucar moved approval of the agenda. Seconded by Wilson. Motion carried unanimously of the members present.

Klobucar moved to convene the Board of Education into Closed Session pursuant to Section 19.85 (1)(a) of the Wisconsin Statute relative to deliberating concerning a case which may be the subject of any judicial or quasi-judicial trial or hearing. Seconded by Sanchez. Motion carried on a roll call vote 6-0.

Klobucar moved to reconvene to open session. Seconded by Sanchez. Motion carried unanimously of the members present.

Armstrong presented the budget adjustments indicating additional funding for grants in Fund 10 and a carryover for Fund 27 FlowThru for next year. She also explained that the other adjustments were for building or department transfers. Charles moved approval of the budget adjustments as presented in the purple packet of June 8, 2018. Seconded by Klobucar. Motion carried unanimously of the members present.

Charles moved approval of the request by Community Action to waive the rental fees of BMHS from June through August, 2018, the Stateline Aquatic Team to waive the rental fees of BMHS on June 23, 24, November 16, 17 and 18, 2018 and the request by the League of Women Voters, Justice Overcoming Borders and NAACP to waive the rental fees of Kolak on July 18, 2018. Seconded by Klobucar. Motion carried unanimously of the members present.

Anthony Bonds, Assistant Superintendent presented the staffing request for a Family and Consumer Education Teacher and a Mathematics teacher at the high school which were included in the projected 18-19 budget but inadvertently left of the list that was approved at the last meeting.

Charles moved approval of 1 FTE Family and Consumer Education teacher and 1 FTE Math teacher for BMHS. Seconded by Wilson. Motion carried unanimously of the members present.

Sean Winters, Director of Facility Services, is requesting an increase of 2.0 FTE for a district plumber and district electrician maintenance position to lower the cost of repair services from use of vendors. He will be offsetting the salaries for these positions with a budget decrease in his budget due to not having to call outside vendors for service.

Klobucar moved approval of an FTE for an electrician and an FTE for a plumber position. Seconded by Sanchez. Motion carried unanimously of the members present.

Klobucar moved approval of the job descriptions for plumber and electrician as presented in the purple packet of 6-8-12. Seconded by Charles. Motion carried unanimously of the members present.

Winters explained the need for a district van for the new courier and three vans for food service. Vans would be purchased out of food service funding and out of the Facilities budget. He did request an amendment to 6 vans with the addition of the two above approved positions (electrician and plumber). He shared the RFP information with the board members. There were three types of vans meeting the criteria. Bryden is his recommendation since it is a front wheel drive vehicle and the other two bids were rear wheel vehicle. It was clarified that the funding for the vans will be coming from the 17-18 budget.

Charles moved approval of Bryden Motors for the purchase of 6 vans at \$173,709.00. Seconded by Wilson. Charles amended the motion to read, approval of Bryden Motors for the purchase of six vans not to exceed \$173,709.00. Wilson accepted the friendly amendment. Motion carried unanimously of the members present.

Williams indicated that EAB had presented at an earlier meeting and he was now seeking approval of the proposal. Klobucar asked if Williams had asked Cabinet members about its use. He stated he did and that teachers were interested as well and it is used at UW-Whitewater and other institutions. Klobucar clarified if there was a specific project that the district would like to do. He stated that the project would be best practices for safety and security. Charles stated that she is not sold on this and feels that we have highly educated employees who can do research. She is not opposed to revisiting it in October after there is more information on the budget. Endres asked if it could be supported by existing PD monies as opposed to the unallocated funds in the budget. Sanchez clarified that everyone in the district would have access to this service.

Cronin moved approval of a one year membership to EAB Global using existing professional development budget monies with quarterly update reports provided to the board. Seconded by Sanchez. Motion carried 5-1 with Charles voting in the negative.

Board members discussed the NEOLA and WASB Policy Services that were presented at an earlier meeting. Klobucar shared information regarding NEOLA in terms of its use and concept. Shope and Price explained WASB process and the fact that the district is not using the Policy Resource Guide to its full potential. WASB has also offered to do training that the district never received. Board members decided to continue using the PRG with WASB, have a workshop training for Board and Cabinet members; and have Shope get pricing for WASB to review a series section of the board policies.

Roger Price, Consultant, presented updated job descriptions for the Executive Director of Business Services, Director of Finance and Director of Facilities. He shared a matrix of hierarchy and duties related to positions in the district. He shared a matrix for roles and responsibilities that helps to build the job description.

Klobucar moved approval of the updated job descriptions as presented for the Executive Director for Business Services, Director of Finance and Director of Facilities. Seconded by Sanchez. Motion carried unanimously of the members present.

Klobucar moved approval of closing the original posting and repost the position of the Executive Director of Business Services position with the new job description and proceed to fill the position. Seconded by Cronin. Motion carried unanimously of the members present.

Bonds gave an update on the high school principal hiring. He will be leading the process, which will be robust, which will be similar to the AD and Hackett principal hiring. He has had interest from staff, the business community, students and the community at large. Interviews will take place on June 20th. To date, there are 15 applicants for the principalship.

Bosco gave an update on the business services position hiring. He stated that there were 22 applicants on the original posting and only 8 had the licensing. He is planning to have a board member, facilities director, finance director, administrative assistant, himself, etc. He is open to community. Endres asked if he could reach out to the business community and invite 2-3 to participate.

Williams provided the plan for covering the PIO stating that he spoke with Ms. Thompson - Robin Bye and Ross Eberle will take the lead on Blackboard. School District and School Websites will be updated by the schools and Ms. Shope if needed. Media Inquiries are being handled by Ms. Francis and he will take the lead. If it is in a particular administrator's area, that administrator will handle. Matt Randall will continue to work with print material. Mr. Bonds will continue to work with TC Networks. Members asked about the newsletter and Dr. Williams stated that with school out for the summer there is some time before we need to continue newsletters.

Charles moved to reconvene the Board of Education into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering the employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, pursuant to Section 19.85(1)(f) of the Wisconsin State Statutes for the purposes of "considering financial, medial, social or personal histories or disciplinary data of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and Wisconsin State statues section 19.85(1)(g) for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Document alleging complaints of employment discrimination). Seconded by Cronin. Motion carried on a roll call vote 6-0.

Cronin moved to reconvene to open session. Seconded by Sanchez. Motion carried unanimously of the members present.

Charles moved approval of the personnel recommendations – Exhibit A with the exception of the EO salary reconfiguration and addendum. Seconded by Klobucar. Motion carried unanimously of the members present.

Cronin moved to direct district counsel to retain independent counsel to conduct an investigation into the employee discrimination complaint. Seconded by Sanchez. Motion carried unanimously of the members present.

Klobucar left the meeting at 8:41 p.m.

Winters explained the kitchen remodel is phase 2 of the renovation which entails the front half of the kitchen and the cafeteria area. He did state that the district went out for bid and only received one bid from Klobucar construction.

Cronin moved approval of Klobucar Construction for the high school kitchen remodel. Seconded by Sanchez. Motion carried unanimously of the members present.

Klobucar returned to the meeting at 8:46 p.m.

Endres tabled the BoardDocs proposal and the Leadership and Governance Training agenda items due to the late hour.

Endres appointed Charles for the Joint Review Board Committee meeting.

Klobucar moved to allow Kyle Larsen to attend the WASB Workshop on August 15th in Fennimore and to pay travel expenses including hotel for one night. Seconded by Sanchez. Motion carried unanimously of the members present.

Future items requested included compensation plan and the tuition reimbursement policy.

The meeting adjourned at 8:55 p.m.

Michelle Shope, Board Secretary

Approved at the Regular Board Meeting on June 26, 2018

Laurie Endres, President