



School District of Beloit

BOARD OF EDUCATION PURPLE PACKET – June 8, 2018

1. Events List
2. June Contract List
3. June Funding Report
4. Notice of Meeting
 - Special Board Meeting - Graduation, Saturday, June 9, 2018, 9:00 a.m., BMHS Fitness Center
 - (E)Quality Committee Meeting, Monday, June 11, 2018, 1:00 p.m., Superintendent's Office, Room 106
 - Special Board Meeting, Tuesday, June 12, 2018, 5:00 p.m., Superintendent's Office, Room 106

NOTES/UNDER SEPARATE COVER

- Links to school newsletters can be found on the Board of Education website on the lower right hand side.

FUTURE BOARD MEETINGS

Special Board Meeting, Tuesday, June 26, 2018, TBD, Superintendent's Office, Room 106

Board Business Meeting, Tuesday, June 26, 2018, 7:00 p.m., Superintendent's Office, Board Room

UPCOMING EVENTS

Date/Time	School	Event
June 9 10 a.m.	Beloit Memorial High School	<p>Annual Commencement Ceremony</p> <p>The class of 2018 will graduate at 10 a.m. on June 9, 2018 in the Jacobson Field. Rain location will be the Barkin Arena.</p>
June 13 11 – 1 p.m.	School District of Beloit	<p>Summer Food Program Kick-Off Event</p> <p>With summer right around the corner, it's time to think about keeping children healthy while school is out. The School District of Beloit has partnered with the U.S. Department of Agriculture to provide free meals to children during the summer. There are no income requirements and any child 18 and under may come to eat.</p> <p>There will be a kick-off event on Wednesday, June 13 from 11 a.m. – 1 p.m. at Beloit Memorial High School. There will be booths featuring our community partners, activities for the family, entertainment, raffle give-a-ways and FREE lunch.</p> <p>This summer, meals will be served at nearly twenty locations throughout the community. Schedules may vary at different locations. For a complete list, visit summerfoodbeloit.org. For more information, contact Jenny Miller at 608-361-4007.</p>
June 18	School District of Beloit	<p>First Day of Summer School</p> <p>See www.BeloitSchools.net/SummerSchool for more information</p>
July 26 6 – 8 p.m.	Cunningham Intermediate School	<p>Beyond Beautiful: Empowering Girls for Tomorrow featuring Dr. Jasmine Zapata</p> <p>This is a special evening for girls and their parents featuring motivational presentations, special performances, games and activities. Contact Devon LaRosa at dlarosa@sdb.k12.wi.us or Jessica Moehn at jmoehn@sdb.k12.wi.us</p>

School District of Beloit

Current Contracts

Company	Contract Info	Term	Term End Date	Notes
Nexus	Performance Contract Phase 6	1-2-17 until 1 year from the date of substantial completion	1 year after completion	
Nexus	Performance Contract Phase 7	5-23-17 until 1 year from the date of substantial completion	1 year after completion	
Beloit Health System	School Based Mental/Behavioral Health Services	8/15/17 until termination by either party	none	
BMO	Procurement Cards	1/25/05 until termination by either party	none	
H&R Block	Employer Solutions Promotion Tax Prep Discount Agreement	1/19/17 until termination by either party	none	
Classmunity	Software Service Agreement	1 year beginning 5/15/16 with renewals available	6/1/2018	
Boys & Girls Club	Before & After School Programs at Various Schools	Annual Renewal	6/6/2018	
Head Start	4K Program Agreement at Headstart Building	9/1/17 to 6/6/18 with renewals available	6/6/2018	
Head Start	Vendor Agreement for Meal Service	9/5/17 to 6/6/18	6/6/2018	
Hope Child & Family Counseling	Community Mental Health Supportive Services	2017-2018 school year	6/6/2018	
Beloit Turner School	Girls Soccer Co-Op	5/24/16 to 6/30/18	6/30/2018	
Head Start	Collaborative Programming Agreement	5/9/17 to 6/30/18	6/30/2018	
Tricor/Jeff Klett	Benefits Consultant	7/1/16 to 6/30/17 - extended 1 year 7/1/17 to 6/30/18	6/30/2018	
Richardson School	Tuition Services and Support for Special Needs Students	Individual contracts each year for students that attend	6/30/2018	
R&R Insurance	Insurance Agent	Annual Renewal	6/30/2018	
Roy Chapman Andrews Academy	Charter School	7/1/17 to 6/30/18	6/30/2018	
CESA 2	Administration, Deaf Hard Hearing, Educational Audiology, Professional Resource Center, Transition Advisory Network, Transition MECCA, Van Delivery Services	2017-2018 school year	6/30/2018	
AVID	College Readiness System Agreement	7/1/17 to 6/30/18	6/30/2018	
ABM	Custodial/Maintenance	7/1/13 to 6/30/18	6/30/2018	
Beloit Turner/Blackhawk/Clinton/Janesville/Milton/Monroe School Districts	Girls Hockey Co-Op	5/24/16 to 6/30/18	6/30/2018	
Beloit Turner/Clinton/Parkview/Brodhead/Delavan-Darien School Districts	Boys Hockey Co-Op	5/24/16 to 6/30/18	6/30/2018	
Blackhawk Bank	Banking Services	7/1/15 to 6/30/18	6/30/2018	
City of Beloit	School Resource Officers	8/1/14 to 6/30/18	6/30/2018	
UW Rock County	Dual Enrollment	2017-2018 school year	6/30/2018	
Blackhawk Technical College	Service Agreement	Annual Renewal	6/30/2018	
Second Harvest/Caritas	School Based Pantry at Merrill	2017-2018 school year	6/30/2018	
OfficePro	Paper	7/24/17 to 7/31/18	7/31/2018	
OfficeMax/OfficeDepot	Supplies	8/16/17 to 7/31/18	7/31/2018	
Daktronics	Scoreboard Service Agreement	8/12/15 to 8/11/18	8/11/2018	
WI Dept of Public Instruction	AmeriCorps Farm to School Host Site	8/15/17 to 8/14/18	8/14/2018	
ABC Supply	Advertising Agreement	8/18/17 to 8/17/18	8/17/2018	
American Fidelity	Voluntary Benefits	11/1/15 to 8/31/2018	8/31/2018	
HCC	Medical Stop Loss Reinsurance Carrier for Health Insurance	9/1/16 to 8/31/17 & Updated Contract for 9/1/17 to 8/31/18	8/31/2018	
Community Action Inc.	Lease Agreement	9/1/17 to 8/31/18	8/31/2018	
Madison National Life Insurance Services	Short Term Disability	10/1/17 to 9/1/18	9/1/2018	
Central Christian Church	Joint Use Green Space Agreement	1 year beginning 9/1/15 with 1 year auto renewals available	9/1/2018	
Horton Group	Virgin Pulse Program	10/1/17 to 9/30/18	9/30/2018	
WI Family Ties	Parent Peer Specialist Services	10/1/17 to 9/30/18	9/30/2018	
City of Beloit	Trash & Recycle Collection	10/28/13 to 10/26/18	10/26/2018	
Messiah Evangelical Lutheran Church	Parking Lot Use	11/1/13 to 10/31/18	10/31/2018	
TC Networks	Technology Services	7/1/13 to 6/30/18 - BOE approved extension to 12/31/18	12/31/2018	
American Deposit Management	Payment Solutions	3/21/18 to 3/21/19 with 2 successive 12 month period renewals	3/21/2019	
CESA 10	Technology Services	2018-2019 school year	6/7/2019	
Aramark	Food Service	7/1/13 to 6/30/18 - BOE & DPI approved extension to 6/30/19	6/30/2019	
Family Services of Southern WI/Northern IL	Youth 2 Youth 4 Change	9/1/17 to 6/30/19	6/30/2019	

Brother Dutton	Tenant-Lease Space for 4K Program	2017-2018 & 2018-2019 school years	6/30/2019	
Schenck SC	Audit Services	For Years Ended June 30, 2017, 2018 & 2019	6/30/2019	
City of Beloit	School Crossing Guards	7/1/16 to 6/30/19	6/30/2019	
City of Beloit	Truancy Intervention Coordinator	7/1/16 to 6/30/19	6/30/2019	
Apple	Equipment Lease	4 years beginning 5/17/13 - Last payment made 7/2016 (Apple Refresh) Amended lease 7/1/15 to 7/1/19	7/1/2019	
Culvers	Sign Advertising Partnership	8/1/14 to 7/31/19	7/31/2019	
Mid States Concrete	Sign Advertising Partnership	8/18/17 to 8/17/19	8/17/2019	
Delta Dental	Dental Insurance	9/1/16 to 8/31/19	8/31/2019	
Hendricks	Tenant-Lease Space at Eclipse for Auto Program	12/1/14 to 8/31/19	8/31/2019	
OptumRX PBM of WI	Pharmacy Benefit Management Services	2/1/17 to 8/31/19	8/31/2019	
Pepsi	Beverage Services & Sign Advertising Partnership	9/1/14 to 8/31/19	8/31/2019	
Prairie States	Third Party Administrator/Self Funded Insurance	9/9/16 to 8/31/19	8/31/2019	
Boardman & Clark LLP	Legal Services	2017 to 2019 with an option to renew for an additional 2 one-year renewals	12/31/2019	
Davis/Kuelthau	Legal Services	2017 to 2019 with an option to renew for an additional 2 one-year renewals	12/31/2019	
Buellow Vetter Buikema Olson & Vliet, LLC	Legal Services	2017 to 2019 with an option to renew for an additional 2 one-year renewals	12/31/2019	
Ricoh	Printing Equipment & Services	Amended contract 4/27/16 & expires 5/14/20	5/14/2020	
Ink Smart	Landlord-Rent Out 1008 Liberty Avenue	7/1/17 to 6/30/20	6/30/2020	
American Capital	Ricoh Lease Agreement	48 months beginning 8/1/16	8/1/2020	
Central Christian Church	Joint Use Driveway Agreement	5 years beginning 9/1/15	9/1/2020	
BSN Sports	Sports Equipment Purchase Agreement	1/1/18 to 12/31/20	12/31/2020	
Skyward	Hosted Software License Agreement	7/1/18 to 6/30/21	6/30/2021	
Blackboard	Web Manager Software and Services Agreement	4/1/18 to 6/30/21	6/30/2021	
Durham	Student Transportation Services	5 school years from 2016-2017 to 2020-2021	7/31/2021	
Ricoh	Paper Cut Printing Equipment and Service	5 year lease	6/30/2022	
Beloit Health System	Easement Agreement	10 years beginning 8/28/2014	8/28/2024	

June - 2018 - Committee Report

Grant Activity 7/1/17 - 6/30/18

Program	Funding Source	Amount Requested	School/ Contact	Date Submitted	Renewal/ New	Status	Purpose	Date Awarded	Award Amount	Date Declined
School Based Mental Health	Wis. Dept. of Public Instruction	\$75,000	KEC Emily Pelz	5/31/2018	New	Submitted	Funds will be used to hire a .40 Mental Health Navigator, subs and extra time for staff training. Efforts on student health needs will be collaborated with six local agencies.			
Transition Readiness	Wis. Dept. of Public Instruction	\$25,000 to \$100,000	KEC Emily Pelz	5/15/2018	New	Submitted	The grant will help identify and create competitive work opportunities for pupils with disabilities who are not currently being adequately served. Funds will support services for students, pupil transportation, and professional development for staff.			
ES3	Wis. Dept. of Public Instruction	\$25,000 Yr 1; \$20,000 Yr. 2; \$10,000 Yr 3	KEC Emily Pelz	4/27/2018	New	Not Awarded	Enhancing Sensory, Social and Emotional, and Self-Regulation Skills in Students with IEPs (ES3) will provide support outcomes for students with IEPs who require sensory, social and emotional, and self-regulation instruction and support.		0	5/4/2018
Aldi Smart Kids	Aldi	\$1,800.00	BMHS Carole Campbell	4/18/2018	New	Not Awarded	Hannah Filipiak, music, will use funds to coordinate a body mapping 6 hour clinic for students to learn proper posture and its importance in playing and singing.		0	6/5/2018
21st Century Community Learning Centers	Wis. Dept. of Public Instruction	\$955,000	Various	2/9/2018	New	Not Awarded	Funding will allow sites to provide before and afterschool academic enrichment, as well as a host of other services to students and their families. Sites applying for the five year funding are: Converse, Gaston, Hackett, Merrill, Robinson, Aldrich, BMHS		0	5/16/2018
Loads 2 Success Laundry Program	Green Bay Packers Foundation	\$4,500	BMHS Carole Campbell	12/5/2017	New	Awarded	Funds will be used for the Loads 2 Success Laundry Program with Lori Lange at the high school.	12/5/2017	\$4,500	
Target Field Trip Grant	Target	\$700	Gaston Brandye Hereford	12/5/2017	New	Awarded	A Target Field trip grant was awarded to Kristy Handrich at Gaston for her students to the Colored Sands Bird Banding Station and the Welty Environmental program at Nature at the Confluence.	12/5/2017	\$700	
Discretionary Grant	Stateline Community Foundation	\$1,000	KEC Jen Paepke	10/7/2017	New	Awarded	Grant Funds will be used for the Beloit SEED Project Cohort	10/26/2017	\$1,000.00	
Target Field Trip Grant	Target	\$970	Merrill Betsy Schroeder	10/1/20107	New	Not Awarded	Alyson Ryan is pursuing funds to take her kindergarten students to the Madison Children's Museum. Admissions and bussing will be covered. Notified by 12/15/17		0	12/5/2017

For Teachers Mini Grant	Stateline Community Foundation	\$200	Merrill Betsy Schroeder	10/2/2017	New	Awarded	Alyson Ryan would like to purchase a wireless speaker called Qball so even quiet students can be heard. Can be rolled and thrown without damage.	10/10/2017	\$200	
McDonald's Balanced Active Lifestyle	McDonald's	\$995	Merrill Betsy Schroeder	10/18/2017	New	Not Awarded	Jacob Traeger, phy ed teacher, would like to purchase 20 Drum kits he will use to engage students in fitness activities.		0	3/1/2018
Micro Grant	End Domestic Abuse Wisconsin	\$10,000	BMHS Carole Campbell	9/1/2017	New	Awarded	The grant funds will be used to further the student message of Accept, Include and Understand Me Project (#AIU Project). Budgeted items include conference attendance, billboards, tshirts and training materials.	9/15/2017	\$11,249.96	
4Q17 Traditional Grant	Meemic Foundation	\$200	Merrill Betsy Schroeder	10/2/2017	New	Not Awarded	A Qball wireless speaker will be purchased for the kindergarten classroom. It is a soft foam ball that contains a speaker that connects with any speaker system you have and can be thrown and rolled to allow for group and individual student input.		\$0.00	3/1/2018
3Q17 Traditional Grant	Meemic Foundation	\$300	Hackett Ryan McReynolds	9/11/2017	New	Not Awarded	Elise Grunder submitted an application that would allow her to purchase the following for a Discovery area in her classroom: Science Lab kit, magnetic building blocks, senses activity kit, bug counters, tornado tube		\$0.00	12/4/2017
3Q17 Traditional Grant	Meemic Foundation	\$200	Merrill Betsy Schroeder	9/27/2017	New	Not Awarded	Corey Hageman is applying for funds to purchase frames for student artwork representing each grade level K-3.		\$0.00	12/4/2017
3Q17 Traditional Grant	Meemic Foundation	\$383	Merrill Betsy Schroeder	8/11/2017	New	Not Awarded	Terri Gartland submitted an application for grant funds that will promote manners by the purchase of the book, Henry and His Manners and Manner's Doll set for 18 teachers at Merrill.		\$0.00	12/4/2017
Fuel Up to Play Grants	Fuel Up to Play	\$2,998	Hackett Sarah Cary	6/14/2017	New	Awarded	The grant has two components: Healthy Eating and Physical Activity. Funds will be used for healthy snacks and playground stencils as an alternative to playground equipment.	7/26/2017	\$500	

Prior Year Pending Applications 2016-2017

Dollar General Literacy Grants	Dollar General Literacy Foundation	\$4,000	Gaston Brandye Hereford	5/19/2017	New	Awarded	Sheila Chandler, reading support teacher at Gaston applied for funds to be used to purchase additional books to support classroom libraries targeting below level readers.	9/7/2017	\$2,500	
Visions for Learning	Ecolab	Grants ranging from \$138 to \$3,000	Various sites	5/30/2017	New	Awarded	See the attached awards totaling \$22,925.01	6/28/2017	\$22,925.01	
Estela and Raul Mora Award	First Book	\$1,000	Hackett Marcia Schwengels	5/17/2017	New	Not Awarded	Megan Hauri at Hackett applied for these funds to receive book credits. The books will support a Dia de los ninos celebration already held at Hackett.		\$0.00	10/1/2017

Back to School Grant - Classroom	Meemic Foundation	\$100	Hackett Marcia Schwengels	4/7/2017	New	Not Awarded	Jessica Brink submitted an application for classroom supplies for her speech language students. Will be notified by 7/7/17.		\$0.00	7/7/2017
Back to School Grant-School	Meemic Foundation	\$1,000	Hackett Marcia Schwengels	4/7/2017	New	Not Awarded	Jesssica Brink submitted a request that would fund books, videos, and posters that would enforce social skills for each classroom. Will be notified by 7/7/17		\$0.00	7/7/2017
District Innovation in Social and Emotional Learning (SEL)	Education First	\$25,000	KEC Emily Pelz	4/28/2017	New	Not Awarded	The funds will be used to help create the therapeutic classroom environment (furniture,paint, lighting), provide a personalized learning curriculum so that individual academic needs are met, purchase any additional screeners that may be needed and help fund additional staff support.		\$0.00	7/6/2017
Teacher Innovation in Social and Emotional Learning (SEL)	Education First	\$5,000	Hackett Marcia Schwengels	4/28/2017	New	Not Awarded	Funds will be used to pay for the Superflex and We Thinkers! (Volumes 1 & 2) curricula for teachers at Hackett. Children's books will also be purchased that teacher taught emotional responses.		\$0.00	7/6/2017
Teacher Innovation in Social and Emotional Learning (SEL)	Education First	\$5,000	Merrill Betsy Schroeder	4/28/2017	New	Not Awarded	If awarded, the grant will award Second Step Materials, external CD drives for DVD's and CD's for Second Step, training for teachers, materials, assemblies on SEL skills and subs for professional development.		\$0.00	7/6/2017
Alcohol and Other Drug Abuse	Wis. Dept. of Public Instruction	\$25,000	KEC Emily Pelz	4/21/2017	New	Awarded	Funds will be used to support AODA initiatives in the district; the grant does require a 20% match.	6/13/2017	\$25,000	
Education for Homeless Children and Youth (EHCY)	Wis. Dept. of Public Instruction	\$60,000 each (3) year	KEC Emily Pelz	4/14/2017	New	Awarded	The grant will provide funding for a three year period to support the needs of district McKinney Vento (homeless) students. Tentative use of funds include supporting district liaison and graduation coach positions.	7/13/2017	\$60,000	
Community Needs Grant	Stateline Community Foundation	\$3,326	BMHS Carole Campbell	3/10/2017	New	Not Awarded	Gary Stuedemann, Varsity Girls Basketball Interim Coach, applied for funds to provide a one day team building experience via a ropes course at Lutherdale.		\$0.00	8/1/2017
21s Century Community Learning Centers	Wis. Dept. of Public Instruction	\$80,000 to \$145,000 each year for five years (per awarded site)	Various	3/31/2017	New	Awarded	Funding will allow sites to provide before and afterschool academic enrichment, as well as a host of other services to students and their families. Sites applying for the five year funding are: Converse, Hackett, Robinson, Todd, Aldrich, McNeel, BMHS, and BLA. Todd and McNeel were awarded	6/23/2017	\$130,000 each per year/five years each	
Let's Play Grant	KaBOOM!	\$15,000	Cunningham Jennifer Fanning	TBD	New	Returned	Cunningham Intermediate School is pursuing grant funds for their playground; external matching funding is also being pursued.		\$0.00	7/5/2017
Total Submitted Proposals		\$1,052,446 (17/18)						Total Awarded	\$388,575	



NOTICE OF MEETING

SCHOOL DISTRICT OF BELOIT

**SPECIAL MEETING OF THE
BOARD OF EDUCATION**

Date: Saturday, June 9, 2018
Time: 9:00 a.m.
Location: Beloit Memorial High School
Fitness Center
1225 Fourth Street
Beloit, WI 53511

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the List of Graduates for the Class of 2018
4. Adjournment

Following adjournment, board members will attend the graduation ceremony.

Posted: June 7, 2018



NOTICE OF MEETING

SCHOOL DISTRICT OF BELOIT

(E)Quality Committee *this meeting is held in collaboration with
the NAACP Education Committee*

Date: Monday, June 11, 2018

Time: 1:00 p.m.

Location: Kolak Education Center-
(Superintendent's conference room)
1633 Keeler Ave
Beloit, WI 53511

AGENDA

- I. Call to Order
- II. Review of previous minutes
- III. SRO contract, Diversion project & Code of Conduct updates- Emily Pelz
- IV. Announcements
- V. Adjournment

Posted: June 8, 2018



NOTICE OF MEETING

SCHOOL DISTRICT OF BELOIT BOARD OF EDUCATION SPECIAL BOARD MEETING

Date: Tuesday, June 12, 2018
Time: 5:00 p.m.
Location: KOLAK EDUCATION CENTER
Room 106 Superintendent's Conference Room
1633 Keeler Avenue, Beloit, WI 53511

VISION: To be a school district of choice in the stateline community.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Students - *Build a school system of choice by improving student performance in a safe and diverse school atmosphere.*
 - 3.1. Review of Hearing Officer's Expulsion* (10 minutes)

*A motion may be made and a vote taken to convene the Board of Education into Closed Session pursuant to Section 19.85 (1)(a) of the Wisconsin Statutes relative to deliberating concerning a case which may be the subject of any judicial or quasi-judicial trial or hearing.
 - 3.2. The Board of Education may reconvene to Public Session in order to take any action, if necessary, on items discussed in closed session.
4. Fiscal - *Monitor taxpayer investments wisely to protect and provide resources to the schools to deliver a quality education while playing an important role in economic development.*
 - 4.1. Budget Adjustments (10 minutes)
 - 4.2. Waiver of Rental Fees – Community Action (3 minutes)
 - 4.3. Waiver of Rental Fees – Stateline Aquatic Team (3 minutes)
 - 4.4. Waiver of Rental Fees – League of Women Voters (3 minutes)
 - 4.5. Staffing Request for BMHS (2.0 FTE) (10 minutes)
 - 4.6. District Plumber and Electrician Positions (10 minutes)
 - 4.7. Approval of Purchase of District Vans (10 minutes)
 - 4.8. EAB Agreement (10 minutes)
 - 4.9. NEOLA/WASB Policy Services (10 minutes)
5. Staff - *Enhance the work environment so employees feel a sense of worth and value, encouraging others to join the district.*
 - 5.1. Position Description Approvals (20 minutes)
 - 5.2. Update on High School Principal and Business Services Positions/Hiring (10 minutes)
 - 5.3. Plan for Covering PIO Duties (10 minutes)
 - 5.4. Personnel Recommendations* (10 minutes)

*A motion **MAY** be made and a vote taken to convene the Board of Education into Closed Session pursuant to Section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering the employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

5.5. Complaint by Employee Against Board & Legal Updates on Cases/Potential Claims**

**A motion MAY be made to convene the Board of Education into closed session pursuant to Wisconsin State Statute Section 19.85(1)(f) for the purposes of “considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and Wisconsin Statutes Section 19.85(1)(g) for purposes of “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.”
(Document alleging complaints of employment discrimination)

5.6. The Board of Education may reconvene to Public Session in order to take any action, if necessary, on items discussed in closed session.

6. Infrastructure - *Improve and maintain district facilities to provide quality instructional spaces and safe environments that add value to the community as a whole.*

6.1. BMHS Kitchen Renovation (5 minutes)

7. Communication - *Leverage strategic communication tools to build and enhance relationships with all stakeholder groups, increase our presence in the community, and share our stories.*

7.1. Board Docs Proposal (15 minutes)

7.2. Leadership and Governance Training (15 minutes)

7.3. WASB Workshop Attendance (5 minutes)

7.4. City of Beloit – Joint Review Board Appointment (5 minutes)

8. Future Items for Discussion

9. Adjournment

Posted: June 8, 2018
REPOSTED: June 11, 2018



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Budget Adjustments

Which strategy in the Strategic Plan does this support? Finance

Your Name and Title: Roger Price, Consultant

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The Board to approve budget amendments made to date as listed in the attached document.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Changes have been made since the budget was adopted in October. These budget adjustments were made to adjust for revenue and expense budget amendments to be added into the budget.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

Per Wis. Stats. 65.90 (5), a district may not legally spend above appropriated amounts unless approved by a two-thirds vote of the school board. Any subsequent changes made by the school board to the adopted budget will be published in a notice of the budget change/amendment as required under state statutes.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Board of Education consideration and a fiscal note.)

MOTION: The Board of Education approves the budget adjustments as listed in the attached document.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds?

BUDGET LOCATION: All

FISCAL IMPACT: As described in the motion above.

2017-18 BUDGET - JUNE AMENDMENT

GENERAL FUND (FUND 10)		REVENUE	EXPENDITURE
	MAY ORIGINAL BUDGET	86,747,741	87,608,933
ADJUSTMENTS TO GRANTS			
Perkins		1,595	1,595
Title IV-A		21,973	21,973
	TOTAL	23,568	23,568
BUDGET REVISIONS			
Common School Funds		25,403	23,563
	TOTAL	25,403	23,563
	DIFFERENCE TOTAL	48,971	47,131
JUNE AMENDED BUDGET TOTALS		86,796,712	87,656,064

SPECIAL EDUCATION FUND (FUND 27)		REVENUE	EXPENDITURE
	MAY ORIGINAL BUDGET	14,444,725	14,444,725
ADJUSTMENTS TO GRANTS			
Flow Through		250,000	250,000
	DIFFERENCE TOTAL	250,000	250,000
JUNE AMENDED BUDGET TOTALS		14,694,725	14,694,725

	October 2017	December 2017	February 2018	June 2018	Difference
	Adopted	Amended Budget	Amended Budget	Amended Budget	
GENERAL FUND (FUND 10)					
100 Transfers-in	0.00	0.00	0.00	0.00	0.00
Local Sources					
210 Taxes	10,574,081.00	10,574,081.00	10,574,081.00	10,574,081.00	0.00
240 Payments for Services	63,244.00	63,244.00	63,244.00	63,244.00	0.00
260 Non-Capital Sales	0.00	0.00	0.00	0.00	0.00
270 School Activity Income	59,300.00	59,300.00	59,300.00	59,300.00	0.00
280 Interest on Investments	70,000.00	70,000.00	70,000.00	70,000.00	0.00
290 Other Revenue, Local Sources	150,683.00	159,191.00	159,191.00	159,191.00	0.00
Subtotal Local Sources	10,917,308.00	10,925,816.00	10,925,816.00	10,925,816.00	0.00
Other School Districts Within Wisconsin					
310 Transit of Aids	0.00	0.00	0.00	0.00	0.00
340 Payments for Services	1,099,000.00	1,102,800.00	1,102,800.00	1,102,800.00	0.00
380 Medical Service Reimbursements	0.00	0.00	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	1,099,000.00	1,102,800.00	1,102,800.00	1,102,800.00	0.00
Other School Districts Outside Wisconsin					
440 Payments for Services	0.00	0.00	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00	0.00	0.00
Intermediate Sources					
510 Transit of Aids	0.00	0.00	0.00	0.00	0.00
530 Payments for Services from CCDEB	0.00	0.00	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00	0.00	0.00
Subtotal Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources					
610 State Aid -- Categorical	481,224.00	481,224.00	481,224.00	506,627.00	25,403.00
620 State Aid -- General	61,653,496.00	61,633,852.00	61,633,852.00	61,633,852.00	0.00
630 DPI Special Project Grants	79,320.00	79,320.00	71,320.00	71,320.00	0.00
640 Payments for Services	0.00	0.00	0.00	0.00	0.00
650 SAGE	2,734,378.00	3,497,567.00	3,497,567.00	3,497,567.00	0.00
660 Other State Revenue Through Local Units	0.00	0.00	0.00	0.00	0.00
690 Other Revenue	3,312,568.00	3,312,568.00	3,312,568.00	3,312,568.00	0.00
Subtotal State Sources	68,260,986.00	69,004,531.00	68,996,531.00	69,021,934.00	25,403.00
Federal Sources					
710 Federal Aid - Categorical	307,316.00	307,316.00	307,316.00	308,911.00	1,595.00
720 Impact Aid	0.00	0.00	0.00	0.00	0.00
730 DPI Special Project Grants	1,144,253.00	1,350,459.00	1,367,555.00	1,389,528.00	21,973.00
750 IASA Grants	1,826,268.00	3,199,882.00	3,289,333.00	3,289,333.00	0.00
760 JTPA	0.00	0.00	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00	0.00	0.00
780 Other Federal Revenue Through State	500,000.00	500,000.00	500,000.00	500,000.00	0.00
790 Other Federal Revenue - Direct	40,000.00	40,000.00	40,000.00	40,000.00	0.00
Subtotal Federal Sources	3,817,837.00	5,397,657.00	5,504,204.00	5,527,772.00	23,568.00
Other Financing Sources					
850 Reorganization Settlement	0.00	0.00	0.00	0.00	0.00
860 Compensation, Fixed Assets	0.00	0.00	0.00	0.00	0.00
870 Long-Term Obligations	0.00	0.00	0.00	0.00	0.00
Subtotal Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Other Revenues					
960 Adjustments	0.00	0.00	0.00	0.00	0.00
970 Refund of Disbursement	85,000.00	85,000.00	85,000.00	85,000.00	0.00
980 Medical Service Reimbursement	3,000.00	3,000.00	3,000.00	3,000.00	0.00
990 Miscellaneous	40,390.00	130,390.00	130,390.00	130,390.00	0.00
Subtotal Other Revenues	128,390.00	218,390.00	218,390.00	218,390.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	84,223,521.00	86,649,194.00	86,747,741.00	86,796,712.00	48,971.00

	October 2017	December 2017	February 2018	June 2018	Difference
	Adopted	Adopted	Adopted	Adopted	
EXPENDITURES & OTHER FINANCING USES					
Instruction					
110 000 Undifferentiated Curriculum	18,171,459.00	19,044,483.00	19,100,450.00	18,999,649.00	(100,801.00)
120 000 Regular Curriculum	13,245,713.00	13,756,201.00	13,823,572.00	13,583,461.00	(240,111.00)
130 000 Vocational Curriculum	1,797,404.00	1,804,265.00	1,799,729.00	1,799,729.00	(4,536.00)
140 000 Physical Curriculum	1,950,668.00	1,950,668.00	1,950,668.00	1,954,280.00	3,612.00
160 000 Co-Curricular Activities	975,781.00	967,601.00	966,615.00	965,107.00	(1,508.00)
170 000 Other Special Needs	3,113,955.00	3,150,928.00	3,150,928.00	3,146,901.00	(4,027.00)
Subtotal Instruction	39,254,380.00	40,674,146.00	40,796,498.00	40,449,127.00	(347,371.00)
Support Sources					
210 000 Pupil Services	3,867,941.00	4,070,930.00	4,081,862.00	4,097,290.00	15,428.00
220 000 Instructional Staff Services	3,791,709.00	3,986,430.00	3,951,366.00	4,291,287.00	339,921.00
230 000 General Administration	1,235,260.00	1,235,260.00	1,235,260.00	1,237,541.00	2,281.00
240 000 School Building Administration	4,046,301.00	4,044,709.00	4,043,139.00	4,027,784.00	(15,355.00)
250 000 Business Administration	14,482,221.00	14,517,395.00	14,546,584.00	14,576,209.00	29,625.00
260 000 Central Services	2,398,777.00	2,398,777.00	2,397,484.00	2,449,278.00	51,794.00
270 000 Insurance & Judgments	503,971.00	503,971.00	503,971.00	503,971.00	0.00
280 000 Debt Services	1,030,859.00	1,030,859.00	1,030,859.00	1,030,859.00	0.00
290 000 Other Support Services	108,044.00	116,466.00	116,466.00	117,274.00	808.00
Subtotal Support Sources	31,465,083.00	31,904,796.00	31,906,991.00	32,331,493.00	424,502.00
Non-Program Transactions					
410 000 Inter-fund Transfers	9,190,956.00	9,190,956.00	9,190,956.00	9,190,956.00	0.00
430 000 Instructional Service Payments	5,509,395.00	5,536,650.00	5,536,650.00	5,506,650.00	(30,000.00)
490 000 Other Non-Program Transactions	203,838.00	203,838.00	177,838.00	177,838.00	0.00
Subtotal Non-Program Transactions	14,904,189.00	14,931,444.00	14,905,444.00	14,875,444.00	(30,000.00)
TOTAL EXPENDITURES & OTHER FINANCING USES	85,623,652.00	87,510,386.00	87,608,933.00	87,656,064.00	47,131.00

	October 2017	December 2017	February 2018	June 2018	Difference
SPECIAL PROJECT FUNDS (FUNDS 21, 23, 27, 29)					
TOTAL REVENUES & OTHER FINANCING SOURCES	14,444,725.00	14,444,725.00	14,444,725.00	14,694,725.00	250,000.00
100 000 Instruction	9,712,581.00	9,711,895.00	9,711,895.00	9,711,395.00	(500.00)
200 000 Support Services	4,161,045.00	4,161,731.00	4,091,731.00	4,225,461.00	133,730.00
400 000 Non-Program Transactions	571,099.00	571,099.00	641,099.00	757,869.00	14,053,626.00
TOTAL EXPENDITURES & OTHER FINANCING USES	14,444,725.00	14,444,725.00	14,444,725.00	14,694,725.00	14,186,856.00

	October 2017	December 2017	February 2018	June 2018	Difference
DEBT SERVICE FUND (FUNDS 38, 39)					
TOTAL REVENUES & OTHER FINANCING SOURCES	5,447,014.00	5,447,014.00	5,447,014.00	5,447,014.00	0.00
281 000 Long-Term Capital Debt	4,852,761.00	4,852,761.00	4,852,761.00	4,852,761.00	0.00
282 000 Refinancing	0.00	0.00	0.00	0.00	0.00
289 000 Other Long-Term General Obligation Debt	587,758.00	587,758.00	587,758.00	587,758.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	5,440,519.00	5,440,519.00	5,440,519.00	5,440,519.00	0.00

	October 2017	December 2017	February 2018	June 2018	Difference
FOOD SERVICE FUND (FUND 50)					
TOTAL REVENUES & OTHER FINANCING SOURCES	5,012,877.00	5,012,877.00	5,012,877.00	5,012,877.00	0.00
100 000 Instruction	0.00	0.00	0.00	0.00	0.00
200 000 Support Services	5,137,395.00	5,137,395.00	5,137,395.00	5,137,395.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	5,137,395.00	5,137,395.00	5,137,395.00	5,137,395.00	0.00

SCHOLARSHIP FUND (FUND 72)	October 2017	December 2017	February 2018	June 2018	Difference
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00
OBEB FUND (FUND 73)	October 2017	December 2017	February 2018	June 2018	Difference
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
200 000 Support Services	0.00	0.00	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00
PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 95, 99)	October 2017	December 2017	February 2018	June 2018	Difference
TOTAL REVENUES & OTHER FINANCING SOURCES	74,718.00	74,718.00	74,718.00	74,718.00	0.00
100 000 Instruction	64,001.00	64,001.00	64,001.00	64,001.00	0.00
200 000 Support Services	10,717.00	10,717.00	10,717.00	10,717.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	74,718.00	74,718.00	74,718.00	74,718.00	0.00



I. BASIC INFORMATION

Topic or Concern: Waiver of Rental Fees – Community Action

Which strategy in the Strategic Plan does this support?

Your Name and Title: Roger Price, Consultant

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The Board of Education approves all rental fee waivers.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Community Action is requesting a waiver of rental fees for their use of BMHS from June through August for basketball.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The rental fees requesting to be waived are \$75 per hour.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Board of Education consideration and a fiscal note.)

MOTION: The Board of Education approves/denies the request by Community Action to waive the rental fees of BMHS from June through August, 2018.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds?

BUDGET LOCATION:

FISCAL IMPACT: \$75 per hour

We will be hosting a Summer Basketball Tournament for at risk youth from the Merrill and Hackett communities. The tournament is for youth between the ages of 11-14, basically 7th-9th grades. The Tournament is absolutely free to the participants including each player will receive a T-Shirt and an award for their participation in the tournament. Our Goal is to provide team building, mentoring from adult coaches in a safe environment. Most if not all the parents of the youth cannot afford or have access to resources to provide structured activities for their children. This is our way of developing relationships to offer/introduce them to resources that can help their transition into High School.

We would really appreciate if the rental fee for the gymnasium could be waived to help us provide the youth with this opportunity.

Sincerely,
Erick Williams



I. BASIC INFORMATION

Topic or Concern: Waiver of Rental Fees – Stateline Aquatic Team

Which strategy in the Strategic Plan does this support?

Your Name and Title: Roger Price, Consultant

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The Board of Education approves all rental fee waivers.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

The Stateline Aquatic Team is requesting a waiver of rental fees for their use of BMHS on June 23, 24, and November 16, 17 & 18 for a swim meet.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The rental fees requesting to be waived are \$45 per hour.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Board of Education consideration and a fiscal note.)

MOTION: The Board of Education approves/denies the request by the Stateline Aquatic Team to waive the rental fees of BMHS on June 23, 24, November 16, 17 & 18, 2018.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds?

BUDGET LOCATION:

FISCAL IMPACT: \$45 per hour



June 6, 2018
Board of Education
School District of Beloit

Dear Board Members,

The Stateline Aquatic Team (STAT) is hosting a meet at Beloit Memorial High School on June 23 and 24, 2018. STAT is a Not for Profit Organization that has been serving the Stateline area for over 40 years. The purpose for hosting the meet is to 1.) help to utilize the pool and bring swimmers and their families to the Beloit area 2.) raise money to operate our year round swim team. STAT runs the meet while the Beloit TIDE team runs the concessions to help earn funds to support their team.

We would appreciate if the board would consider waiving or reducing the \$45 per hour rental fees for the pool.

Please feel free to contact me with questions via email at jcarabelli@swimstateline.com or on my cell at 815-621-9972.

For the Team,

John Carabelli
STAT – Treasurer
Assistant Coach
Official – AO2



I. BASIC INFORMATION

Topic or Concern: Waiver of Rental Fees – League of Women Voters

Which strategy in the Strategic Plan does this support?

Your Name and Title: Roger Price, Consultant

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The Board of Education approves all rental fee waivers.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

The League of Women Voters, Justice Overcoming Borders and NAACP is requesting a waiver of rental fees for their use of Kolak on July 18, 2018 for a community forum to interview candidates for the Rock County Sheriff.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The total rental fees requesting to be waived is \$50

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Board of Education consideration and a fiscal note.)

MOTION: The Board of Education approves/denies the request by League of Women Voters, Justice Overcoming Borders and NAACP to waive the rental fees of Kolak on July 18, 2018.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds?

BUDGET LOCATION:

FISCAL IMPACT: \$50

TO: Beloit Public Schools

FROM: League of Women Voters, Justice Overcoming Borders(JOB)& NAACP

DATE: June 5, 2018

RE: Reserve Board Room for July 18, 2018

The League of Women Voters, Justice Overcoming Borders(JOB) and the NAACP have requested to reserve the Board room for a community forum to interview the candidates for Rock County Sheriff. There are three candidates that have declared for this position.

We would also like the forum to be recorded. We plan to use the facility from 6:30- 8:30p.m. and would request a waiver of the rental fees for this important community event.

Please any one of the individuals listed below for any additional information. Thank you.

LWV, Bette Carr@bclwv2010@gmail.com 608/365-0089

JOB, Ruth Kolpack@kolpack@charter.net 608/362-7356

NAACP, Dorothy Harrell@drthyharrell@gmail.com 608/365-1881



School District of Beloit Board of Education Report

June 7, 2018

I. BASIC INFORMATION

Topic or Concern: Staffing Request for BHMS (2.0 FTE)

Which area(s) of the Strategic Plan does this support? Staff

Your Name and Title: Anthony Bonds, Asst. Superintendent, Teaching, Learning, Innovation

Others assisting you in the presentation: Tracey Caradine, Exec Director of Human Resources

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

1 FTE Family and Consumer Education Teacher and 1 FTE Mathematics Teacher are needed for high school scheduling and programming for students. Administration requests the approval of 1 FTE FACE teacher and 1 FTE Math teacher for BMHS.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Both positions are needed in order to support increased student interest in Family and Consumer Education courses and increased credit requirements in mathematics at BMHS.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

Without the additional FTE, student choice will be negatively impacted and class sizes will increase in other courses due to the reassignment of students.

D. What are your conclusions?

The 2 FTE were included in the budget projection for the 18-19 school year presented by Roger Price, Consultant.

MOTION: The administration recommends that the Board of Education approve 1 FTE FACE teacher and 1 FTE Math teacher for BMHS.

I propose using an existing budget

Long Term Committed Funds? Yes indefinite

BUDGET LOCATION: General Staffing Budget

FISCAL IMPACT: \$98,088 (\$49,044 average per teacher) for 2 FTE teachers not including benefits.



I. BASIC INFORMATION

Topic or Concern: District Plumber/Maintenance Position
District Electrician/Maintenance Position

Which area(s) of the Strategic Plan does this support? Infrastructure

Your Name and Title: Sean Winters, Director of Facilities

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Approval of increase for 2 FTE 1 Plumber/Maintenance, 1 Electrician/Maintenance

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

See attached job descriptions.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

To lower the cost of electrical and plumbing services.

D. What are your conclusions?

To approve the FTE Electrician and Plumber positions.

MOTION: The administration recommends that the Board of Education approve an FTE for an Electrician and an FTE for a Plumber position.

Please indicate if you are using an Existing Budget.

Long Term Committed Funds? Yes, indefinite.

BUDGET LOCATION: 810 Facilities

FISCAL IMPACT: Salaries approximately \$90,000 each. Monies in the Facilities budget will be reduced by the salary amount to cover the salary cost in the district salary budget.

School District of Beloit
Job Description
PLUMBER/MAINTENANCE POSITION

Job Summary:

The District Plumber/Maintenance Position is responsible for maintaining, installing, and repairing of the plumbing systems and facilities in the District to ensure a safe and proper learning environment for all students, staff, and the community.

Essential Job Functions:

1. Complies with all District safety requirements including the use of Personal Protective Equipment (PPE).
2. Works independently and is able to have flexible work hours based on District needs.
3. Maintains, installs, and repairs items such as but not limited to heating, air conditioning, plumbing, electrical, flooring, ceilings, wall coverings, and painting systems.
4. Performs all general maintenance operations on building systems, equipment, vehicles, furniture, instructional equipment, and buildings in general.
5. Monitors and adjusts all pneumatic/mechanical equipment, control gauges, distributor panels, valves, thermostats, diffusers, building automation scheduling, and other equipment necessary to provide a comfortable environment in the Districts' buildings.
6. Attends District required trainings, classes, and conferences to meet safety and operational compliances.
7. Performs preventative maintenance duties such as but not limited to changing filters, oiling, motors, replacing light fixtures, inspecting/adjusting belts and hoses, aligning shafts, and annual inspections based on manufacturer's specifications.
8. Operates and maintains ground equipment such as but not limited to mowers, tractors, trimmers, pruners, saws, snow blowers, salt spreaders, and plow vehicles.
9. Possesses thorough understanding of HVAC, electrical, plumbing, and building automation systems.
10. Works with blueprints, schematics and technical illustrations.
11. Maintains tools and equipment in safe working order.
12. Reports all unsafe/unhealthy conditions observed in or on the buildings and grounds of the District to his/her supervisor.
13. Perform all other maintenance related tasks assigned by his/her supervisor.
14. Must maintain and demonstrate behavior that is appropriate to work in a school environment at all times. This will include but not limited to: appropriate use of language, respect of property, concerns for others, and a willingness to assist when needed.

Other Duties

1. Must have proficient computer skills.
2. Welding, carpentry, masonry, cement work, and emergency response.
3. Assist in the maintenance and setup of District properties and events.
4. Substitute for a custodian as needed.
5. Must comply with rotating on call schedule.
6. All other duties assigned which relate to the functions of the District's needs.
7. Comply with all policies of the District including those in the District's Personnel Policy Handbook.

Education and/or Experience:

- High school diploma or equivalent.
- Journeyman certification for plumbing

Language Skills: Excellent communication skills and ability to follow written/verbal directions in order to work effectively with outside suppliers, community, parents, students, and staff. Can read and interpret documents such as safety rules, operating instructions, and procedure manuals. Must be able to read, document and report activities.

Major Competencies:

- Problem Solving/Analysis
- Technical Capacity
- Thoroughness
- Time Management
- Customer/Client Focus

Physical Requirements:

- Standing and walking for extended periods of time.
- Bending at the waist; pushing and pulling maintenance supplies and equipment; lifting and moving heavy objects.
- Reaching overhead, above the shoulders and horizontally.
- Climbing ladders, stairs, scaffolding, and ramps.
- Requires dexterity of hands and fingers to operate hand and power tools.

Environment: Educational facilities where active teaching and learning is occurring. Indoor and outdoor environment; driving a vehicle to conduct work; regular exposure to fumes, dust and odors; seasonal heat and cold or adverse weather conditions. Work will also be completed in confined spaces.

Valid Wisconsin Driver's License

Other Duties: Please note this job description is not designed to cover or contains a comprehensive listing of activities, duties or responsibilities and activities may change at any time with or without notice.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I have reviewed the above job description and analysis and understand the requirements, essential functions and duties of this position.

Print Name _____

Signature

Date

School District of Beloit

Job Description

ELECTRICIAN/MAINTENANCE POSITION

Job Summary:

The District Electrical/Maintenance Position is responsible for maintaining, installing, and repairing of the electrical and physical facilities in the District so they are safe and provide a proper learning environment for all students, staff, and the community.

Reports To:

Director of Facilities

Essential Job Functions:

1. Attend training, classes, and conferences as required to meet safety and operational compliances.
2. Comply with all District safety requirements.
3. Ability to work independently and have flexibility of work hours based on District needs.
4. Maintain, install, and repair items such as but not limited to heating, air conditioning, plumbing, electrical, flooring, ceilings, wall coverings, and painting systems.
5. Perform any and all general maintenance operations on building systems, equipment, vehicles, furniture, instructional equipment, and buildings in general.
6. Monitor and adjust all pneumatic/mechanical equipment, control gauges, distributor panels, valves, thermostats, diffusers, building automation scheduling, and other equipment necessary to provide a comfortable environment in the District's buildings.
7. Perform preventative maintenance duties such as but not limited to changing filters, oiling, motors, replacing light fixtures, inspecting/adjusting belts and hoses, aligning shafts, and annual inspections based on manufacturer's specifications.
8. Must be able to operate and maintain ground equipment such as but not limited to mowers, tractors, trimmers, pruners, saws, snow blowers, salt spreaders, and plow vehicles.
9. Must have thorough understanding of HVAC, electrical, plumbing, and building automation systems.
10. Ability to work with blueprints, schematics and technical illustrations.
11. Maintain tools and equipment to safe working order.
12. Report all unsafe/unhealthy conditions observed in or on the buildings and grounds of the District to his/her supervisor.
13. Perform all other maintenance related tasks assigned by his/her supervisor.
14. Complies with all District safety requirements including the use of Personal Protective Equipment (PPE).
15. Comply with the absence policy of the District.

Requirements of Essential Functions:

Constant 66-100% bending, pushing, pulling, lifting, walking, squatting, reaching, and stair climbing in order to perform essential job functions.

Lifting:	0-10 pounds	Constantly 66-100%
	11-50 pounds	Frequently 34-65%
	Over 50 pounds	Occasionally 1-33%

Shall be able to lift 50 pounds in a repetitive situation and work from a step ladder at a height of 10 feet. Possess the ability to work from all types of aerial lifts and scaffolding.

Marginal Job Functions:

1. Welding, carpentry, masonry, cement work, and emergency response
2. Assist in the maintenance and set up of District properties and events
3. Substitute for a custodian as needed
4. Must comply with rotating on call schedule
5. All other duties assigned which relate to the functions of the District's needs.

Job Qualifications:

1. High school diploma or equivalent.
2. Journeyman certification for electrical
3. Must have excellent communication skills and be able to follow written/verbal directions in order to work effectively with outside suppliers, community, parents, students, and staff. Must be able to document and report activities.
4. Ability to read and interpret documents such as safety rules, operating instructions, procedure manuals, and blue prints
5. Ability to operate and maintain hand tools, power tools, and job related equipment safely. Must be able to use appropriate personal protective equipment when necessary.
6. Must have proficient computer skills.
7. Must maintain and demonstrate behavior that is appropriate to work in a school environment at all times. This will include but not limited to: appropriate use of language, respect of property, concerns for others, and a willingness to assist when needed.
8. Ability to work independently in a variety of environmental situations that include but are not limited to inside of buildings, outside of buildings, confined spaces, and elevated work platforms.
9. Possess a valid driver's license.
10. Attend all required safety trainings.

Print Name_____

Signature

Date

ELECTRICAL**10E810-320-254391**

Fiscal Year	Budget	Activity	Unused Amount	Pct Used	Debit Amount	Credit Amount	Available Funds
2018-2019	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2017-2018	\$ 312,603.00	\$ 271,404.85	\$ 41,198.15	\$ 86.82	\$ 275,404.85	\$ 4,000.00	\$ 41,198.15
2016-2017	\$ 150,000.00	\$ 238,620.29	\$ (88,620.29)	\$ 159.08	\$ 240,752.14	\$ 2,131.85	\$ (88,620.29)
2015-2016	\$ 100,369.00	\$ 108,901.26	\$ (8,532.26)	\$ 108.50	\$ 110,209.07	\$ 1,307.81	\$ (8,532.26)
2014-2015	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
2013-2014	\$ 3,000.00	\$ 1,880.59	\$ 1,119.41	\$ 62.69	\$ 1,880.59	\$ -	\$ 1,119.41
2012-2013	\$ 35,711.00	\$ 35,710.79	\$ 0.21	\$ 100.00	\$ 35,710.79	\$ -	\$ 0.21
TOTAL	\$ 601,683.00	\$ 656,517.78	\$ (54,834.78)	\$ 517.09	\$ 663,957.44	\$ 7,439.66	\$ (54,834.78)

MONONA PLUMBING

Year	Payments	Purchases	Discounts	Encumbered
2017-2018	\$ 53,147.48	\$ 36,932.64		0
2016-2017	\$ 2,903.04	\$ 19,117.88		0
2014-2015	\$ 238.00	\$ 238.00		0



I. BASIC INFORMATION

Topic or Concern: Approval of Purchase of District Vans

Which area(s) of the Strategic Plan does this support? Infrastructure

Your Name and Title: Wendy Sanchez, Infrastructure Chair

Others assisting you in the presentation: Sean Winters, Director of Facilities

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Approval of 4 vans, 1 District and 3 Food Service vans

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Bids coming in 6/6/18

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

To approve the purchase of 4 vans 1 District and 4 food service.

D. What are your conclusions?

The Courier van will be used to bring deposits to bank and mail between District buildings.

MOTION: The Infrastructure Committee recommends that the Board of Education approve Bryden Motors for the purchase of 4 vans at \$28,951.50 each, one for the courier and three for Food Service.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List: Existing Budget

Long Term Committed Funds? No

BUDGET LOCATION: Fund 50 and Facilities 810

FISCAL IMPACT: \$28,951.50 each van (x 4 vans)

Money for Courier van will be out of 810 (Facilities). Money for Food Services vans will be 75% from Fund 50 and 25% from 810 (Facilities) due to District use by Maintenance.



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Education Access Board (EAB) Agreement

Which area(s) of the Strategic Plan does this support? Staff/Student/Communication

Your Name and Title: Darrell L. Williams, Ph.D., Interim Superintendent

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The board members heard a presentation last month from EAB representatives and now need to determine if they would like to enter into an agreement with EAB for their services.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Board members received information last month with all of the services that could be provided. Please also see the attached agreement.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The administration believes that EAB provides timely researched based products that our district could use to improve academic achievement and other areas of need.

D. What are your conclusions?

MOTION: The administration recommends that the Board of Education approve the EAB proposal for the upcoming 2018-2019 school year.

I propose using placement on the Budget Priority list

Long Term Committed Funds? Yes, 2 years and evaluate use of the products

BUDGET LOCATION: 801 Superintendent

FISCAL IMPACT: See EAB agreement



2445 M Street NW | Washington DC 20037
P 202.266.5600 | F 202.266.5700 | eab.com

May 18, 2018

Dr. Darrell Williams
Interim Superintendent
School District of Beloit
1633 Keeler Avenue
Beloit, WI 53511-4713

Re: Letter of Agreement (LOA): District Leadership Forum

Dear Darrell Williams:

Thank you again for the time you have afforded us to evaluate the District Leadership Forum membership (the “**Membership**”). EAB Global, Inc. (“**EAB**” or “**we**”) is excited about the opportunity to work with School District of Beloit (“**Member**” or “**you**”) and is submitting this LOA for your signature to enroll you as a member of the Membership.

I. Terms of Coverage

Under the terms of this LOA, EAB will provide to Member the services described in this LOA and in the ***Scope of Services*** attached to this LOA.

II. Terms of Enrollment

The term of the Membership will be as set forth in the table below (as may be extended, the “**Membership Term**” and each year therein, a “**Year**”). In addition, the Standard Terms of Membership available at <http://www.eab.com/standardterms/pdf> and incorporated herein by reference are applicable to the Membership. The Membership covers only the following educational facilities:

School District of Beloit

A. Term & Scope of Agreement

	Start Date	End Date
District Leadership Forum	June 15, 2018	August 31, 2021

B. Financial Terms

You agree to pay the preferred fees described below through the Membership Term.

Annual Membership Fees

Membership Term	Membership	Membership Fees
June 15, 2018 - August 31, 2018	District Leadership Forum	waived



September 1, 2018 - August 31, 2019	District Leadership Forum	\$21,500
September 1, 2019 - August 31, 2020	District Leadership Forum	\$22,575
September 1, 2020 - August 31, 2021	District Leadership Forum	\$23,704


You will pay the annual Membership fees on the start date of each Year of the Membership Term. We will also invoice an additional \$1,500 in each Year of the Membership Term for each Membership to offset our travel and other similar administrative expenses.

Member may elect to discontinue the District Leadership Forum Membership to be effective on August 31, 2019 (the "**Early Termination Date**"). In such event, Member must provide written notice of its intent to terminate the District Leadership Forum Membership no fewer than 90 days prior to the Early Termination Date, in which case services will cease on the Early Termination Date. Member will not owe the annual Membership fee for the District Leadership Forum Membership for the period after the Early Termination Date. Member and EAB shall be released from their obligations under this LOA with respect to the District Leadership Forum Membership as of such Early Termination Date, provided that all fees for the period prior to the Early Termination Date with respect to the District Leadership Forum Membership shall be due and owing if not previously paid. If you do not provide such notification, your enrollment in the District Leadership Forum Membership will continue in accordance with the terms of this LOA.

III. Enrollment

To initiate the Membership under the terms of this LOA, please return a complete, signed copy of this LOA to Matthew Feger at mfeger@eab.com. If you do not return a signed copy of this LOA by **June 15, 2018**, the fees set forth above are subject to change.

EAB Global, Inc.:

Signature: 
Name: Jessica Harris
Title: Vice President, Accounting
Date: 5/31/2018

School District of Beloit:

Signature: _____
Name: _____
Title: _____
Date: _____



District Leadership Forum

Summary of Services

The District Leadership Forum provides district leaders and their staff innovative solutions to their biggest strategic and management challenges. From helping to educate key stakeholders across the district to accelerating consensus to supporting implementation of breakthrough ideas, the District Leadership Forum aims to achieve a tangible impact for every member it serves.

Membership Services

District Leadership Forum Membership includes complete, unlimited access to the services listed below:

Strategy and Best Practice Research Studies—Comprehensive reports containing detailed profiles of dozens of innovative practices and strategies, implementation road maps, and advice. Member organizations have unlimited access to studies.

Executive Briefings—Condensed studies meant for broad distribution to key leadership constituencies at member districts. Briefings will be available in unlimited quantity.

Annual Superintendent Roundtable—Two half-day sessions designed for Forum staff to present the major research findings from the year and facilitate discussion amongst superintendents on how to introduce these ideas to their own districts. Held several times throughout the year.

District Leadership Summit—Typically, a one-day session for district leaders to review our research on selected hot topics from the current year's research and to network with peers.

On-Demand Research—Members may assign our staff short-answer research projects on topics of interest to their districts. Members may request as many projects as they like across the year, though the Forum requires that members allow us to complete a project before assigning the next.

Dedicated Advisor—Each member is assigned a Dedicated Advisor who serves as a primary point of contact and oversees ongoing value delivery. Your Dedicated Advisor will help you navigate EAB resources and achieve your goals for Membership.

Access to Our Experts—Forum research staff is available for unlimited telephone consultations on the terrains covered in our reports, providing hands-on support for implementation and troubleshooting. Researcher time is available at no additional cost.

Annual Webinar Series—Hour-long educational intensives facilitated by Forum staff to provide discussion and implementation support on District Leadership Forum research, without the burden of travel. Webinars are open to all staff at member districts.

Private Webinars—Customized educational intensives for Forum members on any best practice study, research topic, or implementation challenge.

The District Onsite—Once each Membership Year, a senior Forum staff will travel to the Member's district to present Forum research or facilitate discussion on a particular topic or terrain to the audience of your choosing.

Online Research Database—Dedicated website for members, providing full access to all District Leadership Forum research as well EAB's online archive of the more than 50 best practice studies, 2,100 research briefs, 100+ webconferences, and dozens of toolkits we have completed for postsecondary institutions.





School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: NEOLA and WASB Policy Services

Which area(s) of the Strategic Plan does this support? Communication

Your Name and Title: Laurie Endres, Board President

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The board members heard presentations last month from NEOLA and WASB representatives on policy services they each offer. The Board now needs to decide if it is going to utilize one of these services.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Both companies will be compatible with Board Docs and both offer similar services. The district already subscribes to the WASB Policy Resources Guide and is in year one of a three year contract.

Following the board meeting last month, Dan Mallin reached out to Board Secretary, Michelle Shope and indicated that the district does not appear to be utilizing the PRG to its full capacity and he would be willing to do additional training if necessary and also showed her some areas on the WASB website that are resources for additional information. He also stated that it is possible to assign administrative owners to policies based on their area of responsibility to policies. Additionally, it is possible to tag our current policies to the WASB policies which will flag our policies when revisions are being made on WASB's end. He did also state that some districts do choose to use both NEOLA and WASB PRG, but it is not necessary.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The district is already committed for another two years to WASB's PRG contractually and using NEOLA at this time would incur additional expense.

D. What are your conclusions?

MOTION: To be determined by the Board.

I propose using existing budget

Long Term Committed Funds? 2 years

BUDGET LOCATION: 801 Board of Education

FISCAL IMPACT: No additional impact if stay with WASB PRG – additional impact if add NEOLA



I. BASIC INFORMATION

Topic or Concern: Position Descriptions

Which strategy in the Strategic Plan does this support?

Your Name and Title: Roger Price, Consultant

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

To update the job descriptions for the Executive Director of Business Services, Director of Finance and Director of Facilities. Seek authorization to post the position of Executive Director of Business Services. Discuss steps to review compensation for these 3 positions.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

See attached job descriptions.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

These positions are being updated as an offshoot of the roles and responsibilities study. Additional updates of position descriptions will be developed as the project continues.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Board of Education consideration and a fiscal note.)

MOTION: The Board of Education approves the updated job descriptions as presented for the Executive Director of Business Services, Director of Finance and Director of Facilities.

The Board of Education approves the posting of the position of Executive Director of Business Services.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds?

BUDGET LOCATION:

FISCAL IMPACT:



Executive Director Business Services

Position Description

Qualifications:

- A. Commitment to high professional standards and ethics.
- B. Master's Degree preferred
- C. Appropriate Wisconsin Department of Public Instruction license 08-Business Manager (or willing to obtain)
- D. Designation as a Certified Public Accountant, Certified Management Accountant or equivalent credential preferred.
- E. Strong technology skills (spreadsheets, word processing, web-based programs such as Skyward, etc.)
- F. Strong organizational skills
- G. Good oral and written communication skills
- H. Good interpersonal skills and the ability to work with a variety of people (Board, administration, coworkers, teachers, support staff, etc.)
- I. Effective public relations skills
- J. Strong Analytical Skills
- K. Supervisory experience.

Reports to and Evaluated by: District Administrator

Job Goal: Administer business affairs of the District to provide the best possible educational services with the financial resources available. Manage Financial Services, Budget and Management, Purchasing, Technology Services, Building Services, Risk Management, Transportation and Food Services functions.

Performance Responsibilities:

Essential Duties include the following:

Serve as the Chief Financial Officer for the district

Supervise and/or manage all financial matters of the District

Financial Planning & Budget Management

- A. Works with District Administrator to develop budget calendar.
- B. Prepares and oversees annual District budget.
- C. Assures sufficient cash is available to meet district financial obligations.
- D. Assure availability of finance resources and service as needed.
- E. Develops long-range capital budgets.
- F. Advises Board on the short-term and long-term fiscal implications of budget decisions and recognizes and explains internal and external influences on the budget
- G. Presents budget at Annual Meeting.

- H. Prepares reports to the District Administrator and Board concerning the status of all District budget accounts.
- I. Uses multiple approaches to determine reliable enrollment and personnel projections
- J. Applies the legal requirements for budget adoption
- K. Communicates the relationship between programs, revenues, and appropriations of the school district to the stakeholders
- L. Develops multi-year budgets that serve as a communications tool for the stakeholders
- M. Develops a financial model to monitor a school district's financial health
- N. Analyzes comparable data of other school districts.

Financial Services

Supervise and/or manage Payroll Management, Accounting & Reporting, Accounts Payable and Accounts Receivable, Federal and State Grants Accounting

Auditing

- A. Securing an external auditor

Insurance and Risk Management

- A. Ensures that a comprehensive risk management program is in place that addresses safety and security
- B. Assesses risk management programs and recommends changes consistent with district needs
- C. Directs the process of selecting/employing an insurance consultant or risk manager
- D. Adheres to legal requirements for insurance coverage.
- E. Administer the District's property and casualty insurance program.
- F. Establish procedure to monitor claims and injuries.

Purchasing and Materials Management

- A. Develops and implements an integrated purchasing process that complies with all government regulations
- B. Adheres to a strict code of purchasing and procurement ethics
- C. Administer District purchasing program to assure materials are ordered, placed in service, and paid for in accordance with Board policy (e.g. – requisitions, purchase orders, etc.).
- D. Develops and implements a program for the effective current and long-range acquisition, maintenance, repair of equipment
- E. Prepare and/or supervise preparation of bids and specifications as needed.
- F. Develops and implements a system for the proper valuation, classification, and depreciation of fixed assets
- G. Develops and implements a system to adequately control and account for capital assets.

Cash Management, Investments, and Debt Management

Supervise and/or manage

- A. Administer District's investment program,

- B. Administer short-term and long-term debt, in accordance with board and state/federal regulations.
- C. With District Administrator recommends professional advisors/contractors such as bond counsel, rating agencies, financial advisors, and underwriters
- D. Develops and recommends investment policies to include investment objectives such as maximizing investment income and preserving the investment principal
- E. Develops specifications for the selection of banking and other financial services
- F. Applies various methods of cash forecasting
- G. Applies appropriate types of short-term debt financing instruments available to school districts
- H. Analyzes the legal constraints and methods of issuing long-term general obligation bonds, including the bond rating process and the role of the bonding attorney and rating services
- I. Analyzes the implications of arbitrage rules that may apply to the issuance of long-term general obligation bonds; provide for arbitrage payable when appropriate
- J. Prepares a cash flow analysis, including a fund balance report, for the board of education

Auxiliary Services

Insurance & Risk Management

- A. Determine risk management needs of the district
- B. Employ insurance consultant to assist the district in risk management needs
- C. Maintain and update the implementation of a district-wide safety program
- D. Maintain district-wide security and emergency management plan
- E. Coordinate district security operations, when applicable
- F. Adhere to legal requirement for insurance coverage
- G. Maintain district's property and liability, fleet, loss, errors and omissions, unemployment, workers' compensation and student accident insurance
- H. Assess current insurance coverage and recommend any changes consistent with district needs
- I. File insurance claims when appropriate

Transportation

- A. Monitor the student transportation program for its safety, security, and efficiency and adjust as needed
- B. Ensure a comprehensive plan is in place that includes an analysis of what transportation requirements are and the basic features of a system to provide pupil transportation, and where appropriate
- C. Develop and maintain open and clear lines of communication with parents, staff, Administration, state/provincial legislatures, and the public for conveying the responsibilities, needs, and expectations of all stakeholders
- D. Administer and monitor student transportation program that adheres to all legal requirements and adjust as needed
- E. Ensure (where appropriate) an efficient and comprehensive routing system is developed and maintained

Food Services

- A. Administer and monitor food Services operations and adjust as needed

- B. Establish procedures for the implementation and operation of the food Services program
- C. Adhere to the legal requirements, including local and national government guidelines of the food Services program
- D. Ensure the management systems for tracking meals and inventories are in place and identify participant status
- E. Ensure compliance with required nutritional value is in place
- F. Analyze the methods available for providing food Services and identify and recommend the most beneficial methods for a given situation (i.e. Ala carte, etc.)
- G. Interface with nutrition and regulatory agencies relative to planning, conduct, and reporting of catering Services programs within the school
- H. Ensure effective cash handling procedures and internal controls
- I. Manage and control inventories and procurement

Other Services

- A. Manage printing /copying operations, as appropriate
- B. Maintain textbook inventories as required by state law, when applicable

Facilities Operations & Management

Supervise and/or manage all facility related matters of the District

- A. Facilities Planning, Construction & Management
- B. Facilities Operations

Performs related duties as assigned by the District Administrator in accordance with District policies and practices.

Professional Responsibilities

- A. Applies the highest values and ethical standards as they relate to the entire profession of school business administration
- B. Protects all stakeholders' interests with respect to financial integrity
- C. Maintains records as required by law, District policy, and administrative regulations.
- D. Assists in upholding and enforcing school rules and administrative regulations.
- E. Attends and participates in faculty, department, and/or District meetings as needed/requested.
- F. Works to establish and maintain open lines of communication with staff members, and business related contacts.
- G. Delegates and assigns responsibilities to staff and applies basic concepts of organizational development
- H. Establishes and maintains cooperative professional relations with others.
- I. Participates in professional growth activities.
- J. Read and stay abreast of current topics in the fields of business and education.

Physical Requirements: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job

and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

- A. Use strength to lift items needed to perform the functions of the job.
- B. Sit, stand and walk for required periods of time.
- C. Use close vision, peripheral vision, and depth perception.
- D. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
- E. Reach with hands and arms and use hands and fingers to handle objects and operate tools, instructional technologies (such as a computer, SMART Board, etc.) and/or controls.



Director Financial Services

Position Description

Qualifications:

- A. Commitment to high professional standards and ethics.
- B. Bachelor's Degree in finance related field of study.
- C. Strong technology skills (spreadsheets, word processing, web-based programs such as Skyward, etc.)
- D. Strong organizational skills
- E. Good oral and written communication skills
- F. Good interpersonal skills and the ability to work with a variety of people (Board, administration, coworkers, teachers, support staff, etc.)
- G. Effective public relations skills
- H. Supervisory experience.

Reports to and Evaluated by: Executive Director Business Services

Job Goal: Administers business affairs of the District to provide the best possible educational services with the financial resources available, to manage financial matters of the District, and oversight in the areas of payroll, and financial services.

Performance Responsibilities:

Essential Duties include the following:

Payroll Management

- A. Learn, maintain, evaluate and update payroll system
- B. Develop a schedule of salary payments and process payroll accordingly,
- C. Communicate payroll information to staff
- D. Prepare payroll deductions and corresponding deposits and reports in a timely manner and in accordance with legal and regulatory requirements such as TSAs, Section 125 plans, state and federal taxes and Wisconsin Retirement
- E. Ensure compliance with all payroll laws and regulations
- F. Maintain salary, leave and absence data
- G. Assist in the settlement of base wages with groups, such as teachers and support staff
- H. Coordinates the development and management of an appropriate personnel database to provide seamless integration with payroll and other school district functions
- I. Manages and continually evaluates the effectiveness of the school district's payroll operations
- J. Supervise payroll, employee attendance tracking, employee benefit programs, and personnel administration procedures

- K. Maintains accurate records of personnel information (including, but not limited to, absences and leaves)

Financial Services

Financial Planning & Budget Management

- A. Works with Executive Director Business Services on all aspects of budget development.

Accounting & Reporting

- A. Reviews, revises, and administers policies and procedures governing financial guidelines.
- B. Establishes and verifies compliance with finance-related legal and contractual provisions.
- C. Provide information to the Executive Director Business Services and Board on matters that will affect business operations of the District.
- D. Monitor and report on state and federal legislation that will affect resources of the District.
- E. Prepares, analyzes, and reports financial statements and supporting discussion documents to the Executive Director Business Services and Board of Education throughout the fiscal year.
- F. Complete and/or supervise the completion and submission of local, state and federal financial reports required for the District.
- G. Provide for internal controls and audits to financial records and procedures.
- H. Utilize Wisconsin Uniform Financial Accounting Requirements (WUFAR) as the financial accounting system for the school district
- I. Require that the accounting procedures comply with the requirements of the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB)
- J. Maintain an effective system of internal controls
- K. Recognize revenue and expenditures in the appropriate accounting period
- L. Utilize modified and full accrual accounting in accordance with generally accepted accounting principles for classifying fund and receipt accounts
- M. Reconcile bank statements monthly
- N. Ensure that a sequential system for check numbers is maintained
- O. Establish and maintain a fixed asset accounting system
- P. Prepare accurate periodic financial reports for all stakeholders
- Q. Maintain a chart of accounts in accordance with district needs
- R. Continuously monitor the accounting system and adjust as necessary
- S. Utilize an encumbrance system of accounting
- T. Process financial transactions on a timely basis
- U. Follow proper procedures for the acceptance of donations and gifts and assure that expenditures are made in accordance with the purposes and requests of the donor, when appropriate and legal
- V. Manage an effective district wide system of internal control, accounting, and auditing of student activity funds
- W. Adhere to the standards for financial accounting and reporting for shared Services arrangements, when applicable
- X. Secure financial professionals for capital improvement financing projects

- Y. Develop post-retirement benefits
- Z. Complete and file Medicaid cost reporting
- AA. Maintain accounts receivable records including billing
- BB. Manage scholarship trust funds
- CC. Submit accurate financial reports to the Wisconsin DPI
- DD. Keep the board of education informed of the financial condition of the school district
- EE. Monitor federal grants including filing claims, time and effort monitoring, maintenance of effort (MOE) and indirect costs
- FF. Assure collection of fees for programs, food Services, etc.

Auditing

- A. Facilitate the external audit process
- B. Prepare financial statements which may include management discussion and analysis (MDA)
- C. Adhere to all legal and contractual requirements and submit to all interested parties including the school board, public, and appropriate state and federal agencies
- D. Identify and monitor weaknesses in internal control

Cash Management

- A. Implement cash handling procedures and internal controls over all cash handling locations
- B. Develop and monitor monthly cash flow projections

Performs related duties as assigned by the Executive Director Business Services in accordance with District policies and practices.

Professional Responsibilities

- A. Applies the highest values and ethical standards as they relate to the entire profession of school business administration
- B. Protects all stakeholders' interests with respect to financial integrity
- C. Maintains records as required by law, District policy, and administrative regulations.
- D. Assists in upholding and enforcing school rules and administrative regulations.
- E. Attends and participates in faculty, department, and/or District meetings as needed/requested.
- F. Works to establish and maintain open lines of communication with staff members, and business related contacts.
- G. Delegates and assigns responsibilities to staff and applies basic concepts of organizational development
- H. Establishes and maintains cooperative professional relations with others.
- I. Participates in professional growth activities.
- J. Read and stay abreast of current topics in the fields of business and education.

Physical Requirements: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

- A. Use strength to lift items needed to perform the functions of the job.
- B. Sit, stand and walk for required periods of time.
- C. Use close vision, peripheral vision, and depth perception.
- D. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
- E. Reach with hands and arms and use hands and fingers to handle objects and operate tools, instructional technologies (such as a computer, SMART Board, etc.) and/or controls.

DRAFT



Director Facilities

Position Description

Qualifications:

- A. Commitment to high professional standards and ethics.
- B. Bachelor's Degree, master's Degree preferred.
- C. Trade related experience preferred.
- D. Strong technology skills (spreadsheets, word processing, web-based programs such as Skyward, etc.)
- E. Strong organizational skills.
- F. Good oral and written communication skills.
- G. Good interpersonal skills and the ability to work with a variety of people (Board, administration, coworkers, teachers, support staff, etc.)
- H. Effective public relations skills.
- I. Strong analytical skills.
- J. Supervisory experience.

Reports to and Evaluated by: Executive Director Business Services

Job Goal: Administers the facilities of the District to provide the best possible educational services with the financial resources available, to manage Facilities Operations and Management.

Performance Responsibilities:

Essential Duties include the following:

Facilities Operations & Management

Facilities Planning, Construction & Management

- A. Maintain long-term facility improvement plan
- B. Analyze financial impact of school facility maintenance and construction program
- C. Adhere to the appropriate procurement and contract laws
- D. Adhere to all local, state, and federal facilities regulations (ADA, environmental, architectural, engineering, etc.)
- E. Determine school facility needs of the district by utilizing pupil projections, demographic studies, educational requirements, facilities requirements, and financial projections
- F. Coordinate sale and acquisition of real property in accordance with state and federal laws
- G. Attain outside professional consultants (project managers, architects) in specialized areas
- H. Prepare a comprehensive plan for the management of school facility maintenance, operations, and security programs including pol liaison officers
- I. Monitor the school facility maintenance, operations, and security programs, and adjust as needed
- J. Manage community use of school facilities and generate rental fee invoices

- K. Maintain an up-to-date inventory record of property, facilities, furniture, and equipment owned and/or used by the district
- L. Assist in planning for facility referendums
- M. Attain, analyze and recommend bids for construction and management facility projects
- N. Be knowledgeable of sources of alternative revenue (other than debt or tax levies) such as grant revenue to meet facility need

Facilities Operations

- A. Evaluate maintenance and custodial staffing needs per facility
- B. Administer procedures required to keep schools clean, safe, and secure through effective custodial services and preventive maintenance
- C. Maintain energy conservation programs including management of energy consumption and environmental aspects
- D. Determine resource allocation for maintenance and operation
- E. Be able to effectively form partnerships with the private sector to enhance resources available to the district regarding facilities and equipment
- F. Utilize technology to improve facilities through data management

Performs related duties as assigned by the Executive Director Business Services in accordance with District policies and practices.

Professional Responsibilities

- A. Applies the highest values and ethical standards as they relate to the entire profession of school business administration
- B. Protects all stakeholders' interests with respect to financial integrity
- C. Maintains records as required by law, District policy, and administrative regulations.
- D. Assists in upholding and enforcing school rules and administrative regulations.
- E. Attends and participates in faculty, department, and/or District meetings as needed/requested.
- F. Works to establish and maintain open lines of communication with staff members, and business related contacts.
- G. Delegates and assigns responsibilities to staff and applies basic concepts of organizational development
- H. Establishes and maintains cooperative professional relations with others.
- I. Participates in professional growth activities.
- J. Read and stay abreast of current topics in the fields of business and education.

Physical Requirements: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

- A. Use strength to lift items needed to perform the functions of the job.
- B. Sit, stand and walk for required periods of time.
- C. Use close vision, peripheral vision, and depth perception.

- D. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
- E. Reach with hands and arms and use hands and fingers to handle objects and operate tools, instructional technologies (such as a computer, SMART Board, etc.) and/or controls.

DRAFT



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Update on High School Principal and Business Services Positions/Hiring

Which area(s) of the Strategic Plan does this support? Staff

Your Name and Title: Darrell L. Williams, Ph.D., Interim Superintendent

Others assisting you in the presentation:

My report is for: Information

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

To update the board on the high school principal and business services positions.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Dr. Williams will be providing an update on these two positions Tuesday evening.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

n/a

D. What are your conclusions?

MOTION: n/a

I propose using n/a

Long Term Committed Funds? n/a

BUDGET LOCATION: n/a

FISCAL IMPACT: n/a



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Plan for Covering PIO Duties

Which area(s) of the Strategic Plan does this support? Staff

Your Name and Title: Darrell L. Williams, Ph.D., Interim Superintendent

Others assisting you in the presentation:

My report is for: Information

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

To provide the board members with the plan to cover the public information officer's duties prior to the position being filled.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Dr. Williams will be providing the plan to the board for covering the duties of the position.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

n/a

D. What are your conclusions?

MOTION: n/a

I propose using n/a

Long Term Committed Funds? n/a

BUDGET LOCATION: n/a

FISCAL IMPACT: n/a



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Employment Actions - Exhibit A – June 12, 2018

Which area(s) of the Strategic Plan does this support? Staff

Your Name and Title: Tracey Caradine, Executive Director Human Resources

Others assisting you in the presentation: Dr. Darrell Williams, Interim Superintendent

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Employment recommendations.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Information to support legal action as required by Wisconsin Statutes.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

Comply with legal requirements and Wisconsin Statutes.

D. What are your conclusions?

Employment to meet needs of District to ensure quality education to all students within the District's budgetary guidelines.

MOTION: The administration recommends that the Board of Education approve the personnel recommendations – Exhibit A as recommended.

I propose using an existing budget

Long Term Committed Funds? Yes, indefinite

BUDGET LOCATION: all areas - payroll

FISCAL IMPACT: As indicated on report sheet.

June 12, 2018

EMPLOYEE TRANSFER OF ASSIGNMENT 2018-2019							
Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Administrators							
Professional Educators							
Matthew Champeny	Aldrich	Grade 7 Science/Math	8/23/2018	100%	51,194.00		was Grade 6 at Fruzen
Leah Gordon Malott	Converse	Special Ed	8/23/2018	100%	68,464.00		permanent contract as Grade 3 teacher, 1-year transfer due to special ed license status
Dalia Ochoa	Hackett/Merrill	ESL	8/23/2018	100%	43,300.00		was Kindergarten DLI teacher at Todd
Andrea Schroeder	Fruzen	Special Ed	8/23/2018	100%	36,606.00		1-year due to license status, was Para at Fruzen
Alexander Walli	Aldrich	Special Ed	8/23/2018	100%	36,606.00		was Special Ed at BLA 1st semester, at BMHS 2nd semester
Scott Warden	Converse	Grade 3	8/23/2018	100%	47,403.00		was Grade 4 at McNeel
Other Professional Support							
Support Staff							
NEW CONTRACTUAL EMPLOYMENT							
Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Administrators							
Professional Educators							
Danielle Blondin	Robinson	School Counselor	8/23/2018	100%	53,656.00		
Reese Werner	Cunningham	Special Ed	8/23/2018	100%	38,657.00		
Raquel Gonzalez Barriga	Fruzen	Grade 5 DLI	8/23/2018	100%	53,245.00		3-year international visiting teacher contract
Sandra Justicia Leiva	McNeel	Grade 6 DLI	8/23/2018	100%	49,963.00		3-year international visiting teacher contract
Maria Llido Moliner	Cunningham	Grade 5 DLI	8/23/2018	100%	49,963.00		3-year international visiting teacher contract
David Martorell Ferri	Cunningham	Grade 6 DLI	8/23/2018	100%	47,403.00		3-year international visiting teacher contract
Other Professional Support							
Support Staff							
Mark Givhan	Kolak	Courier	7/2/2018	100%	21.63	per hour	
Substitutes							
Tanya Karl	Varies	Sub Health Room Assistant	6/18/2018	100%	16.00	per hour	
Toni Richmond	Varies	Sub Health Room Assistant	6/18/2018	100%	16.00	per hour	
After School / Other							

June 12, 2018

NEW CONTRACTUAL EMPLOYMENT continued							
Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Summer School							
Alyssa Boutelle	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Alyssa Ruchti	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Cindy Garland	Memorial	Summer School Para	6/14/2018	time card	12.10	per hour	
Constance Barreau	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Daniel Martinez	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Francis Castro	Memorial	Summer School Para	6/14/2018	time card	10.78	per hour	
Kelli Dailey	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Rodney Wedig	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Tracy Schoville	Memorial	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Trudy Hart	Memorial	Summer School Teacher	6/18/2018	time card	22.97	per hour	
Tyler Schildt	Memorial	Summer School Para	6/14/2018	time card	10.78	per hour	
Tyree Gamble	Memorial	Summer School Teacher	6/18/2018	time card	22.97	per hour	
Sierra Noble	Memorial	Summer School Teacher	6/18/2018	time card	22.97	per hour	
Alex Walli	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Heidi Weisensel	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Alexander Lawrence	Cunningham	Summer School Teacher	7/2/2018	time card	22.97	per hour	
Anthony Garcia	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Anne Gilmore	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Cindy Burnett	Cunningham	Summer School Para	6/14/2018	time card	12.85	per hour	
Cristina Douglas	Cunningham	Summer School Para	6/14/2018	time card	10.78	per hour	
Elizabeth Ford	Cunningham	Summer School HRA	6/14/2018	time card	13.50	per hour	
Kameiko Goree	Cunningham	Summer School Para	6/14/2018	time card	12.10	per hour	
Kiara Richard	Cunningham	Summer School Para	6/14/2018	time card	12.10	per hour	
Margaret Riviere	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Stephanie Stevens	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Steven Jordan	Cunningham	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Vanester Brown	Cunningham	Summer School Para	6/14/2018	time card	13.12	per hour	
Alyssa Rohrer	District	Summer School Nurse	6/14/2018	time card	31.78	per hour	
Emily Ray	District	Summer School Nurse	6/14/2018	time card	31.78	per hour	
Angela Hines	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
David Garcia	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Gretta Zarnstorff	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Kristopher Hopper	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Lisa Reshkus	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Arneishia Hamilton	Fruzen	Summer School Para	6/14/2018	time card	12.10	per hour	
Lorraine Welsh	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Justin Ramos	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Kelsey McKnight	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Linda McManigle	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Deborah O'Brien	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Michael Laursen	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Nivia Acevdeo Rodriguez	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Rebecca Ramsey	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Rebecca Bohm	Fruzen	Summer School Para	6/14/2018	time card	12.37	per hour	

June 12, 2018

NEW CONTRACTUAL EMPLOYMENT continued							
Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Summer School continued							
Vicki Bergeron	Fruzen	Summer School Para	6/14/2018	time card	14.24	per hour	
Xavier Nazario	Fruzen	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Mirna Campos	Fruzen	Summer School Para	6/14/2018	time card	10.78	per hour	
Denise Smith	Gaston	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Jennifer Pozzani	Gaston	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Karla Hildebrandt	Gaston	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Morticia Franklin	Gaston	Summer School Para	6/14/2018	time card	12.10	per hour	
Robert Douglas	Gaston	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Sheila Chandler	Gaston	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Windi Mosher	Gaston	Summer School Para	6/14/2018	time card	12.84	per hour	
Alejandra Gonzalez Sanchez	Hackett	Summer School Para	6/14/2018	time card	12.10	per hour	
Amber Ball	Hackett	Summer School Teacher	7/25/2018	time card	22.97	per hour	
Brenda Finnegan	Hackett	Summer School Para	6/14/2018	time card	12.37	per hour	
Bridget Westbury	Hackett	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Karen Garay	Hackett	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Lilia Lopez Aquino	Hackett	Summer School Para	6/14/2018	time card	12.10	per hour	
Maria Elena Briz	Hackett	Summer School Para	6/14/2018	time card	12.10	per hour	
Mary Anne Bennett	Hackett	Summer School HRA	6/14/2018	time card	16.18	per hour	
Rebecca Shellenberger	Hackett	Summer School Secretary	6/14/2018	time card	11.39	per hour	
Rebeca Yopez	Hackett	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Christine Engen	Merrill	Summer School Para	6/14/2018	time card	14.49	per hour	
Angel Richardson	Merrill	Summer School Teacher	6/14/2018	time card	22.97	per hour	
April Robbins	Merrill	Summer School Para	6/14/2018	time card	14.34	per hour	
Cintya Almaraz Arellano	Rob/Merrill	Summer School HRA	6/14/2018	time card	16.00	per hour	
Elvira Ruiz de Marko	Rob/Merrill	Summer School HRA	6/14/2018	time card	16.00	per hour	
Cailin Penzi	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Anabel Richter	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Alexandra Knabe	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Alicia Wash	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Ardith Castellanos	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Beverly Martin	Robinson	Summer School Para	6/14/2018	time card	12.85	per hour	
Mary McNulty	Robinson	Summer School Secretary	6/14/2018	time card	17.49	per hour	
Nate Melby	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Holli Steurer	Robinson	Summer School Teacher	7/2/2018	time card	22.97	per hour	
Melissa Suttle	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Nicole Clark	Robinson	Summer School Teacher	6/14/2018	time card	22.97	per hour	
Coaches/Extra Curricular - Addendums							
Froze, Catherine	Hackett	MEO	9/5/2017		500.00		
Christopher Klatt	Fruzen	PLTW-Automation and Robotics Training	6/11/18 - 6/15/18		200.00	per day	5 Days (1,000 Total)
Julie Mitchell	Gaston	Educator Effectiveness	8/25/2017		800.00		
Mark Woelfel	Fruzen	PLTW-Automation and Robotics Training	6/11/18 - 6/15/18		200.00	per day	5 Days (1,000 Total)

June 12, 2018

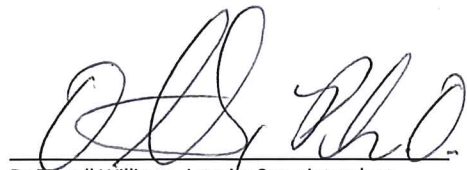
REHIRE 2018-2019							
Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Professional Educators							
Constance Barreau	Memorial	English/History	8/23/2018	100%	37,427.00		rehire for 1-year only, was on 1-year due to license status
John Basque	BLA	Special Ed	8/23/2018	100%	61,079.00		rehire permanent contract, was on 1-year
Melissa Beetstra	Robinson	Grade 3 DLI	8/23/2018	100%	49,044.00		rehire for 1-year only, was on 1-year due to license status
Breanna Benitez	Hackett	School Counselor	8/23/2018	100%	49,143.00		rehired permanent contract, was on 1-year
Audrey Buchanan	BLA	School Social Worker	8/23/2018	100%	49,963.00		rehired for 1-year only, pending license issuance, was on 1-year due to license status
Kelli Dailey	Memorial	Special Ed	8/23/2018	100%	36,606.00		rehired for 1-year only, pending license issuance, was on 1-year due to license status
Dalton Davies	Memorial	Special Ed	8/23/2018	100%	36,606.00		rehired for 1-year only, pending license issuance, was on 1-year due to license status
Robert Douglas	Gaston	Special Ed	8/23/2018	100%	36,606.00		rehired for 1-year only, was on 1-year due to license status
Rosario Escaler Padillo	McNeel	Special Ed	8/23/2018	100%	36,606.00		rehired for 1-year only, was on 1-year due to license status
Alexis Haenel	Memorial	Special Ed ID	8/23/2018	100%	37,837.00		rehired permanent contract, was on 1-year due to license status
Brigitte Hautzinger	Cunnigham	Grade 4 DLI	8/23/2018	100%	37,427.00		rehired for 1-year only, was on 1-year due to license status
Andrea Lopez Arteaga	Memorial	ESL	8/23/2018	100%	36,606.00		rehired for 1-year only, was on 1-year due to license status
Daniel Martinez	BLA	ESL	8/23/2018	100%	37,427.00		rehired for 1-year only, was on 1-year due to license status
Nathan Melby	Todd	Special Ed	8/23/2018	100%	36,606.00		rehired for 1-year only, pending license issuance, was on 1-year due to license status
Sandra Mitchell	Robinson	4K DLI	8/23/2018	100%	48,223.00		rehired for 1-year only, was on 1-year due to license status
Clifton Murry	Memorial	Special Ed	8/23/2018	100%	37,427.00		rehired for 1-year only, was on 1-year due to license status
Jennifer Petersen	McNeel	Special Ed	8/23/2018	100%	39,478.00		rehired permanent contract, was on 1-year due to license status
Robert Price	Memorial	French	8/23/2018	100%	46,172.00		rehired for 1-year only, pending license issuance, was on 1-year due to license status

June 12, 2018

REHIRE 2018-2019 continued								
	Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Professional Educators continued								
	Nicole Rickert	Cunnigham	Grade 7 Math/Social Studies	8/23/2018	100%	36,606.00		rehired permanent contract, was on 1-year due to license status
	Timothy Rockhold	Cunnigham	Tech Ed/PLTW	8/23/2018	100%	67,643.00		rehired permanent contract, was on 1-year due to license status
	Gretta Zarnstorff	BLA	Special Ed	8/23/2018	100%	36,606.00		rehired for 1-year only, was on 1-year due to license status
Support								
	Adrianna Gonzale Sanchez	Hackett	ELL Para	8/28/2018	100%	12.10	per hour	rehired permanent status, was on 1-year status
	Billie Jean Langner	Fruzen	Special Ed Para	8/28/2018	100%	12.10	per hour	rehired permanent status, was on 1-year status
CHANGE IN EMPLOYMENT STATUS / WAGE								
	Name	Location	Assignment	Effective Date	FTE	Salary	Other salary info	Notes
Professional Educators								
	Erika Oskins	Converse	Kindergarten	8/23/2018	100%	42,890.00		reconfigured salary, rehire approved on 4/10/18
	Erika Oskins					2,000.00		district one-time addendum
	Adelaida Morales	Todd	Grade 2 DLI	8/23/2018	100%	41,659.00		change in location and grade, new hire approved for Fruzen Grade 5 DLI on 5/22/18
After School / Other								
	Darline Pulliam	Robinson	Crossing Guard	n/a	time card			rescind resignation
Substitutes								
	Aisha Wo'se	District	Substitute Teacher					Declined
RETIREMENTS / RESIGNATIONS / LAYOFFS								
	Name	Location	Assignment	Effective Date	FTE	Years of Service		Notes
Administrators								
	Carole Campbell	Memorial	Principal	6/29/2018	100%	27	years	request waiver of liquidation penalty fee of \$500
Professional Educators								
	Molly Cerniglia	Cunningham	Grade 5	6/8/2018	100%	3	years	resignation
	Timothy Duffy	Aldrich	Phy Ed	6/8/2018	100%	17	years	resignation
	Renee Rott	Memorial	Special Ed	6/8/2018	100%	1	year	resignation
	Eliane Suave	Todd	Grade 2	6/8/2018	100%	1	year	resignation
	Rachel Zidon	McNeel	ESL	6/8/2018	100%	5	years	resignation
Other Professional Support / Instructional Support								
	Robert Pickett	Memorial -District	At-Risk Coordinator	6/12/2018	60%	19	years	resignation (retired administrator)
	Jennifer Thompson	Kolak	Community Relations - Public Information Officer	6/29/2018	100%	1	year	resignation
Support Staff								
	Blanca Campos	Hackett	ELL Para	5/30/2018	100%	1	year	resignation

June 12, 2018

RETIREMENTS / RESIGNATIONS / LAYOFFS continued							
Name	Location	Assignment	Effective Date	FTE	Years of Service		Notes
After School / Other							
Jaron Dubose	BLA	Support - Parent Liaison	5/31/2018	time card	1 year		resignation / payout \$10,225.40


Dr Darrell Williams, Interim Superintendent
Tracey Caradine, Executive Director Human Resources



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Board Docs Proposal

Which area(s) of the Strategic Plan does this support? Communication

Your Name and Title: Laurie Endres, Board President

Others assisting you in the presentation: Michelle Shope, Board Secretary

My report is for: Information/Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Board members agreed to presentations on policy and efficiency in board packets.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Board Docs has prepared a 24 minute training video for board members to view PRIOR to the board meeting. The representative will be available via conference call to demonstrate or answer any questions that members may have after watching the video. There are also attached documents regarding services, etc. for your review.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The purpose of board docs would be to streamline the board packet process since going paperless, house all documents in one location as well as board policies with better search capabilities. Board docs is also compatible with WASB policy services and NEOLA policy services.

D. What are your conclusions?

MOTION: To be determined by the board.

I propose using n/a

Long Term Committed Funds? n/a

BUDGET LOCATION: n/a

FISCAL IMPACT: n/a

BoardDocs®

BoardDocs Feature Matrix

Trying to decide which solution is best for you - BoardDocs Pro or BoardDocs LT? Simply check out this handy feature matrix to see what features are available in each of our solutions.

General Features	BoardDocs Pro	BoardDocs LT
Agendas	√	√
Policies	√	√
Events	√	
Goals with KPI Support	√	
Board Member Pages	√	
User-Categorized Library Documents	√	
Context Sensitive Search	√	√
MetaSearch for Best Practices of Public Documents from Similar Organizations	√	√
Private Annotations (Sticky Notes)	√	
No Charge, 7 x 24 Toll-Free, Dedicated, US-based Technical Support for All BoardDocs Users	√	√
Comprehensive Technical, Publisher and End-User Guides	√	√
On Site Training	√	√
100% Web Application. No Software or Apps to load or maintain. (1)	√	√
Internet-Connected Tablets Support including Apple iPad, Microsoft Surface and Android devices	√	√
XML for all Public Documents (Automatically feeds Dynamic Data to Organization's Web Site)	√	√
Social Network Document Sharing via Email, Facebook and Twitter	√	√
Low Bandwidth, Reduced Data Technology for Fast Access	√	√
Automatic Generation of Public Access Web Interface	√	√
Automatic Generation of Intranet Web Interface	√	√
Integrates with Existing Web Site	√	√
Word Processing Style Formatting for Documents	√	√
Imbedded Files and Attachments with Group Security	√	√
Spell Checker	√	√
Spell Check While you Type	√	√
HTML Links	√	√
Internal Cross Linking of Documents	√	√
256 -Bit SSL Security for Authenticated Users	√	√
Integrated Audio Player for MP3 Files	√	√
Automatic Date, Time and Access Time Stamp for all Documents	√	√
Dynamic, Customizable Packets for Board, Administrators and the Public	√	√
Board Member Customization of Individual Packets (2)	√(2)	
Support for Windows, Macintosh, iOS, PlayBook OS, HP Web OS, Android and Linux Platforms with no Client Configuration or Software Installation (1)	√	√
Role-Based Email Notification	√	
User-Customizable Interface with Support for Organization Logos, Text, Photos, Headers and Banners	√	√
User-Customizable Templates for all Printed Documents with Support for Headers, Footers and Organization Logos	√	√
People Manager for Easy Management of User Accounts and Group Assignment	√	√
Meeting Agenda Features		
Designation of Current Meetings for Quick and Easy Access	√	√
Ability to Select Meetings to be Included in Packets (Featured Meetings)	√	√
Automatic Dynamic Agenda Creation	√	√
Instant Access to Any Agenda Item from Fully Expanded Agenda	√	√
Quick Print of any Meeting Agenda, Agenda Item or Entire Packet	√	√
Scrollable Full Screen Packet	√	√
Unlimited Number and Types of Meetings	√	√
Quick Access to and Search of Meeting Minutes	√	

User Definable Global Agenda Template	√	√
Ability to Add Future Meeting to Calendar (vCal) (2)	√(2)	√(2)
Listen to Any Meeting Agenda Item	√	√
Meeting Video Support with Indexed Playback of Meeting Video from Meeting Dashboard	√	√
Management of Agenda Item Tagging/Linking to Meeting Video with Playback from Agenda Item	√	√
Agenda Item Level Security (Withhold any Agenda Item from the Public)	√	√
Granular Security Within Agenda Items (Withhold entire meeting, agenda item, attachment, or portions of any agenda item from public)	√	√
Support for Three Levels of Security within Agenda Items	√	√
Customizable Agenda Items Workflow Process with Track Changes and Notes	√	
Agenda Item Approval Process with Support for Unlimited Number of User Customizable Approval Trees	√	
Ability for Individual Submitters to Create and Manage Draft Agenda Items and Templates for Reoccurring Agenda Items	√	
Approvers Able to Edit and Annotate Items During the Approval Process with Track Changes	√	
Detailed Tracking of Submittal and Approval Process with Support for Electronic Signatures	√	
Reporting and Tracking of Approval Process by Tree or by Meeting	√	
Ability of Publisher to Override Tree Selection, Restart Approval Process or Force Approval of Any Agenda Item	√	
Selective Control of Access to Draft Meetings by user Role	√	√
Linking and Tracking of Board Goals to Agenda Items	√	
User Customizable Agenda Types	√	√
Drag and Drop Agenda with Auto Numbering (Attachments Automatically Follow Agenda Items)	√	√
User-Selectable Auto Agenda Numbering	√	√
User-Customizable Agenda Categories	√	√
Meeting Management with Separate Screens for Board Members, Board Chair, Meeting Moderator and Public	√	
Comprehensive Meeting Action Management with Support for Multiple Motions, Votes, Action Details, Minutes Notations, Consent Items, Roll Call, Manual and On-Line Voting	√	
Dynamic Speaker Recognition Allows Board Members to Electronically Tag Agenda Item(s) for Discussion (2)	√(2)	
Customizable Speaker Count-Down Timer	√	
Minutes Gathering Screen for Tracking Meeting	√	
Template-Based Minutes Generator with Post Editing Support	√	√
Selection of Public ScoreBoards for Projection in Meeting Room	√	
Crylon Video Overlay of Meeting Progress for Broadcast-Ready Graphics (2)	√(2)	
Automatically Archive Meetings	√	√
Linking of Minutes to Previous Meeting with Auto Public Release once Approved by the Board	√	
Draft Meeting Support with Track Changes	√	√
Policy Management Features		
User Manages and Publishes Policy Book	√	√
Cut and Paste from Word, Excel, Google Docs, WordPerfect, Ami Pro, RTF, HTML or Text Format.	√	√
Links to Legal Basis	√	√
Complete Policy Development with Support for Revisions with Track Changes	√	√
Archiving of Retired Policies	√	√
Instant Availability of Active Policies via Online Policy Book Once Approved	√	√
Ability to Include Policies Under Consideration in Packets	√	√
Unlimited Number of Policy Books (Policies, Procedures, Manuals, Standards, Codes)	√	√
User-Defined Categories and Codification	√	√
Support for Text Markups Including Strike-through, Color and Underline	√	√
Policy Cross-Referencing	√	√
Initial Policy Book Publication Service	√(4)	√(4)
Link to Existing External Web-Based Policy System	√	√
Does Not Require Sending of Policies to 3 rd Party for Publication	√	√
Sample Policies	√(3)	√(3)
On-Line Policy Collaboration with Delegated Policy Services	√	√
Link to or Direct Attachments of On-Line Forms	√	√
Library Features		
Board Goal Development, Tracking and Reporting	√	

Customizable Board Member Profile Pages with Support for Private Executive Information	√	
Calendar Events Facilitates Shared Board or Public Calendar	√	
Ability to Create Public and Private Library Documents with Custom Categories. Allows the management of Friday Packets	√	
Ability for Publishers to Feature any Library Item for Inclusion in Packet(s)	√	
Ability for Authenticated User to Add Library Items to Individual Packet (2)	√(2)	
Support for Unlimited Attached Files with Group Security	√	
Support for Imbedded Graphics	√	
Automatic Date-Driven Publication and Removal	√	
Ability to Direct Selected Items to Staff/Board	√	
Ability to Share Selected Items with Public	√	
Automatic Archiving	√	
User-Defined Library Categories	√	
Technical and Hosting		
Advanced Redundant Cloud Hosting Multi Site Cloud Infrastructure Powered by Oracle/Sun	√	√
Daily Backup Service with 30 Day History to NAS	√	√
Dual SAS 70 Type II and Tier 3-Certified Hosting Environment	√	√
Database Replication to Local Customer Site	√(2)	
Customer Provided Source and Object Code	√	
Automatic Encryption of All Data	√	√
Physically Secure Servers (Bio Card, Code and Key Required for Access to Server Facility, Video Monitored)	√	√

- (1) For best performance, BoardDocs recommends using the latest version of your browser. Supported browsers include IE, Chrome, Firefox and Safari.
(2) Announced feature to be released
(3) In select states, additional state-specific sample policies are available; subject to participation by the state association.
(4) for an additional fee

Last updated 04/15/16

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BoardDocs®

Implementation Overview (BoardDocs Pro)

This document contains an overview of BoardDocs Pro and an introduction to the implementation process. Please read this information carefully. Your assigned implementation specialist will call you soon to review this information with you and answer any questions you may have.

What is BoardDocs?

BoardDocs was developed specifically for local governments, school boards and other private and public governing bodies to alleviate the enormous task of assembling, printing, distributing and revising agenda items and policies. Our unique, state-of-the-art meeting management service increases transparency in governance, saves taxpayers money and has a positive effect on the environment.

With BoardDocs, you not only have the ability to process agenda items, supporting documents, policies, and procedures, but you can also determine who has access to each document—including members of the governing body, staff and the general public. Plus, you can make last minute revisions and redistribute your materials in just minutes. There's never been an easier or more powerful paperless agenda solution. You're going to love using BoardDocs!

For **members of the governing body**, it provides a way to view all meeting agendas, policies, and supporting materials online, both past and present. They can search items from past meetings and search public information from other BoardDocs subscriber sites.

For **administrative staff**, it provides a way for them to look at upcoming draft agendas, have the option to submit agenda items online, search items from past meetings and search public information from other BoardDocs subscriber sites.

For **public viewers**, it provides a way for them to look at your organization's current and past meeting agendas and supporting documents online. They can search for information in both current and past meetings.

For **content publishers**, it provides a way for them to produce an "electronic" meeting packet, eliminating the need for the assembly and distribution of paper packets.

Preparing for Your Implementation

Each person listed below has a few tasks to complete to help ensure a successful implementation. All tasks are simple, but each person's part is very important to the success of your implementation:

Publisher – The person who creates the meeting packet. This is most often the governing body's clerk, or the chief executive's primary assistant.

Backup publisher – An individual who assists and serves as a backup to the publisher in all aspects. This person should also attend the publisher training session.

Project manager – A staff member who oversees and manages all internal implementation-related tasks.

IT contact – A staff member responsible for technical preparations, including system configuration, browser installation, and network setup.

Publisher Tasks

The following tasks must be completed by the publisher prior to your BoardDocs implementation:

Training dates – The publisher and project manager will be supplied with a list of possible training dates from the BoardDocs implementation specialist. They'll work with the administration and governing body to determine the training dates that work best for all groups.

Once the training dates are confirmed, the pre-training process will begin. Keep in mind that training dates are filled on a first requested basis, so the sooner you know your date, the more likely it is that you'll get your first choice. You should also have a backup date in mind in case another subscriber reserves your preferred date prior to final confirmation.

Choose a past meeting agenda – During training, we'll re-create part of one of your past regular meetings to help you learn how to use BoardDocs Pro. You can choose any recent meeting.

Email a sample agenda to your BoardDocs implementation specialist – After choosing your agenda for training, we'll ask you to email it to your assigned implementation specialist, who will then review your current agenda style in preparation for your BoardDocs implementation.

Begin to consider how agenda content will be submitted – With BoardDocs, you have a choice of how the information will get placed on your agendas. The two options are described below:

Option 1

Content contributors submit their information to the publisher electronically via email or secure network folder. The publisher uses the submitted content to create the agenda.

Option 2

Content contributors build and submit their own agenda items directly in BoardDocs. Once submitted, items are routed to designated individuals for approval. While multiple contributors may submit agenda content, a publisher has full access to submitted content and can force an item's approval if necessary.

Consider your current process and approval needs to help you determine which method you'd like to use. As you prepare for your BoardDocs implementation, your implementation specialist will help you make the best decision for your organization and needs.

Begin to assemble a list of users – People who will need access to your BoardDocs site will generally fall into two categories: *administrative* and *executive*.

Administrative users are staff who will need access to your agenda's administrative content. This often includes cabinet members or department heads and their assistants.

Executive users are people who will need access to all agenda content, including executive-level information that may be confidential in nature. Executive users may include an organization's chief executive (CEO, executive director, superintendent, or city manager), members of the governing body, senior cabinet members, and legal counsel.

Your implementation specialist will work with you to create your user accounts during training. In advance of your training, you should gather each person's:

- first name,
- middle initial,
- last name,
- position, and
- email address.

Project Manager Tasks

The project manager oversees the internal training preparation process to ensure that your organization has completed the necessary tasks for a successful implementation. The project manager communicates with the publisher and IT contact regularly to verify progress.

IT Contact Tasks

The IT pre-training tasks are among the most important tasks necessary for a successful implementation. The designated IT contact will receive an email with setup instructions. In general, tasks will include:

- Configuring computers, browser settings, shortcuts, permissions, etc.
- Ensuring adequate Internet connectivity and power supply for computers used in the governing body's meeting room.
- Ensuring that those who submit information for inclusion in the agenda have the ability to create PDF files.

Implementation Process Overview

Our implementation process has been developed and refined through hundreds of successful BoardDocs implementations. To help you get a sense of what to expect as we begin your project, your implementation specialist will complete the following tasks:

1. Implementation overview email - This is an initial email to introduce you to the project and important roles.
2. Training overview email - This email describes the three training sessions that we'll lead during the on-site visit.
3. Initial call - This call provides an opportunity for an initial discussion about the implementation process and a look ahead at some possible training dates.
4. Request for sample documents - This email requests some sample agenda documents that we can review to get a sense of your agenda style and structure.
5. Sample letter - This email contains a letter that you can send to your staff to inform them of the process that they'll be using once BoardDocs is implemented.
6. Technical requirements - This email details the technical requirements for running BoardDocs.
7. Technical setup - During this step, we'll perform all necessary setup and testing tasks to prepare your BoardDocs site for the on-site visit.
8. Publisher username and password - A BoardDocs support specialist will set up the username and password for the primary publisher. Your implementation specialist will help you create the accounts during training. You'll also receive your BoardDocs URL during this communication.
9. Email with final checklist - This email contains instructions for setting up the training rooms (usually a conference room for the publisher training and the board room for the governing body training).
10. Request for conference call - This email requests a time for a pre-training conference call.
11. Pre-training call - This call provides an opportunity to review final preparations and verify that setup tasks are complete.
12. Conduct training - Your implementation specialist travels to your location to conduct your training.
13. Follow-up - Your implementation specialist sends a press release template that you can use to announce your adoption of BoardDocs. After a few weeks, your implementation specialist calls you to check on your progress, answer questions, and help you determine whether any follow-up training might be helpful.

BoardDocs®

Training Overview (BoardDocs Pro)

Our goal is to provide you with the best training experience possible while ensuring the highest level of satisfaction with our service. To that end, here are some important considerations as you prepare for your training:

- Choosing a set of back-to-back dates when we can conduct all three of the training sessions described below is vitally important to ensure a successful implementation. All sessions must be scheduled before we come on site for your training.
- If you'll be using the optional BoardDocs Pro Plus service, the suggested schedule below may need to be adjusted to accommodate larger groups or additional sessions. If necessary, your implementation specialist will work with you to customize the training schedule.
- Online refresher training is available at any time after your implementation at no cost to your organization. To request an online training session, you can contact BoardDocs technical support by phone at 800-407-0141, Option 1, or by email at support@boarddocs.com.
- With the experience and benefit of having trained hundreds of organizations on the use of BoardDocs, our implementation team has the necessary expertise to properly instruct your staff and answer their questions. With this in mind, please note that we don't conduct train-the-trainer sessions.

Training for BoardDocs Pro involves 3 pieces held on two consecutive days:

1. Publisher Training

Time: 1:00 pm to 4:30 pm on day 1, continuing from 8:30 am to 2:30 pm on day 2 (Approximately 8 hours in duration).

Attendees: Publisher and backup publisher.

During this session, publishers will learn how to create agendas, library items, and policies, and then assemble them into a packet. They will also learn how to manage meetings, record votes, create minutes, create accounts, and customize the BoardDocs site using option settings. Publishers should have sample agenda and backup materials available in electronic format to facilitate creation of an agenda and packet.

This session should be conducted away from the publisher's work area in a conference or meeting room so the publisher, backup publisher, and implementation specialist can work collaboratively to build agenda and packet materials. These materials will be used during the administrative and executive sessions on day two of your training.

A projector and properly configured laptop computer connected to the network and Internet should be made available for this session. The designated IT contact for your implementation project will receive an email from BoardDocs Support that includes system preparation instructions.

2. Administrative Staff Training

Time: 3:00 pm to 4:00 pm on day 2 (Approximately 1 hour in duration).

Attendees: Staff members who contribute information for meeting agendas, chief executive (CEO, executive director, superintendent, or city administrator as appropriate for your organization), publisher, backup publisher, project manager and IT staff member(s).

There are two primary objectives for this session: 1) demonstrate how to access agendas and supporting content; and 2) inform staff members about how they will be asked to submit their agenda items. The training format will depend on whether you're planning to use email as the principal method for submitting items to the publisher, or the online submission and approval method through which staff members can submit their items directly to the agenda. We'll introduce online submission during the publisher training to help you make this determination.

This session must be held in a meeting room with a projector and Internet-connected computer. The session is typically conducted in a demo and discussion format, so attendees are not required to have their own computers during training. If you're planning to use online submission, attendees will be asked to practice what they learned by submitting some sample items from their work areas after the session.

3. Executive Training

Time: 6:00 pm - 7:00pm (Approximately 1 hour in duration. Time can be adjusted if needed to accommodate the arrival of required attendees).

Attendees: All members of the governing body, chief executive (CEO, executive director, superintendent, or city administrator as appropriate for your organization), publisher and IT staff members.

This session will introduce BoardDocs to the governing body. It's important that this training be conducted in the room where the meetings are held so you can determine if there are additional technical issues that need to be addressed prior to going live with BoardDocs, such as access to outlets, placement of computers, etc. The instructor will require a projector and Internet-connected computer. Executives will need their laptops or tablet devices during the training.

Assistance from your organization's IT support group is critical for this session. At least one person from the IT organization should be available to assist those who may experience equipment or connectivity problems during training so the session can proceed smoothly. Larger groups may require an additional support person.

Last Updated 10/3/16 DA

Wisconsin Subscriber	Industry	BD Database	Population/
Racine Unified School District	K-12 Education	http://www.boarddocs.com/wi/racine/Board.nsf	19455
School District of Elmbrook	K-12 Education	http://www.boarddocs.com/wi/elmbrook/Board.nsf	7200
Neenah Joint School District	K-12 Education	http://www.boarddocs.com/wi/neenah/Board.nsf	6300
School District of Janesville	K-12 Education	http://www.boarddocs.com/wi/janesville/Board.nsf	11000
Franklin Public School District	K-12 Education	http://www.boarddocs.com/wi/fpsd/Board.nsf	4000
School District of Whitefish Bay	K-12 Education	http://www.boarddocs.com/wi/wfbschools/Board.nsf	3000
Verona Area School District	K-12 Education	https://www.boarddocs.com/wi/vasd/Board.nsf	4600
Stevens Point Area Public School District	K-12 Education	http://www.boarddocs.com/wi/wisp/Board.nsf	7500
City of Sheboygan	City or Town Government	http://www.boarddocs.com/wi/coswi/Board.nsf	50792
Muskego-Norway Schools	K-12 Education	http://www.boarddocs.com/wi/mnsd/Board.nsf	4800
School District of La Crosse	K-12 Education	http://www.boarddocs.com/wi/sdlcwi/Board.nsf	8000
School District of the Menomonie Area	K-12 Education	http://www.boarddocs.com/wi/sdma/Board.nsf	3300
Stoughton Area School District	K-12 Education	www.boarddocs.com/wi/stoughton/Board.nsf	3333
Society Insurance	Insurance	http://www.boarddocs.com/wi/siec/Board.nsf	
Wauwatosa School District	K-12 Education	http://www.boarddocs.com/wi/wauw/Board.nsf	6800
Glenwood City School District	K-12 Education	http://www.boarddocs.com/wi/glenwood/Board.nsf	711
Mequon-Thiensville School District	K-12 Education	http://www.boarddocs.com/wi/mtsd/Board.nsf	3562
Sun Prairie Area School District	K-12 Education	http://www.boarddocs.com/wi/spasd/Board.nsf	
Chippewa Falls Public Schools	K-12 Education	http://www.boarddocs.com/wi/chipfalls/Board.nsf	5000
School District of Kettle Moraine	K-12 Education	http://www.boarddocs.com/wi/kmsd/Board.nsf	4400
Eau Claire Area School District	K-12 Education	http://www.boarddocs.com/wi/ecasd/Board.nsf	11700

Indian Community School of Milwaukee	Independent School	http://www.boarddocs.com/wi/icsmilw/Board.nsf	292
Appleton Area School District	K-12 Education	http://www.boarddocs.com/wi/aasd/Board.nsf	15000
Hayward Community School District	K-12 Education	http://www.boarddocs.com/wi/hcsdwi/Board.nsf	1900
Wisconsin Association of School Boards	State School Board	http://www.boarddocs.com/wi/wasb/Board.nsf	
Madison Metropolitan School District	K-12 Education	http://www.boarddocs.com/wi/mmsd/Board.nsf	25000
School District of Bloomer	K-12 Education	http://www.boarddocs.com/wi/sdob/Board.nsf	1120
Marshfield School District	K-12 Education	http://www.boarddocs.com/wi/marshfield/Board.nsf	4000
Unified School District of Antigo	K-12 Education	http://www.boarddocs.com/wi/antigo/Board.nsf	2600
Ellsworth Community School District	K-12 Education	http://www.boarddocs.com/wi/ellsworth/Board.nsf	1687
School District of Ladysmith	K-12 Education	http://www.boarddocs.com/wi/sdol/Board.nsf	800
School District of Crandon	K-12 Education	http://www.boarddocs.com/wi/sdoc/Board.nsf	900
Whitewater Unified School District	K-12 Education	http://www.boarddocs.com/wi/wwwusd/Board.nsf	2000
Lake Mills Area School District	K-12 Education	http://www.boarddocs.com/wi/lmasd/Board.nsf	1300
Waupun Area School District	K-12 Education	http://www.boarddocs.com/wi/waupun/Board.nsf	2000
Menasha Joint School District	K-12 Education	http://www.boarddocs.com/wi/mjsd/Board.nsf	3800
Burlington Area School District	K-12 Education	http://www.boarddocs.com/wi/basdwi/Board.nsf	3163
School District of New Berlin	K-12 Education	http://www.boarddocs.com/wi/nbps/Board.nsf	4800
Abbotsford School District	K-12 Education	http://www.boarddocs.com/wi/sdabb/Board.nsf	600
Westosha Central High School	K-12 Education	http://www.boarddocs.com/wi/westosha/Board.nsf	1100
Spooner Area School District	K-12 Education	http://www.boarddocs.com/wi/spooner/Board.nsf	1200
School District of Greenfield	K-12 Education	http://www.boarddocs.com/wi/greenfield/Board.nsf	4000
Wisconsin Heights School District	K-12 Education	http://www.boarddocs.com/wi/whsd/Board.nsf	700

Seymour Community School District	K-12 Education	https://www.boarddocs.com/wi/seymour/Board.nsf	710
Northland Pines School District	K-12 Education	http://www.boarddocs.com/wi/npsd/Board.nsf	446
Monona Grove School District	K-12 Education	http://www.boarddocs.com/wi/mgsd/Board.nsf	3000
DeForest Area School District	K-12 Education	http://www.boarddocs.com/wi/deforest/Board.nsf	2600
School District of Belleville	K-12 Education	http://www.boarddocs.com/wi/sdobv/Board.nsf	3925
Hamilton School District	K-12 Education	http://www.boarddocs.com/wi/hamilton/Board.nsf	4600
Clinton Community School District	K-12 Education	http://www.boarddocs.com/wi/ccsdwi/Board.nsf	378
Mount Horeb Area School District	K-12 Education	http://www.boarddocs.com/wi/mhasd/Board.nsf	2300
Waterford Graded School District	K-12 Education	http://www.boarddocs.com/wi/wgsd/Board.nsf	1600
School District of Platteville	K-12 Education	http://www.boarddocs.com/wi/sdop/Board.nsf	1500
Monroe School District WI	K-12 Education	http://www.boarddocs.com/wi/monr/Board.nsf	2739
Birchwood Public Schools	K-12 Education	http://www.boarddocs.com/wi/birch/Board.nsf	333
Fox Point Bayside School District	K-12 Education	http://www.boarddocs.com/wi/foxbay/Board.nsf	950
Kaukauna Area School District	K-12 Education	http://www.boarddocs.com/wi/kasd/Board.nsf	4000
School District of Lodi	K-12 Education	http://www.boarddocs.com/wi/lodi/Board.nsf	1600
Mondovi Schools	K-12 Education	http://www.boarddocs.com/wi/mondovi/Board.nsf	1000
Pewaukee School District	K-12 Education	http://www.boarddocs.com/wi/pewa/Board.nsf	2600
School District of Loyal	K-12 Education	https://www.boarddocs.com/wi/loyal/Board.nsf	170
Nicolet Union HSD	K-12 Education	http://www.boarddocs.com/wi/nicolet/Board.nsf	1100
School District of Milton	K-12 Education	http://www.boarddocs.com/wi/mil/Board.nsf	
Randall Consolidated School District	K-12 Education	http://www.boarddocs.com/wi/randall/Board.nsf	752
Dodgeville School District	K-12 Education	http://www.boarddocs.com/wi/dsd/Board.nsf	1286

Jefferson Public Schools WI	K-12 Education	http://www.boarddocs.com/wi/jps/Board.nsf	1900
Chetek-Weyerhaeuser School District	K-12 Education	http://www.boarddocs.com/wi/cwsdw/Board.nsf	900
Kimberly Area School District	K-12 Education	http://www.boarddocs.com/wi/kasdw/Board.nsf	4200
Kohler Public Schools	K-12 Education	http://www.boarddocs.com/wi/kohler/Board.nsf	600
School District of Ashland	K-12 Education	http://www.boarddocs.com/wi/ashland/Board.nsf	2100
School District of Beloit Turner	K-12 Education	http://www.boarddocs.com/wi/sdbt/Board.nsf	8700
West Bend School District	K-12 Education	http://www.boarddocs.com/wi/wbsdwi/Board.nsf	7100
Hurley School District	K-12 Education	http://www.boarddocs.com/wi/hurlsd/Board.nsf	
School District of Kewaskum	K-12 Education	http://www.boarddocs.com/wi/sdkew/Board.nsf	1859
Shell Lake School District	K-12 Education	http://www.boarddocs.com/wi/shelllake/Board.nsf	674
Cedarburg School District	K-12 Education	http://www.boarddocs.com/wi/cedar/Board.nsf	3000
School District of Laona	K-12 Education	http://www.boarddocs.com/wi/laona/Board.nsf	250
Society Insurance	Insurance	http://www.boarddocs.com/wi/societyins/Board.nsf	
IEWC	Corporation	http://www.boarddocs.com/wi/iewc/Board.nsf	

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BoardDocs Pro Plus



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Leadership and Governance Training

Which area(s) of the Strategic Plan does this support? Communication

Your Name and Title: Laurie Endres, Board President

Others assisting you in the presentation: n/a

My report is for: Information/Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Board members agreed that leadership and governance training was needed.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

President Endres has been looking into companies and people who do leadership and governance training.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

Action may be possible if members have enough information to make a decision on someone for training. President Endres will be sharing information on Tuesday evening.

D. What are your conclusions?

MOTION: To Be Determined.

I propose using n/a

Long Term Committed Funds? no

BUDGET LOCATION: n/a

FISCAL IMPACT: n/a



School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: WASB Workshop

Which area(s) of the Strategic Plan does this support? All through Board Fundamentals

Your Name and Title: Kyle Larsen, Board Member

Others assisting you in the presentation: Laurie Endres, Board President

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The Board of Education approves all requests for professional development.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Please see attached information regarding the workshop. Kyle has a conflict on the date that is offered closer to Beloit and therefore needs to attend on August 15th. He would likely stay overnight after the workshop due to the distance.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The board encourages professional growth and learning. The WASB conferences and workshops are one avenue to learn for new board members.

D. What are your conclusions?

MOTION: The Board of Education approves Kyle Larsen's attendance at the WASB Workshop on August 15 in Fennimore.

I propose using current budget (2018-19)

Long Term Committed Funds? No

BUDGET LOCATION: 801 Board of Education

FISCAL IMPACT: \$95 Workshop Fee, approx. \$67.04 mileage, + hotel stay for one night.

2018 Governance Workshops

Event Registrations (log in required) >

Fundamentals of Effective Boards

Tuesday, August 7 • CESA 11, Turtle Lake

Wednesday, August 15 • CESA 3, Fennimore

6:00 pm Dinner | 6:30-9:00 pm Program

School boards/administrators are most effective when there is a culture of active communication, collegial relationships and trust. How does this translate into board operations and interactions? In this workshop, school board members will learn from each other and from research on how to turn the philosophy of “effective school board” into actual leadership actions. School boards that contribute to strengthening and improving teaching and learning outcomes.

• ***Al Brown/Rachel Schultz, WASB Consultants***



The Power of the Pact

Wednesday, August 8 • CESA 2, Whitewater

Tuesday, August 14 • CESA 9, Tomahawk

6:00 pm Dinner | 6:30-9:00 pm Program

Effective school board members and superintendents must work together as a team to make the difficult decisions and establish standards of leadership performance. Practicing teamwork, establishing team protocols, and developing an accountability process are the keys to supporting a strong partnership between the school board and superintendent. This workshop will engage participants in developing their individual team “power pact” by learning about one another, setting a vision, establishing common goals, and committing to adhering to the bylaws and operating principles identified by the team.

• ***George Steffen/Louise Blankenheim, WASB Consultants***



Governance Workshops Registration Information



The registration fee is \$95 per participant per workshop or \$155 per participant for both Data Dive Workshops in one day. The fee includes the program, materials, and corresponding meal.

Deadline for registration: Seven days prior to the workshop.

No refunds will be given unless cancellation is received at the WASB Madison office by that date. To cancel, please call 608-257-2622 or toll-free 877-705-4422.

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Governance Workshop Locations



- **CESA 2** • 1221 Innovation Dr., Whitewater • 262-473-1473 ***Directions***
- **CESA 3** • 1300 Industrial Dr., Fennimore • 608-822-3276 ***Directions***
- **CESA 9** • 304 Kaphaem Rd., Tomahawk • 715-453-2141 ***Directions***
- **CESA 11** • 1225 Ostermann Dr., Turtle Lake • 715-986-2020 ***Directions***

Save the Dates!

November Advocacy Workshops

- Thursday, November 8 at CESA 10, Chippewa Falls
- Tuesday, November 13 at CESA 4, West Salem
- Wednesday, November 14 at CESA 6, Oshkosh
- Thursday, November 15 at CESA 8, Gillett

Watch for more details to be announced.

YOUR TRIP TO:

1300 Industrial Dr, Fennimore, WI, 53809-9578



2 HR 8 MIN | 121 MI

Est. fuel cost: \$9.70

Trip time based on traffic conditions as of 7:49 PM on June 7, 2018. Current Traffic: Light



Print a full health report of your car with HUM vehicle diagnostics **(800) 906-2501**



1. Start out going **east** on Keeler Ave toward Hinsdale Ave.

----- Then 0.07 miles ----- 0.07 total miles



2. Take the 2nd **right** onto La Salle St.
La Salle St is just past Hinsdale Ave.

If you reach Evergreen Ave you've gone about 0.1 miles too far.

----- Then 0.13 miles ----- 0.20 total miles



3. Take the 1st **left** onto White Ave/WI-81. Continue to follow WI-81 E.
If you reach Strong Ave you've gone about 0.1 miles too far.

----- Then 2.33 miles ----- 2.53 total miles



4. Merge onto I-90 W/I-39 N via EXIT 1B toward **Madison**.

----- Then 43.35 miles ----- 45.87 total miles



5. Merge onto US-12 W/US-18 W/W Beltline Hwy W via EXIT 142A on the **left** toward **Madison**.

----- Then 8.88 miles ----- 54.75 total miles



6. Take EXIT 258 toward **US-18 W/US-151 S/Dodgeville**.

----- Then 0.29 miles ----- 55.04 total miles



7. Keep **left** to take the **US-18 W/US-151 S** ramp toward **Dodgeville**.

----- Then 0.11 miles ----- 55.15 total miles



8. Turn **left** onto US-18 W/US-151 S/Verona Rd. Continue to follow US-18 W/US-151 S.

----- Then 37.83 miles ----- 92.98 total miles



9. Merge onto Dodgeville Expy/US-18 W via EXIT 47 toward **Dodgeville/Prarie du Chien**.

----- Then 0.74 miles ----- 93.73 total miles



10. Enter next roundabout and take the 2nd exit onto US-18 W.

----- Then 26.78 miles ----- 120.51 total miles



11. Turn **right** onto Bronson Blvd.

If you reach County Road Q you've gone about 0.3 miles too far.

----- Then 0.17 miles ----- 120.68 total miles



12. Take the 1st **left** onto Industrial Dr.

Industrial Dr is 0.1 miles past Lafollette St.

If you reach County Road Q you've gone a little too far.

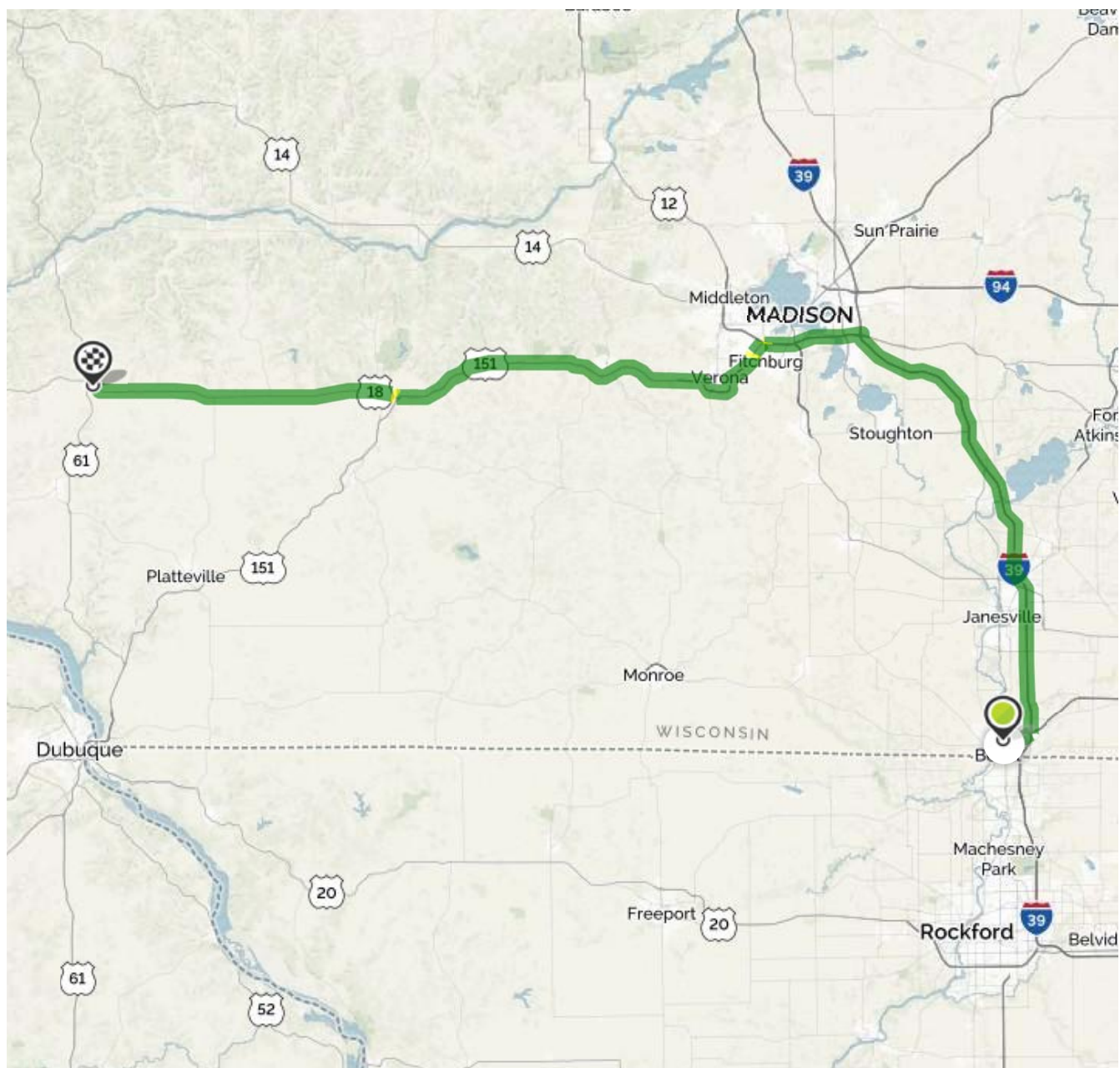
----- Then 0.11 miles ----- 120.79 total miles



13. 1300 Industrial Dr, Fennimore, WI 53809-9578, 1300 INDUSTRIAL DR.

If you reach County Road Q you've gone about 0.1 miles too far.

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School District of Beloit Board of Education Report

June 12, 2018

I. BASIC INFORMATION

Topic or Concern: Joint Review Board Appointment

Which area(s) of the Strategic Plan does this support? Fiscal, Communication

Your Name and Title: Laurie Endres, Board President

Others assisting you in the presentation: n/a

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

To appoint a member to the Joint Review Board.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

The city has requested that the Board President appoint a member to attend the Annual Meeting of the Joint Review Board to review annual reports and performance status of each active Tax Incremental Finance district. (TIF)

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

Previously Wendy Sanchez was appointed, but has a conflict with the date and time of the meeting, therefore, a new person needs to be appointed.

D. What are your conclusions?

MOTION: President Endres will appoint an attendee.

I propose using n/a

Long Term Committed Funds? no

BUDGET LOCATION: n/a

FISCAL IMPACT: n/a

ECONOMIC DEVELOPMENT

May 11, 2018

Laurie Endres, Board President
School District of Beloit
1633 Keeler Ave.
Beloit, WI 53511

RE: City of Beloit Joint Review Board

Dear Laurie,

As you may know Wisconsin Act 257 requires cities that have active Tax Incremental Finance Districts to convene an annual meeting of the Joint Review Board (JRB) to review the annual reports and to review the performance status of each active district. We welcome the opportunity to share our story of how well our current TIF Districts are performing and show what an incredible impact they have had on the local economy. As intended, these districts have leveraged private investment, redevelopment, added new business and job creation. Furthermore, all of our active districts are projected to close on time or with some possibly closing early. Detailed cash flow projections will be provided to the JRB along with a high level strategic overview on how the City intends to utilize and manage TID in the future.

Act 257 also requires that the JRB needs to convene on or before July 1st each year. This will be an on-going annual requirement as the City is seeking to form a permanent JRB. The City of Beloit has territory on all the active districts and State Law requires the City to appoint a member to serve on the JRB. The City is requesting that you work with Board of Education to identify an individual to represent the School District of Beloit on the JRB. You may want to take at advantage of our recommended approach that the District appoints a permanent member to the JRB. You might want to also consider appointing your finance director to provide management, consistency, long-term institution knowledge, reduce the time to form a JRB, and allow the expertise of finance professional to be utilized. Last year Jamie Merath represented the District but I understand that that position is currently open. Once each of the required taxing entities appoints their members, a date and time will be selected with a notice provided for the annual meeting. Currently, we are targeting June 21st at 3:00pm location- City Hall, 4th Floor City Manager's Conf. Room, 100 State St., Beloit. For background purposes, the following Tax Finance Districts are currently active in the City of Beloit:

- 1) TID #5 Downtown Beloit Redevelopment
- 2) TID #6 Beloit Riverfront District
- 3) TID #8 Beloit Willowbrook Industrial Park
- 4) TID #9 Beloit Mall Redevelopment
- 5) TID #10 Gateway Industrial Park
- 6) TID #11 Colley/Spring brook Industrial Park
- 7) TID #12 Frito-Lay Industrial
- 8) TID #13 Milwaukee Road Corridor Mixed-Use
- 9) TID #14 4th Street Corridor Redevelopment

I appreciate your consideration of this matter and if you have any questions, please feel free to contact me directly at 608-364-6748 or jankea@beloitwi.gov.

Sincerely,



Andrew Janke
Economic Development Director