



School District of Beloit

BOARD OF EDUCATION PURPLE PACKET – May 5, 2017

1. Events List for May 6-May 13, 2017
2. Events List for May 14-20, 2017
3. May Contract List
4. May Funding Report
5. Notice of Meeting
 - Curriculum Committee Meeting, Tuesday, May 9, 2017, 4:15 p.m., Room 210
 - Policy & Personnel Committee Meeting, Tuesday, May 9, 2017, 5:00 p.m., Superintendent's Office, Room 106
 - Finance Committee Meeting, Tuesday, May 9, 2016, 5:30 p.m., Superintendent's Office, Room 106
 - Special Board Meeting, Tuesday, May 9, 2017, 6:15 p.m., Superintendent's Office, Room 106

NOTES/UNDER SEPARATE COVER

- Links to school newsletters can be found on the Board of Education website on the lower right hand side.

FUTURE BOARD MEETINGS

Special Board Meeting, Tuesday, May 23, 2017, TBD, Superintendent's Office, Room 106

Special Policy & Personnel Committee Meeting, Tuesday, May 23, 2017, TBD
Superintendent's Office, Room 106

Board Business Meeting, Tuesday, May 23, 2017, 7:00 p.m., Board Room

SCHOOL EVENTS AND ACTIVITIES

WEEK OF MAY 6-13, 2017

Saturday, May 6

BMHS Freshmen Baseball vs Mdsn LaFollete @ BMHS 11am
Prom – Eclipse Center 7-11 pm
Mother/Son Dance Converse Elementary 3-5pm



Sunday, May 7

No Scheduled Activities

Monday, May 8

BMHS Boys Golf 2pm vs Verona @ KRUEGER PARK
BMHS Baseball 5pm vs Monona Grove Varsity @
Telfer, JV @ BMHS
4:30 Fruzen Track vs McNeel @ BMHS

Tuesday, May 9

BMHS Boys Tennis 4pm vs Middleton JV & Varsity @ BMHS
BMHS Softball 4:30pm vs Sun Prairie Varsity & JV @ Krueger Park
BMHS Baseball 5pm Freshman vs Mdsn East @ BMHS
Fruzen Spring Orchestra Concert 7pm Includes Aldrich & Fruzen Students

Wednesday, May 10

Fruzen Track Vs Edison @ BMHS 4:30 pm
5:30-7:30pm CLC Parent Night @ Fruzen Magician & Juggling Show

Thursday, May 11

BMHS Boys Tennis 4pm vs Mdsn Memorial JV & Varsity @ BMHS
BMHS Softball 4:30pm vs Jnvl Craig Varsity & JV @ Krueger Park
BMHS Baseball 5pm vs Sun Prairie varsity @ Telfer Park JV @ BMHS
4:30pm Fruzen Boys Soccer vs Cunningham @ Morgan School
McNeel Lancer Nite 4-5:30 Grades 4-5, 6-7:30 pm Grades 6-8

Friday, May 12

No School – PLC
7 pm Fruzen Musical

Saturday, May 13

BMHS Boys Tennis 8am JV Conference @ Sun Prairie High School
7 pm Fruzen Musical

SCHOOL EVENTS AND ACTIVITIES WEEK OF MAY 14-20, 2017



Sunday, May 14
Happy Mothers Day!

Monday, May 15

4:30 pm Fruzen Boys Soccer vs McNeel @ McNeel
4:30 pm Fruzen Girls Soccer vs Aldrich @ Morgan School
10-11am McNeel Parent Walk Throughs

Tuesday, May 16

Converse Muffins and Memories 7-7:30 pm
BMHS Softball 4:30pm vs Parker Varsity & JV @ Krueger Park
BMHS Baseball 5pm vs Jnvl Craig Varsity @ Telfer JV @ BMHS
BMHS Girls Soccer 5pm Freshmen & JV vs Middleton Varsity 7pm @ BMHS
Converse PTO Meeting 3:30-4:30pm
7pm 6, 7 & 8 Grade Choir Concert @ Fruzen

Wednesday, May 17

BMHS Girls Soccer 5pm Freshmen & JV & Varsity @ 7pm vs Mdsn Memorial @ BMHS
4:30pm Fruzen Girls Soccer vs Cunningham @ Morgan School
6:00 pm Fruzen Talent Show

Thursday, May 18

BMHS Baseball 5pm vs Jnvl Parker Varsity @ Telfer & JV @ BMHS
BMHS Softball 5pm Freshmen vs Middleton @ BMHS



Friday, May 19

Fruzen 8th grade Dance
Gaston 5:30-7:30 pm Carnival

Saturday, May 20

Doubleheader BMHS Baseball 11am vs Elkhorn @ Telfer Park JV @ BMHS
BMHS Baseball 2pm vs Rockford(Christian Life) Varsity @ Telfer JV @ BMHS
Fruzen Music in the Parks Competition @ Six Flags

School District of Beloit

Current Contracts

Company	Contract Info	Term	Term End Date	Notes
Nexus	Performance Contract	1-2-17 until 1 year from the date of substantial completion	1 year after completion	
Beloit Health System	School Based Clinic	11/20/14 until termination by either party	none	
BMO	Procurement Cards	1/25/05 until termination by either party	none	
H&R Block	Employer Solutions Promotion Tax Prep Discount Agreement	1-19-17 until termination by either party	none	
Resonate Marketing	Social Media Campaign Development & Management	2013 until termination by either party	none	
WiscNet	Internet Service Provider	1 year beginning 2016	2017	
WorldStrides	Student Travel Management Services	1/15/16 to 1/15/17	1/15/2017	
Madison National Life Insurance Services	Long Term & Short Term Disability	10/1/14 to 10/1/16, amendment 2/1/2015, 2 year term	2/1/2017	
Roy Chapman Andrews Academy	Charter School	3 years beginning 4/13/2013 with up to 3 years of renewals	4/13/2017	
Ohioptyle Prints Inc	Royalty Agreement	1 year beginning 5/5/16 with auto renewals	5/5/2017	
Classmunity	Software Service Agreement	1 year beginning 5/15/16	5/15/2017	
Boys & Girls Club	Before & After School Programs at Various Schools	Annual Renewal	6/7/2017	
Head Start	4K Program Agreement at Headstart Building	9/1/16 to 6/7/17	6/7/2017	
Soliant Health	Client Services Agreement	9/26/16 to 6/7/17	6/7/2017	
WI Family Ties	Parent Peer Specialist Services	6/10/15 to 6/10/17	6/10/2017	
Second Harvest/Caritas	School Based Pantry at Merrill	1 year beginning 6/27/16	6/27/2017	
Beloit Health System	Staff Wellness Clinic	Amended 3/16/2016 to 6/30/16 with option to renew up to 3 years	6/30/2017	
Beloit Turner School	Girls Soccer Co-Op	3/24/15 to 6/30/17	6/30/2017	
Blackhawk Technical College	Service Agreement	Annual Renewal	6/30/2017	
Brother Dutton	Tenant-Lease Space for 4K Program	2015-2016 and 2016-2017 school years	6/30/2017	
CESA 2	Administration, Deaf Hard Hearing, Educational Audiology, Professional Resource Center, Transition Advisory Network, Transition MECCA, Van Delivery Services	2016-2017 school year	6/30/2017	
Circles of Support	Academic & Social Support for BLA & BMHS	10/19/16 to 6/30/17	6/30/2017	
Head Start	Collaborative Programming at Hackett & Merrill	8/15/16 to 6/30/17	6/30/2017	
Ink Smart	Landlord-Rent Out 1008 Liberty Avenue	7/1/13 to 6/30/17	6/30/2017	
Laurie Medina/Mike Holland	Administrative Hearing and Expulsion Officer	Annual Resolution adopted by Board 7/1/16 to 6/30/17	6/30/2017	
R&R Insurance	Insurance Agent	Annual Renewal	6/30/2017	
Richardson School	Tuition Services and Support for Special Needs Students	Individual contracts each year for students that attend	6/30/2017	
Tricor/Jeff Klett	Benefits Consultant	7/1/16 to 6/30/17	6/30/2017	
Head Start	Vendor Agreement for Meal Service	9/1/16 to 7/7/17	7/7/2017	
Beloit Health System	Sign Advertising Partnership	8/1/14 to 7/31/17	7/31/2017	
First National Bank & Trust Co	Sign Advertising Partnership	8/1/14 to 7/31/17	7/31/2017	
Gilbank Construction	Sign Advertising Partnership	8/1/14 to 7/31/17	7/31/2017	
JP Cullen & Sons Inc.	Sign Advertising Partnership	8/1/14 to 7/31/17	7/31/2017	
Mid-States Concrete Industries	Sign Advertising Partnership	8/1/14 to 7/31/17	7/31/2017	
OfficeMax/OfficeDepot	Supplies	8/1/14 to 7/31/17 with 2 optional 1 year renewals	7/31/2017	
OfficePro	Paper	8/1/14 to 7/31/17 with 2 optional 1 year renewals	7/31/2017	
Tricor	Sign Advertising Partnership	8/1/14 to 7/31/17	7/31/2017	
WI Dept of Agriculture	AmeriCorps Farm to School Host Site	8/15/16 to 8/14/17	8/14/2017	
Ardor Health Solutions	Student Services Staffing Agreement	1 year beginning 8/31/16 with auto renewals	8/31/2017	
HCC	Medical Stop Loss Reinsurance Carrier for Health Insurance	9/1/16 to 8/31/17	8/31/2017	
Central Christian Church	Joint Use Green Space Agreement	1 year beginning 9/1/15 with 1 year auto renewals available	9/1/2017	
Diverse & Resilient	Community Readiness Assessment LGBTQ	4/15/17 to 9/15/17	9/15/2017	
Family Services of Southern WI/Northern IL	Youth 2 Youth 4 Change	10/1/16 to 9/30/17	9/30/2017	
Horton Group	Virgin Pulse Program	10/1/16 to 9/30/17	9/30/2017	

Teaching Strategies LLC	Online Subscription Service Agreement	1 year beginning 8/10/15 with 1 year renewal available	9/30/2017	
GSAFE	Gender Inclusive Schools Project	10/1/16 to 10/1/17	10/1/2017	
Guenther Electric	Electrical Contractors	2 years beginning 12/1/14, with the option to extend 1 year	12/1/2017	
Risk & Insurance Solutions/John Emery	Insurance Consultant	3 years beginning 12/10/14	12/10/2017	
SWITS	Language Interpreter Service Agreement	1 year beginning January, 2017	12/31/2017	
Schenck SC	Audit Services	For Year Ended June 30, 2017	6/30/2018	
ABM	Custodial/Maintenance	7/1/13 to 6/30/18	6/30/2018	
Aramark	Food Service	7/1/13 to 6/30/18	6/30/2018	
Beloit Turner/Blackhawk/Clinton/ Janesville/Milton/Monroe School Districts	Girls Hockey Co-Op	5/24/16 to 6/30/18	6/30/2018	
Beloit Turner/Clinton/Parkview/Brodhead/ Delavan-Darien School Districts	Boys Hockey Co-Op	5/24/16 to 6/30/18	6/30/2018	
Blackhawk Bank	Banking Services	7/1/15 to 6/30/18	6/30/2018	
City of Beloit	School Resource Officers	8/1/14 to 6/30/18	6/30/2018	
SchoolDude	Facility Management & Event Management Solutions	7/1/17 to 6/30/18	6/30/2018	
TC Networks	Technology Services	7/1/13 to 6/30/18	6/30/2018	
UW Rock County	Dual Enrollment	2017-2018 school year	6/30/2018	
Daktronics	Scoreboard Service Agreement	8/12/15 to 8/11/18	8/11/2018	
American Fidelity	Voluntary Benefits	11/1/15 to 8/31/2018	8/31/2018	
City of Beloit	Trash & Recycle Collection	10/28/13 to 10/26/18	10/26/2018	
Messiah Evangelical Lutheran Church	Parking Lot Use	11/1/13 to 10/31/18	10/31/2018	
City of Beloit	School Crossing Guards	7/1/16 to 6/30/19	6/30/2019	
City of Beloit	Truancy Intervention Coordinator	7/1/16 to 6/30/19	6/30/2019	
Apple	Equipment Lease	4 years beginning 5/17/13 - Last payment made 7/2016 (Apple Refresh) Amended lease 7/1/15 to 7/1/19	7/1/2019	
Culvers	Sign Advertising Partnership	8/1/14 to 7/31/19	7/31/2019	
Delta Dental	Dental Insurance	9/1/16 to 8/31/19	8/31/2019	
Hendricks	Tenant-Lease Space at Eclipse for Auto Program	12/1/14 to 8/31/19	8/31/2019	
OptumRX PBM of WI	Pharmacy Benefit Management Services	2/1/17 to 8/31/19	8/31/2019	
Pepsi	Beverage Services & Sign Advertising Partnership	9/1/14 to 8/31/19	8/31/2019	
Prairie States	Third Party Administrator/Self Funded Insurance	9/9/16 to 8/31/19	8/31/2019	
Ricoh	Printing Equipment & Services	Amended contract 4/27/16 & expires 5/14/20	5/14/2020	
American Capital	Ricoh Lease Agreement	48 months beginning 8/1/16	8/1/2020	
Central Christian Church	Joint Use Driveway Agreement	5 years beginning 9/1/15	9/1/2020	
Durham	Student Transportation Services	5 school years from 2016-2017 to 2020-2021	7/31/2021	
Beloit Health System	Easement Agreement	10 years beginning 8/28/2014	8/28/2024	
ChartHouse Energy	Solar Panels at Hackett	12/1/13 to 11/31/33	11/31/2033	New unsigned contract in review

May - 2017 - Committee Report

Grant Activity 7/1/16 - 6/30/17

Program	Funding Source	Amount Requested	School/ Contact	Date Submitted	Renewal/ New	Status	Purpose	Date Awarded	Award Amount	Date Declined
Back to School Grant - Classroom	Meemic Foundation	\$100	Hackett Marcia Schwengels	4/7/2017	New	Submitted	Jessica Brink submitted an application for classroom supplies for her speech language students. Will be notified by 7/7/17.			
Back to School Grant-School	Meemic Foundation	\$1,000	Hackett Marcia Schwengels	4/7/2017	New	Submitted	Jessica Brink submitted a request that would fund books, videos, and posters that would enforce social skills for each classroom. Will be notified by 7/7/17			
District Innovation in Social and Emotional Learning (SEL)	Education First	\$25,000	KEC Emily Pelz	4/28/2017	New	Submitted	The funds will be used to help create the therapeutic classroom environment (furniture,paint, lighting), provide a personalized learning curriculum so that individual academic needs are met, purchase any additional screeners that may be needed and help fund additional staff support.			
Teacher Innovation in Social and Emotional Learning (SEL)	Education First	\$5,000	Hackett Marcia Schwengels	4/28/2017	New	Submitted	Funds will be used to pay for the Superflex and We Thinkers! (Volumes 1 & 2) curricula for teachers at Hackett. Children's books will also be purchased that teacher taught emotional responses.			
Teacher Innovation in Social and Emotional Learning (SEL)	Education First	\$5,000	Merrill Betsy Schroeder	4/28/2017	New	Submitted	If awarded, the grant will award Second Step Materials, external CD drives for DVD's and CD's for Second Step, training for teachers, materials, assemblies on SEL skills and subs for professional development.			
Alcohol and Other Drug Abuse	Wis. Dept. of Public Instruction	\$25,000	KEC Emily Pelz	4/21/2017	New	Submitted	Funds will be used to support AODA initiatives in the district; the grant does require a 20% match.			
Education for Homeless Children and Youth (EHCY)	Wis. Dept. of Public Instruction	\$60,000 each (3) year	KEC Emily Pelz	4/14/2017	New	Submitted	The grant will provide funding for a three year period to support the needs of district McKinney Vento (homeless) students. Tentative use of funds include supporting district liaison and graduation coach positions.			
Community Needs Grant	Stateline Community Foundation	\$3,326	BMHS Carole Campbell	3/10/2017	New	Submitted	Gary Stuedemann, Varsity Girls Basketball Interim Coach, applied for funds to provide a one day team building experience via a ropes course at Lutherdale.			
Active Learning Center Grants	Steelcase	\$65,000	McNeel Anthony Bosco	2/10/2017	New	Not Awarded	Darsha Olsen submitted an Active Learning Center Grant which addresses educational needs and classroom design. She applied for adjustable-height deskings that creates tiered rows for easy, equal viewing.		0	4/9/2017

Stateline Community Impact Grant	Stateline Community Foundation	\$10,000	BMHS Carole Campbell	2/13/2017	New	Awarded	John Kaminski applied for funds to support the Challenge Academy. Funds will be used to pay for gas cards, gift cards for mentors and providing transportation (bus/van) and other needs.	4/5/2017	\$5,000	
21st Century Community Learning Center Grants	Wis. Dept. of Public Instruction	\$80,000 to \$145,000 each year for five years (per awarded site)	Various	3/31/2017	New	Submitted	DPI will be opening a round of competitive afterschool grants for 2017-18. Funding will allow sites to provide before and afterschool academic enrichment, as well as a host of other services to students and their families. Sites applying for the five year funding are: Converse, Hackett, Robinson, Todd, Aldrich, McNeel, BMHS, and BLA.			
For Our Schools	Meemic Foundation	\$500	Hackett Marcia Schwengels	3/7/2017	New	Not Awarded	Lori Hall is applying for funds through the Office Depot program for student school supplies. Grants will be awarded by May 1, 2017		0	5/1/2017
WICPA Ed Accounting Careers Awareness Grant	Wisconsin Institute of CPA's	\$1,716	BMHS Carole Campbell	12/9/2016	New	Awarded	Mary Kaye Richardson will organize two fieldtrips for accounting students to tour either a for-profit business or non-profit business. Students will see differences in accounting procedures, as well as hopefully be motivated in a career in accounting.	1/1/2017	\$1,349.00	
Transition Improvement Grant (TIG)	Wis Department of Public Instruction	\$2,000	BMHS Carole Campbell	10/18/2016	New	Awarded	The Transition Improvement Grant (TIG) supports students with disabilities success in employment as they transition from high school to employment. Gregg Schneider will use funds for training costs such as travel, subs, materials.	12/1/2016	\$2,000	
Vernier Technology Awards	Vernier Software and Technology	\$5,500	BMHS Carole Campbell	12/16/2016	New	Not Awarded	Jeff Patterson, AP Physics teachers, was nominated to apply for \$1,000 prize, \$3,000 in Vernier products and up to \$1,500 towards expenses to attend the NSTA National Conference on Science Education.		0	3/6/2017
NEA Read Across America Library Grant	NEA Foundation	\$1,000	Aldrich Joe Vrydaghs	11/28/2016	New	Awarded	Cyntha Slavish, reading specialist, will use funds to purchase books for lower level students in fourth and fifth grade. Books will be lower level/high interest. Will be notified by 12/16/16.	12/19/2016	\$1,000	
Exxon Mobil Educational Alliance	Exxon Mobil	\$500	Robinson Sam Carter	11/11/2016	New	Awarded	Robinson received the grant that will be used for math or science instruction.	11/11/2016	\$500	
Meemic - 4th Quarter	Meemic	\$500	Merrill Betsy Schroeder	12/1/2016	New	Not Awarded	Kim Woodkey applied for funds that will be awarded through Office Depot. Will be notified by 2/15/17.		0	2/15/2017
Let's Play Grant	KaBOOM!	\$15,000	Cunningham Jennifer Fanning	TBD	New	Pending	Cunningham Intermediate School is pursuing grant funds for their playground; external matching funding is also being pursued.			
Beyond Paper & Pencils Teacher Mini Grants	Stateline Community Foundation	\$672	BMHS Carole Campbell	11/8/2016	New	Awarded	Cody Klintworth applied funds for the Loads to Success laundry program. Funds will be used for laundry bags, soap and general repair..	11/8/2016	\$672	

Beyond Paper & Pencils Teacher Mini Grants	Stateline Community Foundation	\$228	Hackett Marcia Schwengels	11/10/2016	New	Awarded	Joann Ruch will use funds for Rekenrek racks.	11/10/2016	\$228	
Beyond Paper & Pencils Teacher Mini Grants	Stateline Community Foundation	\$200	Merrill Betsy Schroeder	10/14/2016	New	Not Awarded	Kimberlie Woodkey requested 8 Rekenreks for use in the K-3 math classes.		0	12/7/2016
Beyond Paper & Pencils Teacher Mini Grants	Stateline Community Foundation	\$200	Merrill Betsy Schroeder	10/23/2016	New	Not Awarded	Maura Heiss, speech and language therapist, requested the Expanding Expressions Tool.		0	12/7/2016
Beyond Paper & Pencils Teacher Mini Grants	Stateline Community Foundation	\$132	Hackett Marcia Schwengels	10/14/2016	New	Not Awarded	Devin Post requested funds for math manipulatives, pocket charts, and dry erase markers for her first grade classroom that will support increased number sense.		0	12/7/2016
Big Beloit Book Drive	Hendricks Family Foundation	\$8,000	KEC Angie Montpas	10/27/2016	New	Awarded	The Big Beloit Book Drive is a partnership between the SDB, Turtle Creek Book Store, McDonalds on State Street, Beloit Literacy Council, ABC Literacy Task Force, and friends and families of the SDB. Each student in grades 4K through grade 3 will receive one free book.	1/1/2017	\$8,000	
Educator Effectiveness	Wis Dept of Public Instruction	\$47,520	KEC Angie Montpas	10/2/2016	New	Awarded	Funds will be used to support the Wisconsin Educator Effectiveness Program by paying for licenses through Teachscape, as well as training and support.	11/3/2016	\$47,520	
DonorsChoose	Various	\$397 of donated items	Merrill Betsy Schroeder	9/1/2016	New	Awarded	Kathy Schulta's request was for a variety of playground balls for increased outdoor activity, and for hand fidgets for classroom concentration.	9/6/2016	\$397 in materials	
AT & T	AT & T Foundation	\$5,000	Carole Campbell BMHS	8/10/2016	New	Awarded	The funds available will help support the Link Crew student leadership program with tshirts and supplies. The Link Crew leaders work with freshman on a daily and weekly basis, as well as Freshman orientation.	9/9/2016	\$5,000	
Citizen Power Challenge Grant	American Federation of Teachers and Albert Shanker Institute	\$500	Merrill Betsy Schroeder	8/12/2016	New	Not Awarded	Rachelle Elliott, reading specialist at Merrill, applied for this grant to go towards tailored books and resource collections regarding bullying and accepting differences.		\$0	2/7/2016
Meemic Back to School	Meemic Foundation	3 @ \$100 (\$300)	Hackett Marcia Schwengels	4/18/2016	New	Awarded	JoAnne Ruch, Sarah Hoenig and Lori Hall will each receive \$100 worth of classroom supplies from Quill	9/1/2016	3 @ \$100 = \$300 in materials	
Meemic - 3rd Qtr	Meemic Foundation	\$500	Merrill Betsy Schroeder	9/25/2016	New	Not Awarded	The funds will allow Sharyl Fuerstenberg's to purchase 17 balance balls and 3 rocking chairs to allow for those who need options for seating. Awarded by 11/15/16.		0	11/15/2016
Meemic - 3rd Qtr	Meemic Foundation	\$490.00	Merrill Betsy Schroeder	9/27/2016	New	Not Awarded	Nicole Davidson would use funds to provide uniforms for her classroom to improve attendance as studies have shown. Awarded by 11/15/16.		0	11/15/2016

Meemic - 3rd Qtr	Meemic Foundation	\$500	Hackett Marcia Schwengels	8/22/2016	New	Not Awarded	Janay Banks-Wilson will use the requested uniforms to facilitate Empowerment Mondays for selected students who would benefit. Awarded by 11/15/16		0	11/15/2016
Meemic - 3rd Qtr	Meemic Foundation	\$400	Merrill Betsy Schroeder	9/2/2016	New	Not Awarded	Maura Heiss, special education teacher, applied for the Expanding Expressions Tool to enlarge the scope of literacy and oral vocabulary of their students. Awards announced 11/15/16		0	11/15/2016
Meemic - 3rd Qtr	Meemic Foundation	\$497	Merrill Betsy Schroeder	8/25/2016	New	Not Awarded	Rachelle Elliott, reading specialist at Merrill, is applying for for Bullying Hurts Character education books. Awards announced 11/15/16		0	11/15/2016
Meemic - 3rd Qtr	Meemic Foundation	\$480	Merrill Betsy Schroeder	7/15/2016	New	Not Awarded	Kathy Schulta's request for a Multi Language Translation System will allow for parents who need the translating, to be engaged in their child's education. Awards announced 11/15/16.		0	11/15/2016
Meemic Classroom Enrichment	Meemic Foundation	\$100	Merrill Betsy Schroeder	9/21/2016	New	Awarded	Kim Woodkey would request 3 large Rekenreks (math manipulatives) that will help building number sense. To be announced 11/15/2016.	11/1/2016	\$100.00	
Meemic Classroom Enrichment	Meemic Foundation	\$100	Hackett Marcia Schwengels	8/5/2016	New	Awarded	Devin Post would like to receive funds from Lakeshore Learning to apply for a futon to allow for students a special place during reading time. Awards announced 11/15/16.	11/1/2016	\$100.00	
Meemic Classroom Enrichment	Meemic Foundation	\$100	Hackett Marcia Schwengels	8/5/2016	New	Awarded	Janay Banks-Wilson will receive funds from Lakeshore Learning	11/1/2016	\$100.00	
Meemic Classroom Enrichment	Meemic Foundation	\$100	Hackett Marcia Schwengels	8/6/2016	New	Not Awarded	Elise Grunder, 4K teacher, would like to receive \$100 of toys from Lakeshore Learning to provide more variety in student centers. Awards announced 11/15/16.		0	11/15/2016
Meemic Classroom Enrichment	Meemic Foundation	\$100	McNeel Tony Bosco	8/2/2016	New	Awarded	Darsha Olsen will receive \$100 worth of organizational supplies from Lakeshore Learning. To be announced 11/15/2016.	11/1/2016	\$100.00	
Meemic - 2nd Qtr	Meemic Foundation	\$500	McNeel Tony Bosco	6/23/2016	New	Not Awarded	Darsha Olsen (science teacher) will use grant funds to support a Science Club Implementation with tshirts, transportation for field trip with admissions, and fees for science bowl. Announced 8/15/16		0	8/15/12016
Meemic Back to School	Meemic Foundation	\$100	McNeel Tony Bosco	6/14/2016	New	Not Awarded	Darsha Olsen will choose office supplies such as markers, colored pencils, glue, etc. for students to produce STEAM displays. Notified by 8/1/16		0	8/1/2016
Peer Review Mentor	Wis Dept of Public Instruction	\$25,000	Curriculum Angie Montpas	6/30/2016	New	Awarded	Funds will be used for stipends for 15 mentors, subs for teacher release time, and CESA 2 contracted services	11/14/2016	\$25,000	

Meemic - 2nd Qtr	Meemic Foundation	\$497	Hackett Marcia Schwengels	6/10/2016	New	Not Awarded	Jessica Brink will use grant funds to increase phonological awareness and literacy through the purchase of Hear Builder Subscriptions for kindergarten students.		0	8/15/2016
Prior Year Pending Applications (2015-2016)										
\$25,000	KaBOOM!	\$15,000 (for a \$40,000 project)	Merrill	Due June	New	Submitted	Merrill is in dire need of an additional playground that will specifically address the needs of their younger students. Projects through KaBOOM! can be from \$24,000 to \$40,000. Grants will be for \$15,000, so a match from \$9,000-\$25,000 is required. Merrill is committed to fundraise and/or pursue other grant sources to match the difference. There may be a possibility of a higher award. The grant only covers the playground equipment; it will not cover land/space prep, or supervision of the project.			
Total Submitted Proposals		\$958,755						Total Awarded	\$97,366	



NOTICE OF MEETING

**SCHOOL DISTRICT OF BELOIT
BOARD OF EDUCATION**

CURRICULUM AND INSTRUCTION COMMITTEE

Date: Tuesday, May 9, 2017
Time: 4:15 p.m.
Location: Kolak Education Center—The Roosevelt Building
1633 Keeler Avenue, Room 210
Beloit, WI 53511
Committee Members: Kris Klobucar, Committee Chair
Lisa Anderson-Levy
Pam Charles

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of April 2017 Meeting Minutes
4. Determine Vice Chair
5. (E)Quality Committee Representative
6. Mathematics Instructional Materials Adoption for 2017-18 (15 minutes)
7. English Language Learners Instructional Materials Adoption for 2017-18 (10 minutes)
8. Data Reports (no reports this month)
9. Achievement Gap Efforts (no presentations this month)
10. Academic Achievement Ad Hoc Committee Update (5 minutes)
11. Future Agenda Items
12. Adjournment

Posted: May 5, 2017

It is anticipated that other Board members may attend this committee meeting.

School District of Beloit
CURRICULUM AND INSTRUCTION COMMITTEE MEETING

Tuesday, April 11, 2017
Kolak Education Center—Room 210

MINUTES

1. Call to Order

The Curriculum and Instruction Committee Meeting was called to order by Kris Klobucar at 4:33 p.m.

Committee members present: Kris Klobucar, Dennis Baskin. Member excused: Pam Charles

Also present: Laurie Endres, Lisa Anderson-Levy, Anthony Bonds, Jacqueline Jolly, and Darrell Williams.

2. Approval of Agenda

Baskin moved approval of the agenda. Klobucar seconded the motion. Motion carried 2-0.

3. Approval of March 2017 Meeting Minutes

Baskin moved approval of the March 14, 2017 minutes. Klobucar seconded the motion. Motion carried 2-0.

4. Youth Options First Semester 2017-18

Bonds indicated that the list in the packet was the current requests for the first semester of the 2017-18 school year.

Baskin moved to recommend to the full Board of Education the Youth Options applications for first semester 2017-18. Seconded by Klobucar. Motion carried 2-0.

5. Computer Applications Course Change

Jennifer Schmitz, Business Teacher at BMHS indicated that they need 9 more weeks to be able to get Excel into the curriculum for Microsoft Office certification and they are requesting that the course be changed to a full semester.

Klobucar moved to recommend approval to the full Board of Education extending the Computer Applications course from a term course to a semester course. Baskin seconded the motion. Motion carried 2-0.

6. AVID New Course Proposal

Jacqueline Jolly along with the reading specialists explained the purpose of adding AVID as a new course for grade 9 at BMHS in the fall. AVID stands for Advanced Via Individualized Determination Program which is a course teaching organizational, note taking, and other skills that help students be more prepared and successful in advanced placement or advanced level courses. It is targeted for students who are low income, first college, minority, etc and those who have B/C averages or less than a 3.0. There is an event coming up in Madison on April 26th that some will be attending to see AVID in action. The roll out plan is for next year beginning in 9th grade.

There was discussion regarding the data on American Indian and Alaskan American based on federal data versus skyward data. Members asked questions regarding the roll out, the budget to support the program, the overall district budget, data and success in other districts, teacher buy-in, students who are successful in middle school but then struggle when get to high school. They also shared concerns with sustainability and the number of students being serviced in the beginning.

Baskin moved to recommend approval to the full Board of Education of the AVID new course proposal for grade 9. Klobucar seconded the motion. Motion carried 2-0.

7. Fashion Design Modified Course Proposal

Elizabeth Carpenter, BMHS Art Teacher requested modification to the Fashion Design course which was

previously taught in the FACE Department. The idea is to expand it. Members asked questions regarding how it will be used after high school.

Baskin moved to recommend approval to the full Board of Education the Fashion Design modified course proposal. Klobucar seconded the motion. Motion carried 2-0.

8. Data Reports

There were no reports this month.

9. Achievement Gap Efforts

Jolly asked math teachers in the room to indicate which materials in the math adoption they piloted in their classroom, what school they teach at and grade level they teach. The curriculum was available for review at the meeting. Bonds and Jolly also explained the process utilized for the adoption and how the recommended items were selected. Klobucar clarified that the second line of the data on each page should be data from across the state. Jolly then asked teachers to share their feedback on each of the adoptions they piloted. Jolly and the teachers shared why of all the adoption choices, they chose Go Math! as the one to recommend for board approval. Jolly shared information on professional development, implementation, and training. Board members asked questions regarding teachers on board, budget, and cost of the materials.

Baskin moved to recommend to the full Board of Education the adoption of Go Math! teaching resources for grades K-5. Klobucar seconded the motion. Motion carried 2-0.

Baskin moved to recommend to the full Board of Education the adoption of the 9-12 Big Ideas teaching resources for students enrolled in Algebra, geometry and Algebra 2. Klobucar seconded the motion. Motion carried 2-0.

Baskin moved to recommend to the full Board of Education the adoption of the K-5 Do the Math and 6-9 Math 180 interventions for 2017-18. Klobucar seconded the motion. Motion carried 2-0.

Jolly explained that the AVID implementation was just the implementation of the AVID course using existing funds for the first year and additional funding in future years to sustain the programming. Baskin asked questions regarding the funds, redirecting funds and if those funds will affect other programming.

Baskin moved to recommend to the full Board of Education the implementation of the Advancement Via Individual Determination (AVID). Klobucar seconded the motion. Motion carried 2-0.

College/Career Readiness was brought back due to a request to table and change it to an elective course. However, after further discussion with Heidi Andre, study of the high school academies proposal and visit, the administration is recommending to keep the course as is, a requirement for freshman, College and Career Readiness Seminar as a name change and an option for a parent to opt out with the schools support. Andre explained that if the course is written well, there will be other important aspects such as the career plan that will make students want to participate and take this course.

Baskin moved to recommend approval to the full Board of Education of the new one-term .5 credit College and Career Readiness elective courses for grade 9 and 10 to replace the current academic labs. Klobucar seconded the motion.

Anderson-Levy stated that this course seems very similar to AVID. Andre and Bonds agreed that

they are mirrors and very similar to each other, but this course will address all students. Baskin asked how the district will make sure that it's consistent and implemented with fidelity. Andre explained that the teachers will be writing the curriculum this summer and then all teachers will be trained at the end of the summer before school begins.

Motion carried 2-0.

Andre updated the committee on the high school academics. They visited Jackson High School in Rockford during a review of their academics. They talked to all kinds of people and were amazed. They restructured the school (more mentally) for example, the high school is looked at as a university and the academics are the different buildings. There are global classes, however, they follow a pathway. When asked if you could switch academics, they were told yes, but it doesn't happen very often because students figure out their academy through their seminar class in freshman year and even a student who was in the medical academy and discovered she didn't like blood did not have to change academics because she was able to find a pathway within her academy that was still satisfying. but no longer had to work with blood.

Baskin asked if this has been going on robustly around us, why are we behind? Andre indicated that we had 9th grade academics years ago, however, due to budget cuts and the uncertainty of the budget with ACT 10, they were disbanded. This time around, the academics are being researched and built with many of the money concerns in mind. Baskin asked how to keep this from finding the same fate as the old ones or how other low hanging fruit are not cut. Andre and Bonds talked about having it all tie together and be a foundation for what we do, how the strategic plan needs to have this incorporated, the academic achievement committee needs to work with this, etc. Anderson-Levy asked about low income family students who may not have support at home, and stated she is concerned about those students being affected by a teacher who may try to "label" them or put them into a certain pathway. Klobucar also went to the school visit and spoke highly of the academics after originally having been skeptical. There was also discussion about the CTE director. Klobucar did ask for them to come back and keep the conversation going with updates. Andre also shared that they will be meeting with high school staff Thursday afternoon to answer questions.

This item was for information only. No action was taken.

10. **Academic Achievement Ad Hoc Committee Update**
Bonds gave a very brief update on the committee work.

This item was for information only. No action was taken.

11. **Future Agenda Items**
No items were requested.

12. **Adjournment**
The meeting was adjourned at 6:03 p.m.



**School District of Beloit
Curriculum and Instruction
Committee Report**

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Mathematics Instructional Materials Adoption for 2017-18

Which strategy in the Strategic Plan does this support? Strategy 3–Student Engagement
Strategy 4–Assessment & Instruction

Your Name and Title: Jacqueline Jolly, Director of Teaching, Learning, and Innovation

Others assisting you in the presentation: Deb Prowse, Mathematics Department Chair
Brandy Grady, Innovation Coach

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Curriculum and Instruction Committee?

The purpose of presenting this to the Curriculum and Instruction Committee is for approval for action to implement Cengage-Magellan teaching resources for students enrolled in PreCalculus, Calculus, Trigonometry, and Statistics during the 2017-18 school year.

B. What information must the Curriculum and Instruction Committee have to understand the topic/concern and provide any requested action?

11th Grade ACT and Dynamic Learning Maps				
	2014-15	Composite Score (not a percentage)	2015-16	Composite Score (not a percentage)
Percent of SDB students Proficient/ Advanced	14.3%	16.6	34.7%	16.9
Percent of students across the state Proficient/ Advanced	36%	20	12.5%	20

The district data illustrates a need to change our instructional supports and practices. The practices should include more rigorous instructional materials to challenge students. The instructional materials should also include variety of instructional strategies to meet the various learning styles.

C. If you are seeking Curriculum and Instruction Committee action, what is the rationale for your recommendation?

The rationale for the recommendation is to provide teachers with more robust teaching materials that will allow them to have a variety of resources to meet the students' needs. The program includes reading, technology and differentiated resources for students who are performing below level, on level and above level.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Curriculum and Instruction Committee consideration and a fiscal note.)

MOTION: The Curriculum and Instruction Committee recommends approval to the full Board of Education to adopt the Cengage-Magellan teaching resources for students enrolled in PreCalculus, Calculus, Trigonometry, and Statistics.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

We are requesting to use funds from the existing budget for 2016-17 school year to roll the program out during summer school. The publisher has agreed to allow us to pay the total amount of the six year contract over a three year period.

Long Term Committed Funds? Yes If yes, # of years: 6

BUDGET LOCATION: 805—Department of Teaching, Learning, and Innovation

FISCAL IMPACT: Total cost for 6 years: \$85,250

2016-17: \$55,250.00
 -\$12,438.03 for Statistics/Trigonometry
 -\$28,900.00 for PreCalculus,
 -\$13,912.50 for Calculus
2017-18: \$6,000
2018-19: \$6,000
2019-20: \$6,000
2020-21: \$6,000
2021-22: \$6,000

This cost includes:

- Replacement of consumable materials
- Online access to resources
- Training and support of district staff, principals and teachers.

PRICE QUOTE 4-27-2017

Deb Prowse	From: Lisa Peterson
Beloit Memorial High School	High School Sr. Sales Representative--IL, MN, & WI
Beloit, WI	300 American Metro Blvd, Ste. 140 • Hamilton, NJ 08619
dprowse@sdb.k12.wi.us	FAX PURCHASE ORDERS TO 540-672-7542
	646.628.2141; lpeterson@bfwpub.com



*Prices on this quote are good for 90 days. Please attach a copy of this price quote to your purchase order. Price increases occur each November (approximately)

Date: 4/27/17 3:25 PM

****NO CHARGE items must be included on purchase order to ensure delivery.** Please include note on purchase order as "FREE per rep Lisa Peterson". Textbook purchase must be made through us in order to qualify for teacher resource access. We do not sell teacher materials as standalone items.**

ISBN	Author	Title/Description	Price	Qty	Total
131903790	Starnes, Daren S.	The Practice of Statistics + LaunchPad for 6 years	\$163.19	75	\$12,239.25
		FREE teacher materials per rep Lisa Peterson with this purchase of			
1464154010	Starnes, Daren S.	Annotated Teacher's Edition 5 E	\$195.49	3	\$0.00
1464153976	Starnes, Daren S.	Examview Test Generator 5 E	\$215.89	3	\$0.00
1464154034	Starnes, Daren S.	Teacher Resource Flash Drive, 5 E	\$431.79	3	\$0.00
1464153990	Starnes, Daren S.	Teacher Solutions Manual 5 E	\$120.59	3	\$0.00
Subtotal					\$12,239.25
Estimated shipping @ 2 %					\$244.78
TOTAL					\$12,484.03

If you have any questions, please contact:

Lisa Peterson
High School Sr. Sales Representative
Bedford/St. Martin's, W.H. Freeman, & Worth Publishers
646.628.2141

Please fax Purchase Order to: 609-689-9097 OR 540-672-7542

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Phone Orders: 888-330-8477-Press 2,
then 3 for high school order entry



Confidential Price Quote (2276218)

5/1/2017

Pricing on this Proposal Guaranteed: **9/16/2017**

Presented To: Deborah Prowse (608) 363-3295, dprowse@sdb.k12.wi.us

Prepared By: Sales Team

SHIP TO: Beloit Memorial Sr High	BILL TO: Beloit Memorial Sr High	Cengage Learning
School	School	ATTN: Order Fulfillment
Deborah Prowse	Deborah Prowse	10650 Toeppen Drive
1225 4Th St	1225 4Th St	Independence, KY 41051
Beloit, WI 53511	Beloit, WI 53511	(800) 354-9706
USA	USA	Fax: (800) 487-8488
		SchoolCustomerService@Cengage.com

Quoted Products: Larson PreCalculus

Qty	Product	Price	Quoted Price	Total
	Precalculus with Limits Larson 4th Edition [STM, 2018]			
6	Student Solutions Manual Larson 4th Edition [STM, 2018] 9781337279857 / 1337279854	\$67.00	\$0.00	FREE
6	Note Taking Guide Larson 4th Edition [STM, 2018] 9781337279925 / 1337279927	\$9.25	\$0.00	FREE
6	Wraparound Teacher's Edition Larson 4th Edition [STM, 2018] 9781337271066 / 1337271063	\$128.75	\$0.00	FREE
6	Complete Solutions Manual Larson 4th Edition [STM, 2018] 9781337280334 / 133728033X	\$27.00	\$0.00	FREE
6	Teacher's Resource Guide	\$27.50	\$0.00	FREE
170	EPACK: K12AE PRECALCULUS W/LIM ITS LEVEL 4 + WEBASSIGN 6YR Larson/Battaglia 4th Edition [STM, 2018] 9781337466561 / 1337466565	\$175.00	\$170.00	\$28,900.00

Sub-Total: \$28,900.00

+ Estimated Shipping and/or Process Fee: \$0.00

TOTAL: \$28,900.00

Total Savings: \$2,407.00

Tax and freight charges will be applied to invoice where applicable.

Please attach a copy of the quote to the Purchase Order.

Thank you for your interest in Cengage Learning products.



Confidential Price Quote (1604827)

5/1/2017

Pricing on this Proposal Guaranteed: **9/16/2017**

Presented To: Deborah Prowse (608) 363-3295, dprowse@sdb.k12.wi.us

Prepared By: Sales Team

SHIP TO: Beloit Memorial Sr High	BILL TO: Beloit Memorial Sr High	Cengage Learning
School	School	ATTN: Order Fulfillment
Deborah Prowse	Deborah Prowse	10650 Toeppen Drive
1225 4Th St	1225 4Th St	Independence, KY 41051
Beloit, WI 53511	Beloit, WI 53511	(800) 354-9706
USA	USA	Fax: (800) 487-8488
		SchoolCustomerService@Cengage.com

Quoted Products: Calculus for AP Larson 1

Qty	Product	Price	Quoted Price	Total
	Calculus for AP®, 1st edition Larson 1st Edition [STM, 2017]			
2	Wraparound Teacher's Edition for Larson's Calculus for AP®, 1st edition Larson 1st Edition [STM, 2017] 9781305948013 / 1305948017	\$150.00	\$0.00	FREE
2	AP® Teacher's Resource Guide for Larson's Calculus for AP®, 1st edition Larson 1st Edition [STM, 2017] 9781305966574 / 1305966570	\$10.75	\$0.00	FREE
2	Complete Student Solutions Manual for Larson's Calculus for AP®, 1st edition Larson 1st Edition [STM, 2017] 9781305952980 / 1305952987	\$0.00	\$0.00	FREE
2	Student Solutions Manual for Larson's Calculus for AP®, 1st edition Larson 1st Edition [STM, 2017] 9781305952973 / 1305952979	\$66.50	\$0.00	FREE
75	Bundle: Calculus for AP® Student Edition + Enhanced WebAssign + Online Fast Track to a 5 (6-year access) Larson 1st Edition [STM, 2017] 9781337011693 / 133701169X	\$190.00	\$185.50	\$13,912.50

Sub-Total: \$13,912.50

+ Estimated Shipping and/or Process Fee: \$0.00

TOTAL: \$13,912.50

Total Savings: \$792.00

Tax and freight charges will be applied to invoice where applicable.

Please attach a copy of the quote to the Purchase Order.



**School District of Beloit
Curriculum and Instruction
Committee Report**

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: English Language Learners Instructional Materials Adoption for 2017-18

Which strategy in the Strategic Plan does this support? Strategy 4—Assessment & Instruction

Your Name and Title: Angie Montpas, Director of Teaching & Learning

Others assisting you in the presentation: Erin Joyce Miller, ELL Educator, BMHS
Mary Stuedemann, Reading Specialist, BMHS

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Curriculum and Instruction Committee?

The purpose of this presentation is to propose the adoption of a new textbook for ELL newcomer students

B. What information must the Curriculum and Instruction Committee have to understand the topic/concern and provide any requested action?

See the attached instructional materials adoption recommendation.

C. If you are seeking Curriculum and Instruction Committee action, what is the rationale for your recommendation?

Board of Education approval is required.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Curriculum and Instruction Committee consideration and a fiscal note.)

The teachers have reviewed textbook options and feel this book is the most approachable and comprehensive of the textbooks reviewed.

MOTION: The Curriculum and Instruction Committee recommends approval to the full Board of Education to adopt the Keys to Learning instructional materials for 2017-18.

BUDGET LOCATION: 805—Department of Teaching, Learning, and Innovation

FISCAL IMPACT: \$1,000



School District of Beloit

Instructional Materials Adoption Recommendation

Please submit signed and completed recommendation form to the district content area Curriculum Director by May 1st.

Applicant Name, Department & Building: Erin Joyce-Miller, ELL, Beloit Memorial High School

Course Title: ELL 1

Name of materials being replaced (if applicable): NA

Publisher: NA

Publication Date: NA

Rationale: _____ New Course _____ Curriculum Cycle X Other (There are no materials for this class for “newcomer” students)

First Choice		Second Choice	
Title	Keys to Learning	Title	Inside the U.S.A.
Author	Anna Uhl Chamot Catharine W. Keatley Kristina Anstrom	Author	Deborah J. Short Alfred W. Tatum Dr. Josefina Villamil Tinajero David W. Moore
Publisher	Pearson Longman	Publisher	National Geographic Learning Cengage
Publication Date	2013	Publication Date	2009
Cost of Materials	10 student textbooks @ \$600 10 workbooks @ \$150 1 teacher's manual w/ tests @ \$250	Cost of Materials	10 student textbooks & 10 workbooks @ \$500 1 teacher's manual @ \$250
Total Cost of Adoption	Approximately \$1000	Total Cost of Adoption	Approximately \$750

Instructional Materials Adoption Rational—First Choice

Title of Text/Material: Keys to Learning

Publisher: Pearson Longman

Publication Date: 2013

Rationale

Please answer the following questions completely and succinctly. Be sure to include specific examples from the materials under adoption to support your points.

Do the materials focus on those areas which would bring students to mastery of the content standards in the discipline? Are there any gaps? Please explain.

This would be the starting point, providing students with a beginning level English proficiency course that covers the 4 domains of language; speaking, listening, reading, and writing. This course is the product of an extensive research study that focused on the acquisition of English literacy by adolescent immigrants with low or no literacy in their native language. Each chapter identifies the Common Core and other language standards taught in the activities. Functional language, vocabulary and grammar, reading and writing practice set in academic and content areas are the basis for the curriculum. It also includes learning skills and strategies that students can transfer to their other academic content courses.

Comment on the extent to which the materials promote Best Practice in the teaching of the discipline. Please provide examples.

The textbook was co-authored by Professor Anna Uhl Chamot, one of the initial researchers/founders of the SIOP method of teaching/supporting English acquisition in content area courses. It offers current “Best Practice” for teaching newcomer students. This is a balanced approach that includes both authentic and quasi-authentic reading, practice with word-attack skills, vocabulary development, explicit learning strategy instruction, and a process approach to writing.

Do the materials offer real world experiences in which students are asked to demonstrate what they know and can do? Are those experiences a part of the student text as well as the teacher edition? Please provide examples.

Yes. All of the materials occur in a school setting and involve recent immigrant students to the U.S. The curriculum explores the experiences of the students in the U.S. In every chapter students use dialogues for listening and speaking practice. Reading and comprehension are incorporated throughout each chapter. The writing process included in every chapter offers opportunities for students to produce the English language and then present their writing in different forms, in projects, orally. Every third lesson is followed by an opportunity to explore content area scenarios and vocabulary in depth.

Do the materials offer pathway for diverse learners to reach success? (i.e. culturally relevant, diversity of age, gender, abilities) *Please provide examples.*

Yes, this course could be adapted to students at the Intermediate level, although the course takes students through a year of high school in the U.S. The course was specifically designed to meet the literacy needs of adolescent immigrant students with “low native language literacy and/or interrupted prior education”. It introduces immigrant students to the U.S. education system. The characters in the dialogues and readings are all immigrants from different parts of the world.

Are the ancillary materials meaningful in their support of Best Practice, real world experience, and diverse learners? *Please provide examples.*

In addition to the textbook, Pearson offers a student workbook which provides more opportunity for students to practice the lessons presented in the textbook. The Pearson teacher manual was available for the pilot exploration and contained very useful references to connect the learning/instruction to World Language and Literacy standards and practices. We did not have access to the testing materials, but that would be useful for the teacher using the program.

Pearson also offers an online “My English Lab” opportunity as a companion to any of their other programs. The program was not available and we do not have experience with this program. It may be worthwhile or better suited to an intervention program in the future.

To what extent do the instructional materials meet the selection criteria as established by the committee/department?

Prior to receiving the ELL materials to explore, the Beloit Memorial High School ELL teachers and reading specialists compiled criteria to meet Beloit ELT standards. This curriculum met the ELT standards, Common Core standards, and provided daily practice in the 4 domains of language, reading, writing, listening, and speaking.

Conclusion: The Beloit Memorial High School ELL Department would like to recommend that the Keys to Learning materials be adopted for use by “newcomer” students.

Instructional Materials Adoption Rational—Second Choice

Title of Text/Material: Inside the USA

Publisher: National Geographic Learning Cengage

Publication Date: 2009

Rationale

Please answer the following questions completely and succinctly. Be sure to include specific examples from the materials under adoption to support your points.

Do the materials focus on those areas which would bring students to mastery of the content standards in the discipline? Are there any gaps? Please explain.

This program that was piloted did not provide any instruction other than vocabulary. The program could not bring students to mastery in any content standards other than vocabulary.

Comment on the extent to which the materials promote Best Practice in the teaching of the discipline. Please provide examples.

The four domains of language learning were not covered: listening, speaking, reading, or writing.

Do the materials offer real world experiences in which students are asked to demonstrate what they know and can do? Are those experiences a part of the student text as well as the teacher edition? Please provide examples.

No real world experience is offered, only memorization of vocabulary words. There isn't extra practice or use of the vocabulary in reading, writing, or speaking. Only "fill in the blank" sentences.

Do the materials offer pathway for diverse learners to reach success? (i.e. culturally relevant, diversity of age, gender, abilities) Please provide examples.

No pathway is provided by the materials. Regardless of a student's background, (interrupted education or literacy levels) they are expected to learn the same vocabulary words.

Are the ancillary materials meaningful in their support of Best Practice, real world experience, and diverse learners? Please provide examples.

This program only offered an opportunity to "fill-in-the-blank" with the vocabulary words in a workbook form.

To what extent do the instructional materials meet the selection criteria as established by the committee/department?

This program did not meet the ELT's produced by the ELL teachers and reading specialists, nor do they meet Common Core Standards.

Conclusion: This program doesn't meet the needs of the "newcomer" students who have arrived at BMHS.

Instructional Materials Adoption Recommendation

Signature Page

(Signatures affirm endorsement of the materials and their purchase.)

Title of First Choice Materials: Keys to Learning

Title of Second Choice Materials: Inside the USA

Course Title, Grade(s), Department: ELL Entry, grades 9-12, ELL

Applicant: *Erin Joyce-Miller*

Date: *4/28/2017*

Department Chair: *R. A. —*

Date: *4/28/2017*

Building Principal: *Carole Campbell*

Date: *4/28/17*

Director of Curriculum: *Angie Montoya*

Date: *5-3-17*

Assistant Superintendent of Curriculum: *Anthony Bonds*

Date: *5/3/17*



**School District of Beloit
Curriculum and Instruction
Committee Report**

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Academic Achievement Ad Hoc Committee Update

Which strategy in the Strategic Plan does this support?

Your Name and Title: Anthony Bonds, Assistant Superintendent

Others assisting you in the presentation:

My report is for: Information

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Curriculum and Instruction Committee?

To provide an update to the committee.

B. What information must the Curriculum and Instruction Committee have to understand the topic/concern and provide any requested action?

See attached committee notes from April 17 and May 1, 2017 meetings.

C. If you are seeking Curriculum and Instruction Committee action, what is the rationale for your recommendation?

Not applicable.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Curriculum and Instruction Committee consideration and a fiscal note.)

MOTION: Not applicable.

BUDGET LOCATION: Not applicable.

FISCAL IMPACT: Not applicable.

Academic Achievement Ad Hoc Committee- Agenda

Meeting Name: Academic Achievement
Location: Fruzen
Date: April 17, 2017
Time: 5:30
Attendees: Linda Fair, Kendra Schiffman, Tim Vedra, Reynaldo Ochoa, Jr., Sharon Straub, Chris Dray, Barbara Hickman, Teshona Bennett, Darrell Williams, Kris Klobucar, Otha Williams, Brandye Hereford, Jacqueline Jolly, John Wong, Bill Flanagan, Carole Campbell, Traci Brockhus, Jennifer Fanning, and Betsy Schroeder. Others in attendance: Tony Bosco, Sam Carter, Michelle Hendrix-Nora, and Matt Kleinschmidt

Topic	Notes	Next Steps/ Who is responsible?
Welcome 1 minute	Linda Fair welcomed everyone and reviewed the plan for the evening's activities.	
Review Norms and Continue Norming Process 3 minutes	<ul style="list-style-type: none"> Starting and ending at the designated time Respect all views and input Be Transparent in what you say Use first names to build relationships and equal the playing field Be productive Allow others to have their turn, do not dominate the conversation Attentive Listening Patience and understanding Honesty Be present at all the meetings or as many as possible. If you miss, reach out to someone or read the minutes 	
Review Previous Meeting Notes 2 minutes		

School Data Presentations by Cunningham, McNeel, Robinson, Converse, Todd	Tony Bosco, Principal at McNeel, Sam Carter, Principal at Robinson, Melody Wirgau, Principal at Todd, Vicky Hamilton at Converse, and Jennifer Fanning at Cunningham reviewed the data from their schools including enrollment, achievement gap, as well as test scores both state and district. They also reviewed things to celebrate at their schools. They also reviewed referrals, challenges and opportunities. Staff at Todd have had Tribes training unless they are new in the last year or two. Robinson and Todd both have Dual Language program in their buildings. All four of the intermediate schools have DLI in 4th grade as well.	
Communication Channels and On-going Board Updates 1 min		
Research and Homework for the next meeting 1 min	Keep reading the books.	
Review Meeting Notes and Clarify Questions or Concerns 3 min		
Adjourn		

Academic Achievement Ad Hoc Committee- Agenda

Meeting Name: Academic Achievement
Location: Fruzen
Date: May 1, 2017
Time: 5:30
Attendees: Kendra Schiffman, Reynaldo Ochoa Jr., Yazmin oGarcia, Sharon Straub, Barbara Hickman, Chris Dray, Heidi Andre, Vianka Chavez, Otha Williams, Brandye Hereford, Kris Klobucar, Emily Pelz, Darrell Williams, Kihya McDowell, Betsy Schroeder, Diep Phan, Rick McGrath, Nick DiMassis, Bill Flanagan, LaShima Grosskopf, Carole Campbell, Darla Jacobson and Anthony Bonds Others Present: Marcia Schwengels

Topic	Notes	Next Steps/ Who is responsible?
Welcome 1 minute	Bonds welcomed everyone to the meeting and asked that members encourage missing members to attend the upcoming meetings so membership is not lost.	
Review Norms and Continue Norming Process 3 minutes	<ul style="list-style-type: none"> Starting and ending at the designated time Respect all views and input Be Transparent in what you say Use first names to build relationships and equal the playing field Be productive Allow others to have their turn, do not dominate the conversation Attentive Listening Patience and understanding Honesty Be present at all the meetings or as many as possible. If you miss, reach out to someone or read the minutes 	
Review Previous	Bonds reviewed the previous meeting notes	

Meeting Notes 2 minutes	and asked if there were any questions.	
School Data Presentations by Gaston, Hackett and Merrill	<p>Marcia Schwengels, Hackett Principal; Brandye Hereford, Gaston Principal and Betsy Schroeder, Merrill Principal began the meeting by presenting the data from their schools including enrollment, achievement gap, as well as test scores both state and district. They reviewed things to celebrate at their schools as well as referrals, challenges and opportunities. Schwengels did state that they have DLI through 3rd grade at Hackett. Hereford indicated that Gaston is the only Primary School to have STEM which is Science, Technology Reading, Engineering, Math, and Arts. Schroeder indicated that Merrill has a food pantry at the school for families in need as well as mentors for students.</p> <p>Bonds asked committee members to discuss at their tables all of the school presentations.</p> <p>Bonds asked members to share their thoughts on the presentations.</p>	
Discuss Next Step or Stage for Committee	<p>Stages and Meeting Draft</p> <p>Bonds reviewed the next steps and the stages to come. He also reviewed the proposed timeline, however, stated that the timeline is flexible.</p>	Purpose and Charge: To examine and recommend actionable strategies to close the achievement gap in the School District of Beloit.
Discussion of Subcommittees- Which committee do you want to serve on?	<ol style="list-style-type: none"> 1. Academic Achievement 2. Parent/Family and Community 3. Leadership and Instructional Capacity 4. Learning Environment <p>Link to Achievement Planning Document</p> <p>Bonds reviewed each of these 4 subcommittee areas and asked members to begin thinking about which area they'd be most interested in serving in.</p>	<p>Chris Dray - 1, 3 Barb Hickman 3, 4 Bill Flanagan 3, 4 Darla Jacobson 1, 3 Lashima Grosskopf 2, 4 Nick DiMassis 2, 4 Rick McGrath 2, 4 Kiyah McDowell 4, 2 Emily Pelz 4, 2 Diep Phan 1, 2 Linda Fair 2, Sharon Straub 4, 1 Yazmin Garcia 2, 3 Reynaldo Ochoa Jr. 3, 2</p>

		Kendra Schiffman 1, 4 Vianka Chavez 4,2 Heidi Andre 3, 1 Brandye Hereford 1, 3 Otha Williams 1, 3 Kris Klobucar 1, 4 Betsy Schroeder - any
Communication Channels and On-going Board Updates 10 min... Newsletter, Tweeter, Website, and BMHS etc.	We will continue to work on. Natasha from the Increscent to do an article. The co-chairs and Bonds have been working on a newsletter.	
Research and Homework for the next meeting 1 min	Keep reading the books.	
Review Meeting Notes and Clarify Questions or Concerns 3 min		
Adjourn	7:39 p.m.	





NOTICE OF MEETING

**SCHOOL DISTRICT OF BELOIT
BOARD OF EDUCATION
POLICY & PERSONNEL COMMITTEE**

Date: Tuesday, May 9, 2017
Time: 5:00 p.m. Or Immediately Following the Curriculum Meeting,
Whichever is Later
Location: **KOLAK EDUCATION CENTER**
Room 106 – Superintendent's Conference Room
1633 Keeler Avenue
Beloit, WI 53511
Committee Members: Dennis Baskin, Chair; Lisa Anderson-Levy, and Kris Klobucar

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of April 2017 Minutes
4. Appointment of Vice Chair (2 minutes)
5. Committee Appointments (2 minutes)
 -  Labor Liaison
 -  Legislative
6. Exit Interviews RFP (10 minutes)
7. Policies for Second Reading (5 minutes)
 -  181 Rules of Order
 -  522.8 Dress Code for District Employees
 -  533 RULE 1 Professional Educator Recruitment/Selection Procedures
8. Possible Personnel Closed Session Items* (5 minutes)
 -  Personnel Recommendations Including Exhibit A
 -  Approval of Closed Session Minutes 1/23/17 and 2/27/17
- * A motion **MAY** be made and a vote taken to convene the Policy/Personnel Committee into Closed Session pursuant to Section 19.85 (1)(c) of the Wisconsin Statutes relative to considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
9. The Policy and Personnel Committee may reconvene to Public Session in order to take any action, if necessary, on items discussed in closed session.
10. Labor Liaison Update
11. Legislative Update
12. Future Items for Discussion
13. Adjournment

It is anticipated that other board members may attend this meeting.

Posted: May 5, 2017

**POLICY AND PERSONNEL COMMITTEE
SCHOOL DISTRICT OF BELOIT**

April 11, 2017

1. CALL TO ORDER

The Policy and Personnel Committee was called to order by Nora Gard, Chair at 6:10 p.m. at the Kolak Education Center, Room 106, Superintendent's Conference Room.

Members present: Lisa Anderson-Levy and Nora Gard. Member excused: Pam Charles. Others present: Dennis Baskin, Shelly Cronin, Laurie Endres, Kris Klobucar, Anthony Bonds, Jamie Merath, Emily Pelz, Deetra Sallis and Darrell Williams

2. APPROVAL OF THE AGENDA

Anderson-Levy moved approval of the agenda. Seconded by Gard. Motion carried.

3. APPROVAL OF FEBRUARY COMMITTEE MINUTES

Anderson-Levy moved approval of the March 3, 8, 14 and 21, 2017 committee minutes. Seconded by Gard. Motion carried.

4. HEALTH SERVICES PRESENTATION

Anderson-Levy moved to table the Health Services presentation due to additional information received earlier in the day that the committee had not had time to review. Seconded by Gard. Motion carried.

5. 2016-17 EQUITY, RETENTION & RECRUITMENT PLAN

Gard indicated that she brought the Equity, Retention and Recruitment plan to the committee. She also stated that Dr. Williams had done a great job with it, however, she felt that much of the information was covered in policy or could be incorporated into Policy 533 RULE 1. Baskin asked Gard to clarify why she felt the document was no longer necessary. She stated that we now have Sallis as the HR Director, there are many policies in place and the document at time, overshadows or contradicts the policies in place. Gard stated it appears to be a duplication in the area of a diversity plan or recruitment plan.

Anderson-Levy indicated that the document was put together by Dr. Williams from the work of the Diversity Committee recommendations. She suggested not having an expiration date for the plan and perhaps the plan and the policies need to have better alignment. Gard indicated she was not aware of this and since it was approved with a date and this was her last meeting, she was trying to finalize things before her term ends. She did state that the document needs grammar work and she has spent many hours reviewing the document. Anderson-Levy suggested revitalizing the plan as it contains more than just hiring practices and would like to see the date removed. She suggested to work on the document perhaps in collaboration with the HR department. Gard indicated she would like to see the document edited, updated and worked on and gave some examples of how it could be updated.

Johnson indicated that it should not be dated, should probably have an annual review, and certainly cleaned up. He felt having it in one document would be helpful and easier for people to see. Baskin indicated that the committee should step back, lay out a plan for a number of years and not tie it out to policy. He felt it should be a diversity and inclusion plan. He stated that Dr. Johnson, Dr. Williams and Mr. Berkley, Diversity Committee Chair, and possibly other diversity committee members should work on the plan. Anderson-Levy suggested moving it back to the diversity committee to determine which administrator would be best to work with developing the plan

Baskin is describing. Wanda Sloan indicated she is willing to share many ideas and comments in a different setting as she did this type of work for over 30 years. Berkley indicated that he agreed with Anderson-Levy's assessment.

Anderson-Levy moved to return the Equity, Recruitment and Retention Plan back to the Superintendent for modification, make it into a multi-year broader district plan. Seconded by Gard. Motion carried.

6. POLICIES FOR FIRST READING

Gard explained the reason for bringing Policy 181 Rules of Order to the committee and discussed adding the Robert's Rule chapter on discipline as a cross reference.

Anderson-Levy moved to recommend to the full Board of Education the revisions and layover of Policy 181 Rules of Order for first reading. Seconded by Gard. Motion carried.

Sallis indicated the changes to the dress code policy were fairly minor adding that blue jeans may be worn on Fridays or designated casual days.

Anderson-Levy moved to recommend to the full Board of Education the revisions and layover of Policy 522.8 Dress Code for District Employees for first reading. Seconded by Gard. Motion carried.

7. POLICIES FOR SECOND READING

Gard reviewed the policies for board member requests. Members asked questions and worked to clarify who is assigning the timeline and priority of need as well as assigning the compiling of data. Sallis shared a sample of a google form and spreadsheet to clarify the process.

Anderson-Levy moved to recommend the revisions to the full Board of Education of Policy 166 Board Member Requests for Information and 166 RULE 1 Procedures for Board Member Requests for Information for final reading with recommended revisions. Seconded by Gard. Motion carried.

Anderson-Levy moved to recommend to the full Board of Education the revisions of Policy 221.1 Recruitment and Appointment of Administrative Staff for final reading. Seconded by Gard. Motion carried.

Gard indicated that the information highlighted in blue is the information that she incorporated from the Equity, Recruitment and Retention Plan. After the earlier discussion, she felt it should probably be tabled at this time. Anderson-Levy moved to table Policy 533 RULE 1 Professional Educator Recruitment/Selection Procedures. Seconded by Gard. Motion carried.

Anderson-Levy moved to recommend to the full Board of Education the revisions of Policy 533 RULE 2 Guidelines for Adding Professional Staff Positions for final reading. Seconded by Gard. Motion carried.

Anderson-Levy moved to recommend to the full Board of Education the revisions of Policy 548 Support Staff Evaluations for final reading. Seconded by Gard. Motion carried.

8. 554 ADMINISTRATIVE SUPPORT STAFF EVALUATION - DELETION

Anderson-Levy moved to recommend to the full Board of Education the deletion of Policy 554 Administrative Support Staff Evaluations for final reading. Seconded by Gard. Motion carried.

9. PERSONNEL CLOSED SESSION ITEMS*

Gard asked if there had been applications for the Director of Bilingual Education. Sallis indicated that there are applicants and that at a recruitment last Saturday, a candidate did indicate they had seen the opening. She also asked about the document being signed on March 30th for a principal. Sallis indicated that the document was signed.

Anderson-Levy moved to recommend the personnel recommendations – Exhibit A to the full Board of Education for approval. Seconded by Gard. Motion carried.

10. RECONVENE TO OPEN SESSION

The committee was never in closed session.

11. LABOR LIAISON UPDATES

There were no labor liaison updates.

12. LEGISLATIVE UPDATE

Johnson indicated that currently, the governor's budget looks pretty favorable to increasing the budget for K-12 funding. It appears that legislators are not looking to block that effort, however, there is no guarantee.

Merath indicate that there is language in the proposed budget about employees paying 12% in health care costs. She explained to Amy Loudenberg that with the high deductible plan the district employees are paying more than 12% if the state would consider all health care costs and not just premiums.

13. FUTURE ITEMS FOR DISCUSSION

Gard suggested the athletic/activity code and study groups to see if that language is in the policy. She also suggested the Code of Conduct and splitting it by grade level and adding the restorative practices piece. She felt they should be on someone's radar.

14. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

**POLICY AND PERSONNEL COMMITTEE
SCHOOL DISTRICT OF BELOIT**

April 25, 2017

1. CALL TO ORDER

The Policy and Personnel Committee was called to order by Pam Charles, Vice Chair at 4:20 p.m. at the Kolak Education Center, Room 106, Superintendent's Conference Room.

Members present: Lisa Anderson-Levy and Pam Charles. Others present: Dennis Baskin, Laurie Endres, Kris Klobucar, Anthony Bonds, Jamie Merath, Emily Pelz, Deetra Sallis, Darrell Williams and Tom Johnson.

2. APPROVAL OF THE AGENDA

Anderson-Levy moved approval of the agenda. Seconded by Charles. Motion carried.

3. PERSONNEL CLOSED SESSION ITEMS*

Charles moved to recommend the personnel recommendations – Exhibit A to the full board of Education for approval. Seconded by Anderson-Levy.

Charles asked questions with regard to the employee requesting sick days being carried over from previous district. She clarified past practice, maximum number of days allowed, maximum number of days that can be carried by current employees, and asked Dr. Johnson and Sallis' opinion. She also asked Anderson-Levy her opinion. Anderson-Levy suggested allowing another 60 days. Sallis tried to explain the situation again. Charles was concerned with what happens if the district gets a new system. Members discussed the pros and cons of this request. Charles was worried about the precedent being set.

After further discussion Charles made a friendly amendment to separate the personnel recommendations which failed due to the lack of a second after further discussion and the decision it did not need to be separated. The original motion carried 2-0 as Gard is no longer a board member. Charles and Anderson-Levy discussed how to handle the last item that was not voted on. It was decided it could come back at a later date since it was not approved.

4. THE POLICY AND PERSONNEL COMMITTEE MAY RECONVENE TO PUBLIC SESSION IN ORDER TO TAKE ANY ACTION, IF NECESSARY, ON ITEMS DISCUSSED IN CLOSED SESSION.

The committee did not meet in closed session.

5. FUTURE ITEMS FOR DISCUSSION

Items requested included policy or handbook language for discussion regarding sick time, accumulation and payout.

6. ADJOURNMENT

The meeting adjourned at 4:42 p.m.



School District of Beloit Policy & Personnel Committee Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Exit Interview RFP

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities

Your Name and Title: Deetra Sallis, Executive Director of Human Resources

Others assisting you in the presentation: Jamie Merath, Executive Director, Business Services

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Policy & Personnel Committee?

Per the request of the board, an RFP was released requesting services for a third party to conduct exit interviews/surveys on behalf of the District. There were 2 responses.

B. What information must the Policy & Personnel Committee have to understand the topic/concern and provide any requested action?

The 2 responses to the RFP provided details of how the process would be conducted with exiting staff and cost for the various options being offered.

C. If you are seeking Policy & Personnel Committee action, what is the rationale for your recommendation?

The responses were reviewed by Executive Director of Human Resources and Executive Director of Business Services. Based on the services to be offered and the cost, it is recommended that the District not move forward with either company and use the newly created survey for one year to determine if necessary data to inform how to move forward is being collected.

D. What are your conclusions?

The cost outweighs the services being offered and would not be an ideal way to meet the current needs of the District.

MOTION: The Administration recommends that the Policy/Personnel Committee recommend to the full Board of Education to continue using the District's newly created exit survey and process and in one year evaluate the data collected to determine if/how the exit process should be managed.

I propose using N/A

Long Term Committed Funds? n/a

BUDGET LOCATION: none

FISCAL IMPACT: None.



School District of Beloit Policy & Personnel Committee Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Policy 181 Rules of Order (Second Reading)

Which strategy in the Strategic Plan does this support?

Your Name and Title: Nora Gard, Former Committee Chair

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Policy & Personnel Committee?

The Committee recommends all revisions to the full Board of Education.

B. What information must the Policy & Personnel Committee have to understand the topic/concern and provide any requested action?

Please see the attached policy and rule with revisions.

C. If you are seeking Policy & Personnel Committee action, what is the rationale for your recommendation?

The purpose of this update is to provide board members a more efficient process to run board meetings and gives a direct process for board member behavior.

D. What are your conclusions?

MOTION: The Policy/Personnel Committee recommends to the full Board of Education the revision of Policy 181 Order of Rules for final reading.

I propose using N/A

Long Term Committed Funds? No

BUDGET LOCATION: N/A

FISCAL IMPACT: N/A

RULES OF ORDER

The Board of Education meetings shall be governed by the current edition of Robert's Rules of Order, ~~the current edition, shall govern the proceedings of the Board of Education~~. Each member of the Board shall be provided with a copy of the book in order to use these rules.

In the event a board member becomes disruptive, harassing, obnoxious and/or disrespectful, the Board President or Committee Chair shall have the authority to take any of the following discretionary actions:

- Warn the member and call him or her to order
- Direct the Board Secretary to take down the words of the disorderly member and name the offender in the minutes.
- Adjourn or recess the meeting

CROSS REF.:	183 Voting Method <u>Robert's Rules of Order – Chapter on Discipline</u>
APPROVED:	July 28, 1978
REVISED:	September 24, 1991 March 22, 1995 June 11, 2013
REPRINTED:	September 1996 September 1997



School District of Beloit Policy & Personnel Committee Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Policy 522.8 Dress Code for District Employees (Second Reading)

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities

Your Name and Title: Deetra Sallis, Executive Director of Human Resources

Others assisting you in the presentation: None

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Policy & Personnel Committee?

The following policy has not been updated since it was created April 24, 2012. It has been reviewed and updated to reflect the current practice.

B. What information must the Policy & Personnel Committee have to understand the topic/concern and provide any requested action?

This policy has been updated to include blue jeans on Friday's or other designated casual days as requested by staff.

C. If you are seeking Policy & Personnel Committee action, what is the rationale for your recommendation?

This change was requested by staff on the 2016 BEA staff survey. As a support to staff and an effort to continue to encourage a positive work environment and increase staff morale, the changes have been implemented by administration.

D. What are your conclusions?

MOTION: The administration recommends that the Policy/Personnel Committee recommend the revisions of Policy 522.8 Dress Code for District Employees to the full Board of Education for final reading.

I propose using n/a

Long Term Committed Funds? n/a

BUDGET LOCATION: none

FISCAL IMPACT: none

DRESS CODE FOR DISTRICT EMPLOYEES

The Board of Education expects all district employees to dress and groom themselves in a manner which inspires respect from students, parents, peers and the public. It is the responsibility of all employees to serve as role models for students and present a positive, professional image in language, behavior and dress. The mode of dress or grooming shall not be disruptive to the educational environment of the School District of Beloit, as determined by the District.

All personnel working within schools and administrative buildings during normal business or instructional hours shall dress in accordance with the following guidelines:

Appropriate Attire Examples

- a. Appropriate attire for male employees: Collared shirts; (including those identifying School District of Beloit schools/departments or specific colleges and universities); casual or dress slacks which include khakis, suits, ties, sweaters, sport coats, polo shirts and shoes with socks.
- b. Appropriate attire for female employees: Suits, slacks, skirts of modest length, dresses, sweaters, polo shirts, (including those identifying School District of Beloit schools/departments or specific colleges and universities); Capri pants, blazers, pant suits, casual/dress shoes.
- c. Shoes: Employees should wear shoes that provide support and protection. Athletic type shoes may be worn but must be in good condition without tears or stains. Dress sandals may also be worn by both male and female employees.
- d. Pants made of denim material may be worn excepting those which are faded, torn, or frayed ~~or blue in color~~. Blue jeans may be worn on Fridays or other blue jean designated casual days.

Exceptions

- a. Servicepersons: Unless otherwise directed by a supervisor or school principal, servicepersons are expected to wear district-provided shirts and clean jeans/pants without tears or holes during working hours. No open-toed shoes/sandals of any kind are authorized for wear by servicepersons. Safety toed shoes mandated by OSHA regulations are required for wear by servicepersons in certain job classifications.
- b. Specialized job assignments: Some jobs, including technical education and those working with extremely young or behaviorally challenged students require interaction that may warrant apparel different than that required for a normal work assignment. Those employees having questions about acceptable dress resulting from their job assignment should consult their supervisor or principal.
- c. Athletics: Employees who teach physical education may wear athletic shoes, t-shirts, sweatpants, sweatshirts, wind suits or other athletic clothing appropriate to their duties for in-class wear.

- d. School Spirit Days: Principals or supervisors may designate a “spirit day” or “casual Friday day” which will necessarily constitute an exception to these guidelines. Acceptable attire worn on these days may include clean blue jeans without tears, ~~or~~ holes or frays, wind suits, non-collared shirts or sweatshirts with the district/school/college logo or school colors, or other items deemed appropriate by the principal or supervisor.
- e. Hot weather or summer attire: Dress shorts (casual or pleated) of modest length may be approved for wear in non-school buildings by supervisors during the summer months and by principals during times of extremely hot weather in schools without air conditioned classrooms.

Prohibited Attire Examples

- a. Clothing which causes distraction within the learning or working environment is prohibited. Examples include but are not limited to:
 - i. Tight or extremely short or ill-fitting (loose, baggy or long) pants: Undergarments which are visible while standing, sitting or bending.
 - ii. Tight fitting see-through, mesh or low cut tops including tube tops. All tops must have some method of attachment over the shoulders or around the neck.
 - iii. Extremely loose or tight fitting tank tops should not be worn unless over another shirt which should be long enough to tuck into pants or skirts.
 - iv. Any writing on clothing specifically excluding apparel manufacturer trademarks or logos.
 - v. Hats, caps, or bandanas worn during the school day.
 - vi. Tattoos detracting from a professional image anywhere on the body which are obscene, advocate sexual, racial, ethnic or religious discrimination or are of a nature that tends to bring discredit to the district. Such tattoos must be covered by clothing at all times.
 - vii. Leggings worn as bottoms.
 - viii. Body piercings. Except piercings to ears, all other body piercings detract from a professional image and are distractive to the learning environment.
 - ix. Provocative clothing which includes tops with thin straps, low necklines, strapless or reveal the midriff.
 - x. Painter paints or overalls deemed for labor/work purposes.
 - xi. Sweatshirts, sweatpants, or t-shirts except when specifically required by job assignment or approved as part of Spirit Day.

- xii. Hair color or styles that draw undue attention or are distracting to the learning environment.
- xiii. Beach-type shoes such as flip-flops, shower shoes, or plastic shoes are not appropriate at any time.
- xiv. Shoes with excessively high heels (Stiletto-type as an example), which reasonably present a safety hazard to the wearer.
- xv. “Barefoot” or minimalist-type” athletic shoes with individual toes.

Enforcement

- a. Schools: Principals shall be responsible for enforcing the standards of professional appearance based on his/her evaluation of whether an employee’s appearance adversely impacts the learning environment, school climate, or the school’s image in the community. The principal shall determine the appropriateness of apparel for school building employees under these guidelines.
- b. Administrative Buildings: Supervisors shall be responsible for enforcing the standards of professional appearance based on his/her evaluation of whether an employee’s appearance adversely impacts the work site’s climate, work process, or the site’s image in the community. The supervisor shall determine the appropriateness of apparel for employees working in non-school sites under these guidelines.

LEGAL REF: ss. 103.14

APPROVED: April 24, 2012

REVISED:



School District of Beloit Policy & Personnel Committee Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Policy 533 Rule 1 Professional Educator Recruitment/Selection Procedures
(Second Reading)

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities

Your Name and Title: Deetra Sallis, Executive Director of Human Resources

Others assisting you in the presentation: none

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Policy & Personnel Committee?

533 Rule 1 needs to be revised to reflect the current practice.

B. What information must the Policy & Personnel Committee have to understand the topic/concern and provide any requested action?

The application of this RULE needs to agree with the routine practice of recruitment and selection of applicants.

C. If you are seeking Policy & Personnel Committee action, what is the rationale for your recommendation?

To make the RULE current based on daily and routine practices.

D. What are your conclusions?

The administration recommends that the Policy/Personnel Committee approve the changes to Policy 533 RULE 1 to make it current with the routine practice of recruitment and selection of candidates.

MOTION: The administration recommends that the Policy/Personnel Committee recommend the revisions of Policy 533 RULE 1 Professional Educator Recruitment/Selection Procedures to the full Board of Education for final reading.

BUDGET LOCATION: n/a

FISCAL IMPACT: There is no effect on the fiscal impact to the district for the change of this policy/rule.

PROFESSIONAL EDUCATOR RECRUITMENT/SELECTION PROCEDURES

The following procedures shall be used in the recruitment and selection of professional educators^s members in the District:

1. Application

In order that District personnel^{staff} may consider every eligible candidate for a given position, and ~~in order~~ ^{to ensure} that each candidate ~~may be~~ ^{is} considered for positions for which the person is qualified, an orderly procedure for application for employment in the School District of Beloit is necessary.

- a. ~~The Superintendent recruiter, may any staff member that is supporting the work of staff recruitment, is the person of initial contact. If a principal or other representative of the schools has made this initial contact at the college or university placement bureaus, the succeeding steps shall be the same as outlined herein.~~ ^{All letters} Letters of inquiry received by principals or others shall be referred to the Personnel^{Human Resources} Office.
- b. An ^{online} application form, ~~if either mailed to the applicant or given to the applicant during the first contact,~~ shall be completed and ^{submitted electronically} ~~returned to the Personnel Office. The applicant shall provide a placement file transcript and copies of transcript.~~ ^{The} ^{online application should include a resume, a cover letter/letter of interest, transcripts, licenses and letters of recommendation.}
- c. ~~At the time of receiving the completed application form, the applicant shall request placement bureau to send a copy of the persons record or credentials to the Human Resources Office. This step may be accomplished by the District's recruiting team while still on campus if it is considered desirable and if copies of credentials are available.~~

2. Interviews

- a. Interviews shall be scheduled after ^{online} applications ~~files~~ have been screened. Stakeholders shall be involved in the interview process. Interview teams shall be ~~appointed~~ ^{selected} by the Superintendent ^{or designee}.
- b. A written record of all interviews with District personnel^{staff} shall be kept in the applicant's folder in the Personnel^{Human Resources} Office.

3. Selection/Appointment

- a. The Executive Director of Personnel Services^{Human Resources} shall recommend the appointment of the selected candidate to the Superintendent.
- b. The Superintendent shall accept or reject the recommendation and shall forward an accepted recommendation to the Board of Education for final action. The appointment is not official until after the Board's approval.

REVISED:



School District of Beloit Policy & Personnel Committee Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Employment Actions - Exhibit A - May 9, 2017

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities, Strategy 2 - Marketing, Strategy 3 - Student Engagement, Strategy 4 - Assessment & Instruction, Strategy 5 - Technology, Strategy 6 - Family Engagement, Strategy 7 - Character

Your Name and Title: Deetra Sallis, Executive Director Human Resources

Others assisting you in the presentation: Dr. Thomas Johnson, Superintendent

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Policy & Personnel Committee?

Employment recommendation.

B. What information must the Policy & Personnel Committee have to understand the topic/concern and provide any requested action?

Information to support legal action as required by Wisconsin Statutes.

C. If you are seeking Policy & Personnel Committee action, what is the rationale for your recommendation?

Comply with legal requirements and Wisconsin Statutes.

D. What are your conclusions?

Employment to meet needs of District to ensure quality education to all students within the District's budgetary guidelines.

MOTION: The Administration recommends that the Policy/Personnel Committee recommend approval of the employment recommendations – Exhibit A to the full Board of Education for approval.

I propose using an existing budget

Long Term Committed Funds? Yes, indefinite

BUDGET LOCATION: all areas - payroll

FISCAL IMPACT: As indicated on report sheet.

Employment Recommendation Report page 1

Exhibit A

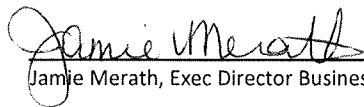
May 9, 2017

Name	Location	Position	Effective Date	FTE	Notes	Salary
EMPLOYEE TRANSFER OF ASSIGNMENT 2017-2018						
Administrators						
Sean Winters	Kolak	Director of Facilities	5/10/2017	100%	transfer from Coordinator (Admin Support group) to Director (Admin group)	base salary - 2016-17 salary to be pro-rated for remainder of the year 76,000.00
Other Professional Support						
Heather Harper	District	Homebound Teacher	2017-2018	100%	resigning as Special Ed teacher at BLA - staying on as homebound teacher (non-contractual position)	25.00 per hour
Support						
NEW EMPLOYMENT						
Professional Educators						
Support Staff						
Tyrone Karl	Kolak	HVAC Technician	6/5/2017	100%		23.00 per hour
Mario Ortega	Kolak	HVAC Technician	5/22/2017	100%		23.00 per hour
Kenneth Topham	Kolak	HVAC Technician	5/30/2017	100%		23.00 per hour
RETIREMENTS / RESIGNATIONS / LAYOFFS						Years of Service
Professional Educators						
Marla Diestelmann	Aldrich	Special Ed	6/9/2017	100%	resignation	2 years
Barbara Greyson	Memorial	Science	6/9/2017	100%	resignation	8 years
Connie Johnson	Robinson	Grade 2	6/9/2017	100%	retirement	31 years
Johanna O'Connell	Hackett	Special Ed	6/9/2017	100%	retirement	9 years
Laurie Ojeda	Hackett	Grade 2 DLI	8/11/2017	100%	resignation - working summer school 2017	5 years
Support Staff						
Natalie Herd	Aldrich	Special Ed Para	5/12/2017	100%	resignation	4 months
Jean O'Flaherty	District	Certified Occupational Therapy Asst	6/9/2017	100%	retirement	25 years
Patricia Rohr	McNeel	Secretary	8/31/2017	100%	retirement - last work date 6/30/17	51 years

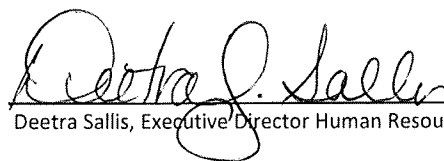
May 9, 2017



Dr Thomas Johnson, Superintendent



Jamie Merath, Exec Director Business Svcs



Deetra Sallis, Executive Director Human Resources



NOTICE OF MEETING

SCHOOL DISTRICT OF BELOIT BOARD OF EDUCATION

FINANCE/TRANSPORTATION AND PROPERTY COMMITTEE

Date: May 9, 2017

Time: 5:30 p.m. OR Immediately Following the
Policy/Personnel Meeting, Whichever is Later

Location: KOLAK EDUCATION CENTER
The Roosevelt Building
Superintendent's Office, Room 106
1633 Keeler Avenue
Beloit, WI 53511

Committee Members: Shelly Cronin, Committee Chair
Dennis Baskin
Wendy Sanchez

AGENDA

1. Call to Order
2. Approval of Agenda
3. Appointment of Vice Chairperson (1 minute)
4. Appointment of Park & Rec and TIF Representatives (2 minutes)
5. Approval of April Minutes (2 minutes)
6. Review of April PO's between \$15,000-\$25,000 (2 minutes)
7. Aldrich Classroom and McNeel Restroom Renovations (10 minutes)
8. 2017-2018 Budget Update (15 minutes)
9. Waiver of Rental Fees-Midwest Tarheels (3 minutes)
10. Future Items for Discussion
11. Adjournment

It is anticipated that other Board members may attend this committee meeting.

Posted: May 5, 2017

FINANCE/TRANSPORTATION AND PROPERTY COMMITTEE
SCHOOL DISTRICT OF BELOIT

April 11, 2017

1. CALL TO ORDER

The meeting was called to order by Cronin, Committee Chair at 9:26 p.m. in Room 106, the Superintendent's Conference Room, at the Kolak Education Center.

Members present: Shelly Cronin, Dennis Baskin and Kris Klobucar

Others present: Nora Gard, Lisa Anderson-Levy, Laurie Endres, Jamie Merath, Deetra Sallis, Darrell Williams & Anthony Bonds

2. APPROVAL OF THE AGENDA

Baskin moved approval of the agenda. Seconded by Klobucar, motion carried.

3. APPROVAL OF MARCH MINUTES

Klobucar moved approval of the March minutes. Seconded by Baskin, motion carried.

4. REVIEW OF MARCH PO'S BETWEEN \$15,000-\$25,000

There were no purchase orders in March between \$15,000-\$25,000.

5. DISTRICT WIDE PRINTER/COPIER RFP

Merath explained the RFP for District wide printers/copiers and indicated the hope for savings with the paper cut software. Baskin moved approval to purchase printers and copiers from Ricoh. The purchase will be paid on a five year lease payment schedule, the annual lease payment amount will be \$65,709.96. Seconded by Klobucar, motion carried.

6. SDB FOUNDATION INFORMATION

Gard provided history on the SDB Foundation that was created a few years back, with the intent of writing more grants and bringing in funding. She also explained that the following is not a part of the district, but is in fact a separate entity. The foundation is now at a point where it can either be dissolved or revitalized. Merath explained that the current members are board members and Janelle Martoz, who left the district. Members discussed trying to revitalize the foundation, expand the membership, possibly combine it with the alumni committee, hiring a coordinator should there be grant monies that would become available. Cronin recommended continuing the foundation. Merath will send letters to the current committee members to garner their intent.

This report was for information only.

7. BUDGET AMENDMENTS

Merath explained the budget amendments. Klobucar moved to approve the budget amendments as listed. Seconded by Cronin, motion carried.

8. WAIVER OF RENTAL FEES – MIDWEST TARHEELS

Baskin moved approval of the request by Midwest Tarheels to waive the rental fees of Aldrich from April – December, 2017. Seconded by Klobucar, motion carried.

9. WAIVER OF RENTAL FEES – JAMARR ELLIOTT

Baskin moved approval of the request by Jamarr Elliott to waive the rental fees of BMHS on May 20, 2017. Seconded by Klobucar, motion carried.

10. WAIVER OF RENTAL FEES – APOSTOLIC TABERNACLE

Baskin moved approval of the request by Apostolic Tabernacle to waive the rental fees of a school gym during the week. Seconded by Klobucar, motion carried.

11. WAIVER OF RENTAL FEES – BELOIT YOUTH BASKETBALL ACADEMY

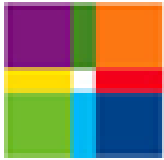
Baskin moved approval of the request by Beloit Youth Basketball Academy to waive the rental fees of BMHS from March – June, 2017. Seconded by Klobucar, motion carried.

12. FUTURE ITEMS FOR DISCUSSION

SDB Foundation

12. ADJOURNMENT

The meeting was adjourned at 9:40 p.m.



**School District of Beloit
Finance, Transportation & Property
Committee Report**

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Review of April PO's between \$15,000 - \$25,000

Which strategy in the Strategic Plan does this support? Strategy 1 – Finance/Facilities

Your Name and Title: Jamie Merath, Executive Director of Business Services

Others assisting you in the presentation:

My report is for: Information

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Finance, Transportation and Property Committee?

To inform the Board of Education of any purchase orders made in April ranging from \$15,000 - \$25,000.

B. What information must the Finance, Transportation and Property Committee have to understand the topic/concern and provide any requested action?

Please see the attached list of purchase orders made in April ranging from \$15,000-\$25,000.

C. If you are seeking Finance, Transportation and Property Committee action, what is the rationale for your recommendation?

N/A

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Finance, Transportation and Property Committee consideration and a fiscal note.)

MOTION: N/A

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds?

BUDGET LOCATION:

FISCAL IMPACT:

April PO Report - Purchase Orders Between \$15,000 - \$25,000

<i>PO Date</i>	<i>Vendor</i>	<i>Detail</i>	<i>Location</i>	<i>Acct</i>	<i>Amount</i>
4/17/2017	Follett School Solutions Inc	Destiny Resource Manager Software & Services	District	10E805-480-221100-000	\$23,238.00
4/28/2017	Office Pro	Aldrich Library Furniture	Aldrich	10E810-551-253960-000	\$21,330.00



School District of Beloit Finance, Transportation & Property Committee Report

May 9, 2017

I. *BASIC INFORMATION*

Topic or Concern: Aldrich Classroom and McNeel Restroom Renovations

Which strategy in the Strategic Plan does this support? Strategy 1 – Finance/Facilities

Your Name and Title: Jamie Merath, Executive Director of Business Services

Others assisting you in the presentation: Sean Winters, Facility Coordinator

My report is for: Action

II. *TOPICAL INFORMATION*

A. What is the purpose of presenting this to the Finance, Transportation and Property Committee?

Per policy 672.1 the Board of Education shall approve contracts that are over \$25K.

B. What information must the Finance, Transportation and Property Committee have to understand the topic/concern and provide any requested action?

The District issued a request for proposal for a general contractor to remodeling three classrooms at Aldrich Intermediate School as well as renovating four bathrooms and adding two staff bathrooms at McNeel Intermediate School.

C. If you are seeking Finance, Transportation and Property Committee action, what is the rationale for your recommendation?

This RFP is to renovate three classrooms at Aldrich, including new flooring, ceiling, lighting and walls. The bathroom renovations at McNeel Intermediate are for four student bathrooms as well as adding two staff bathrooms to the second floor.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Finance, Transportation and Property Committee consideration and a fiscal note.)

Upon board approval, administration will begin working with the contractors to ensure that these projects are completed by June 30, 2017.

MOTION: The Finance, Transportation and Property Committee recommends to the full Board of Education the approval to renovate three classrooms at Aldrich Intermediate School for \$61,309 and McNeel Restrooms for \$134,225.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List: Existing Budget- Facilities

Long Term Committed Funds? No

BUDGET LOCATION: 810- Facility

FISCAL IMPACT: Aldrich Renovations - \$61,309 and McNeel Restrooms - \$134,225







I. BASIC INFORMATION

Topic or Concern: 2017-2018 Budget Update

Which strategy in the Strategic Plan does this support? Strategy 1-Finance/Facilities

Your Name and Title: Jamie Merath, Executive Director of Business Services

Others assisting you in the presentation:

My report is for: Information

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Finance, Transportation & Property Committee?

To share with the board the Budget Committee's recommendations in regards to the 2017-18 budget.

B. What information must the Finance, Transportation & Property Committee have to understand the topic/concern and provide any requested action?

Administration created a Budget Committee during the 2016-17 fiscal year to begin budget preparation for the 2017-18 fiscal year. This Budget Committee comprised of two board members, BEA, principal from each level, secretary group and administration. The Budget Committee meet in October to talk about how Beloit School District is funded and talk about how the revenue limits is calculated and what this means for our district. The Budget Committee meet four times during the year to brainstorm a variety of ideas to help balance the 2017-18 district budget. Attached is a list of proposed changes that could impact the budget. Highlighted items are proposed changes that the committee would like to move forward to the board for approval, once the state biennial budget is set.

C. If you are seeking Finance, Transportation & Property Committee action, what is the rationale for your recommendation?

N/A

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Finance, Transportation & Property Committee consideration and a fiscal note.)

MOTION: N/A

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

BUDGET LOCATION: District Wide

FISCAL IMPACT:

2017-18 Budget Forecast

Projected Deficit:

(2,094,500.00)

Assumptions:

Salary Increase (CPI 1.26%)	(578,684)
Health Insurance 1.9% increase vs 8%	543,607
Dental Insurance 0% increase vs 8%	53,755
OPEB Benefit Savings	657,885
Increase employee health contrib to 4%	243,431
Increase employee health contrib to 6%	486,861
Close Wellness Clinic	274,587
Eliminate Resonate Marketing	44,000
Elimination of Director of Student Health	174,349
Elimination of New Principal Leadership	32,295
Chief Officer	53,659
Align secretary pay with para pay	12,910
Align registrar & attendance positions with secretary pay	10,300
Add: Coordinator of Student Health	(100,000)
Elimination Bassett Mechanical Contract	63,568
8 Special Education Teacher positions	(654,832)
HS Additional Psychologist	(99,892)
HS Additional 3 Social Workers	(299,676)
Intermediate need for pupil services (2 Total FTE)	(199,784)
Elementary need for pupil services (3 Total FTE)	(299,676)
Elementary Dean or Assistant Principal for 3 FTE	(300,000)
School Age Parent Coordinator	(37,481)
HS Dean (1 FTE)	(100,000)
AODA Coordinator B. Pickett	(45,977)
Playground	(250,000)
Increase athletic budget	(50,000)
Grants Writer	(96,714)
Facility Needs	
10% withhold from Kolak Dept budgets	525,853
Addtl days added to staff calendar for PD	(398,918)
Implementation of district wide print management	125,952
Closure of RCAA	366,629
Fifth Grade DLI Teachers (4 FTE)	(329,112)

*Excluding Curriculum

Highlighted Reductions	2,939,349
Highlighted addtl programming	(2,690,369)
Additional Revenue	906,500

*\$125 per pupil

Total Budget Deficit or Surplus	(939,020)
--	------------------

**Addtl Revenue if state allocates \$200 per pupil aid	543,900
	(395,120)



**School District of Beloit
Finance, Transportation & Property
Committee Report**

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Waiver of Rental Fees – Midwest Tarheels

Which strategy in the Strategic Plan does this support? Strategy 1-Finance/Facilities

Your Name and Title: Jamie Merath, Executive Director of Business Services

Others assisting you in the presentation:

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Finance, Transportation and Property Committee?

The Finance, Transportation & Property Committee approves all rental fee waivers.

B. What information must the Finance, Transportation and Property Committee have to understand the topic/concern and provide any requested action?

The Midwest Tarheels are requesting a waiver of rental fees for their use of Fruzen & BMHS from May – August, 2017 for basketball practice. Please see the attached letter from Carlos Hendrix further describing the request.

C. If you are seeking Finance, Transportation and Property Committee action, what is the rationale for your recommendation?

The total rental fees requesting to be waived is \$50 per night. Also, the group is requesting a waiver of insurance; see attached document.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Finance, Transportation and Property Committee consideration and a fiscal note.)

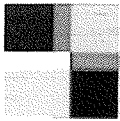
MOTION: The Finance, Transportation & Property Committee approves/denies the request by the Midwest Tarheels to waive the rental fees of Fruzen & BMHS from May – August, 2017.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List:

Long Term Committed Funds? No

BUDGET LOCATION:

FISCAL IMPACT: \$50 per night



SCHOOL DISTRICT OF BELOIT APPLICATION FOR FACILITY RENTAL

Please fill out the application and return to School District of Beloit, Business Office-Room 110, 1633 Keeler Avenue, Beloit, WI 53511 or for BMHS rentals send to Main Office-Beloit Memorial High School, 1225 Fourth Street, Beloit, WI 53511 (#608-361-3004). Once approved, make payment to: School District of Beloit (**due one week in advance of use**).

Organization or name requesting facility: Midwest Tarheels

Facility location desired: BMHS Fieldhouse / Frozen / Aldrich

Explain purpose of use: Practice for travel youth basketball program 3rd-12th grade

Space desired (check all that apply): ☐ Auditorium ☒ Gymnasium(s) ☐ Classroom(s) # _____
☐ Locker Room(s) ☐ Commons ☐ Kitchen (Kitchen Use Form must also be completed)
☐ Other (please specify): _____

Please Note: Tape on windows is not allowed.

Requirements/Arrangements: Fieldhouse

Equipment Needed: Field House Courts, access to doors

Date(s) to be used (check all that apply): ☐ Mon ☒ Tue ☒ Wed ☒ Thur ☒ Fri ☒ Sat ☒ Sun
 Month(s) May-August Date(s) 1st - 31st Year 2017

Time(s) to be used: Starting at: any ☒ a.m. OR ☒ p.m. Ending at: any ☒ a.m. OR ☒ p.m.

Number in group or audience: 100 kids total

Amount of admission to be charged (if any):

Adult to Child Ratio: 1 to 5 ratio

NOTE: See back of application for regulations on charging fees.

Organizations, groups & individuals using a School District of Beloit facility must attach a certificate of insurance with this application. (See back of application for insurance requirements.)

The undersigned applicant agrees to abide by the rules and regulations adopted by the Board of Education governing the use of school facilities, a copy of which will be made available upon request.

INDEMNIFICATION: The applicant shall, during all times while it uses the school property, indemnify the School District of Beloit, called the District, against all liability, loss, cost, damage or expense sustained by the District, including attorney's fees and other expense of litigation; a) on account of or through the use of the property by the applicant or other person for any purpose inconsistent with this application; b) due to any failure of the applicant to satisfy his/her obligations under this application, in any respect promptly and faithfully; c) arising out of any accident causing injury to any person or property resulting from the use of the property unless such injury was caused by the affirmative negligence of the District or its employees; d) for which the District may without the fault of the District become liable, and especially, but not exclusively, any such liability, loss, cost, damage, or expense that may arise under any statute, ordinance or regulation. The applicant acknowledges that the District carries insurance, which insures it against public liability and for property damage, arising out of the negligent acts of only the District employees, or any defect in the structure itself. These policies do not, however, provide any insurance either for public liability or property damage the applicant then the company insuring such facilities or personal property may have the right to recover from the applicant the amount paid by the insurer due to the loss.

Organization: Midwest Tarheels **Address:** 5566 Longest Dr. **Phone #** 815-494-8343

Status: ☐ Corporation; ☒ Not-For-Profit; ☐ Individual; ☐ Government; ☐ _____

Applicant: Carlos Hendrix Sr. **Address:** 5566 Longest Dr. **Phone #** 608-757-2930

Applicant Signature: Carlos Hendrix Sr. **Date:** 4/25/17

Amount owed to the School District of Beloit: \$ _____ **Total is due one week in advance of use.** Once approved, make payment to the School District of Beloit and return to School District of Beloit, Business Office-Room 110, 1633 Keeler Avenue, Beloit, WI 53511 or for BMHS rentals return to Main Office-Beloit Memorial High School, 1225 Fourth Street, Beloit, WI 53511.

Office Use Only

Application has been routed to: ☐ ABM ☐ Aramark ☐ School ☐ Energy Specialist

School Sponsored Event: ☐ Yes (If yes, fees may be waived) ☐ No

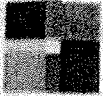
Fees approved to be waived: ☐ Yes ☐ No

Insurance certificate received ☐ Yes ☐ No (If no, signed waiver has been received)

Application has been: ☐ Approved ☐ Denied

Total charges: \$ _____ **Amount paid: \$** _____ **Date paid:** _____

Signed by: _____ **Date:** _____



Facility Rental - Insurance Waiver

INDEMNIFICATION: The applicant shall, during all times while it uses the school property, indemnify the School District of Beloit, called the District, against all liability, loss, cost, damage or expense sustained by the District, including attorney's fees and other expense of litigation; a) on account of or through the use of the property by the applicant or other person for any purpose inconsistent with this application; b) due to any failure of the applicant to satisfy his/her obligations under this application, in any respect promptly and faithfully; c) arising out of any accident causing injury to any person or property resulting from the use of the property unless such injury was caused by the affirmative negligence of the District or its employees; d) for which the District may without the fault of the District become liable, and especially, but not exclusively, any such liability, loss, cost, damage, or expense that may arise under any statute, ordinance or regulation. The applicant acknowledges that the District carries insurance, which insures it against public liability and for property damage, arising out of the negligent acts of only the District employees, or any defect in the structure itself. These policies do not, however, provide any insurance either for public liability or property damage the applicant then the company insuring such facilities or personal property may have the right to recover from the applicant the amount paid by the insurer due to the loss.

Applicant Signature

Date

4/3/17

April 25,2017

Midwest Tarheels Youth Basketball Program

We are herby requesting waiver of rental fees and proof of insurance in order to obtain gym time at Beloit Memorial High School. We are a non-for profit organization, whos main goal are to guide the youth to obtaining free or affordable education. In order to achieve that we need the help of the board and community with access to facilities and resources.

Carlos Hendrix Sr.



NOTICE OF MEETING

SCHOOL DISTRICT OF BELOIT BOARD OF EDUCATION SPECIAL BOARD MEETING

Date: Tuesday, May 9, 2017
Time: 6:15 p.m. OR Immediately Following the Finance Meeting,
Whichever is Later
Location: KOLAK EDUCATION CENTER
Room 106 Superintendent's Conference Room
1633 Keeler Avenue
Beloit, WI 53511

AGENDA

1. Call to Order
2. Approval of Agenda
3. Board President Remarks on Meeting Protocols (5 minutes)
4. Review of Hearing Officer's Expulsions* (10 minutes)
*A motion may be made and a vote taken to convene the Board of Education into Closed Session pursuant to Section 19.85 (1)(a) of the Wisconsin Statutes relative to deliberating concerning a case which may be the subject of any judicial or quasi-judicial trial or hearing.
5. The Board of Education may reconvene to Public Session in order to take any action, if necessary, on items discussed in closed session.
6. Liquor Commission Appointment (2 minutes)
7. RFP Approval – Aldrich Classrooms & McNeel Restroom Renovation (10 minutes)
8. Beloit 20/20 Welcome Center with Office Space Proposal (30 minutes)
9. Roy Chapman Andrews Academy (RCAA) Contract/Closure (30 minutes)
10. Review and Reconsideration of Policy 142 Legal Counsel (10 minutes)
11. Personnel Items for Possible Closed Session (45 minutes)
 - a. Personnel Recommendations – Exhibit A**
 - b. Legal Claim Against the District Pertaining to an Employee***

***A motion **MAY** be made and a vote taken to reconvene the Board of Education into Closed Session pursuant to Section 19.85 (1)(c) of the Wisconsin Statutes relative to considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

** A motion **MAY** be made and a vote taken to reconvene the Board of Education into Closed Session pursuant to Section 19.95(1)(g) of the Wisconsin Statutes conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
12. The Board of Education may reconvene to Public Session in order to take any action, if necessary, on items discussed in closed session.
13. Future Items for Discussion
14. Adjournment

Posted: May 5, 2017



School District of Beloit Board of Education Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Aldrich Classroom and McNeel Restroom Renovations

Which strategy in the Strategic Plan does this support? Strategy 1 – Finance/Facilities

Your Name and Title: Jamie Merath, Executive Director of Business Services

Others assisting you in the presentation: Sean Winters, Facility Coordinator

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Per policy 672.1 the Board of Education shall approve contracts that are over \$25K.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

The District issued a request for proposal for a general contractor to remodeling three classrooms at Aldrich Intermediate School as well as renovating four bathrooms and adding two staff bathrooms at McNeel Intermediate School.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

This RFP is to renovate three classrooms at Aldrich, including new flooring, ceiling, lighting and walls. The bathroom renovations at McNeel Intermediate are for four student bathrooms as well as adding two staff bathrooms to the second floor.

D. What are your conclusions? (NOTE: Reports requesting action must contain a specific motion for Board of Education consideration and a fiscal note.)

Upon board approval, administration will begin working with the contractors to ensure that these projects are completed by June 30, 2017.

MOTION: The Board of Education approves to renovate three classrooms at Aldrich Intermediate School for \$61,309 and McNeel Restrooms for \$134,225.

Please indicate if you are using an Existing Budget, requesting Fund Balance Monies or placement on the Budget Priority List: Existing Budget-Facilities

Long Term Committed Funds?

BUDGET LOCATION: 810-Facility

FISCAL IMPACT: Aldrich Renovations - \$61,309 and McNeel Restrooms - \$134,225







School District of Beloit Board of Education Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Roy Chapman Andrews Academy (RCAA) Closure

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities

Your Name and Title: Darrell L. Williams, Ph.D., Assistant. Superintendent

Others assisting you in the presentation: Tina Goecks, Principal
Jamie Merath, Director of Business Services

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The purpose of this presentation is to recommend closure of Roy Chapman Andrews Academy.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

The information has been provided by the principal and is attached. Information provided relates to enrollment trends and cost savings to the district.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The closure of RCAA would be a rationale cost saving measure for the district in the face of a structural deficit. RCAA enrollment has declined over the years. The principal has expressed the need to close RCAA and the district administration supports this recommendation.

D. What are your conclusions?

The administration recommends the closure of RCAA due to decline enrollment and for financial considerations.

MOTION: The Administration recommends that the Board of Education approve of closing RCAA due to declining enrollment and financial considerations.

I propose using N/A

Long Term Committed Funds? NA

BUDGET LOCATION: 827

FISCAL IMPACT: \$366,629 savings to the district if RCAA were to close



School District of Beloit Board of Education Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Roy Chapman Andrews Academy (RCAA) Closure

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities

Your Name and Title: Darrell L. Williams, Ph.D., Assistant. Superintendent

Others assisting you in the presentation: Tina Goecks, Principal
Jamie Merath, Director of Business Services

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

The purpose of this presentation is to recommend closure of Roy Chapman Andrews Academy.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

The information has been provided by the principal and is attached. Information provided relates to enrollment trends and cost savings to the district.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

The closure of RCAA would be a rationale cost saving measure for the district in the face of a structural deficit. RCAA enrollment has declined over the years. The principal has expressed the need to close RCAA and the district administration supports this recommendation.

D. What are your conclusions?

MOTION: The Administration recommends that the Board of Education approve of closing RCAA due to declining enrollment and financial considerations.

I propose using N/A

Long Term Committed Funds? NA

BUDGET LOCATION: 827

FISCAL IMPACT: \$366,629 savings to the district if RCAA were to close

Rationale for the Recommendation to Close Roy Chapman Andrews Academy

Attendance/Enrollment Data RCAA:

2013-2014 - Hendricks Education Ctr.

Goecks first year
RCAA Governance - Friends of RCAA
Friends of RCAA dissolves
Governance president - N/A due to illness
83 students(92.3% Attendance Rate)
1 graduate
4 teachers (until October)
School of Recognition 2013-2014
29 applications of interest for 2014-2015 school year (Visited 4-5 Schools)
7/29 applicants attended 2014-2015

2014-2015 - The Wright Building

RCAA Governance - Multiple Board Presidents
71 students (90.7% Attendance Rate)
8 graduates
3 teachers
Did not market due to concerns about space (per advisers)
School of Recognition 2014-2015

2015-2016 - The Wright Building

RCAA Governance - Max Dodson
50 students (85.3% Attendance Rate)
2 graduates
3 teachers
School of Recognition 2015-2016
17 applications of interest for 2016-2017 school year (Open House)
7/17 applicants attended 2016-2017 (4 still remain)

2016-2017 - Beloit Memorial High School

RCAA Governance - Mindy Henthorn, currently N/A
38 students (76.8% Attendance Rate)
3 teachers
Alternate Accountability Rating
Enrollment as of week of March 13 - **25 students**

Enrollment / Attendance 2016-2017**Term 1 - 33 students**

4 students 10+ days

Term 2 - 30 students

14 students 10+ days

Term 3 - *26 students

11 students 10+

Term 1-3 11 students absent 20+ days

Term 1-3 7 students 30+ days

*12/26 students are High School students who have been with RCAA since 2013-2014
High School GPA: RCAA Ave. GPA 2.6

*12/15 HS students since 2013-2014 - Ave. GPA 2.4

Term 4 enrollment - 29 students**Concerns:**

Declining enrollment

Cost savings to the district

LEGAL COUNSEL

The complexity of school operations requires the frequent procurement of legal services. Consequently, the Board will appoint attorneys or law firms with the understanding that the Board and the Administration may choose to also use other legal counsel depending upon the nature and circumstances or the legal matters to be addressed.

The school legal services will include, but not be limited to:

1. Furnishing general legal advice in policy development and on relations with employees, employee organizations, students, parents, district residents and other governmental and non-governmental groups and agencies when requested.
2. Rendering services in impending or actual litigation involving the school district as a whole or any unit, individual or groups of individuals connected with the schools.
3. Prepare deeds, leases, bond obligations and other legal documents.

The Superintendent or designee, and/or the Board President or a board member with the verbal a documented agreement from two other board members prior to receiving legal counsel shall have the authority to confer with the school district attorney for legal advice on such matters as he/she deems advisable in order to protect the interests of the School District, Board or staff or when directed to do so by official Board action.

Other school administrators shall not be authorized to confer with the school attorney unless approved or directed to do so by the Superintendent or official board action.

~~Individual Board members may be authorized to confer with the school attorney upon by official board action or the approval of the Board President, official board action or the verbal documented agreement from two other board members prior to receiving legal counsel.~~

Individual board members and/or staff receiving legal advice from the school district attorney may be financially responsible for the individual legal services received if a super majority of board members determine such legal advice was for ~~personal~~ non-district related reasons rather than in the best interest of the district.

Legal counsel shall be appointed for a term not to exceed three years, subject to an annual review.

APPROVED: November 28, 1990

REVISED: September 24, 1991
March 22, 1995

REPRINTED: September, 1996
September, 1997

REVIEWED: June 11, 2013

LEGAL COUNSEL

The complexity of school operations requires the frequent procurement of legal services. Consequently, the Board will appoint attorneys or law firms with the understanding that the Board and the Administration may choose to also use other legal counsel depending upon the nature and circumstances or the legal matters to be addressed.

The school legal services will include, but not be limited to:

1. Furnishing general legal advice in policy development and on relations with employees, employee organizations, students, parents, district residents and other governmental and non-governmental groups and agencies when requested.
2. Rendering services in impending or actual litigation involving the school district as a whole or any unit, individual or groups of individuals connected with the schools.
3. Prepare deeds, leases, bond obligations and other legal documents.

The Superintendent or designee, the Board President or a board member with a documented agreement from two other board members prior to receiving legal counsel shall have the authority to confer with the school district attorney for legal advice on such matters as he/she deems advisable in order to protect the interests of the School District, Board or staff or when directed to do so by official Board action.

Other school administrators shall not be authorized to confer with the school attorney unless approved or directed to do so by the Superintendent or official board action.

Individual board members and/or staff receiving legal advice from the school district attorney may be financially responsible for the individual legal services received if a super majority of board members determine such legal advice was for non-district related reasons rather than in the best interest of the district.

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APPROVED:	November 28, 1990
REVISED:	September 24, 1991 March 22, 1995 February 28, 2017
REPRINTED:	September, 1996 September, 1997
REVIEWED:	June 11, 2013



School District of Beloit Board of Education Report

May 9, 2017

I. BASIC INFORMATION

Topic or Concern: Employment Actions - Exhibit A - May 9, 2017

Which strategy in the Strategic Plan does this support? Strategy 1 - Finance & Facilities, Strategy 2 - Marketing, Strategy 3 - Student Engagement, Strategy 4 - Assessment & Instruction, Strategy 5 - Technology, Strategy 6 - Family Engagement, Strategy 7 - Character

Your Name and Title: Deetra Sallis, Executive Director Human Resources

Others assisting you in the presentation: Dr. Thomas Johnson, Superintendent

My report is for: Action

II. TOPICAL INFORMATION

A. What is the purpose of presenting this to the Board of Education?

Employment recommendation.

B. What information must the Board of Education have to understand the topic/concern and provide any requested action?

Information to support legal action as required by Wisconsin Statutes.

C. If you are seeking Board of Education action, what is the rationale for your recommendation?

Comply with legal requirements and Wisconsin Statutes.

D. What are your conclusions?

Employment to meet needs of District to ensure quality education to all students within the District's budgetary guidelines.

MOTION: The Policy/Personnel Committee recommends that the Board of Education approve the employment recommendations – Exhibit A.

I propose using an existing budget

Long Term Committed Funds? Yes, indefinite

BUDGET LOCATION: all areas - payroll

FISCAL IMPACT: As indicated on report sheet.

Employment Recommendation Report page 1

Exhibit A

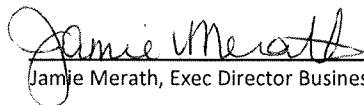
May 9, 2017

	Name	Location	Position	Effective Date	FTE	Notes	Salary
EMPLOYEE TRANSFER OF ASSIGNMENT 2017-2018							
Administrators							
	Sean Winters	Kolak	Director of Facilities	5/10/2017	100%	transfer from Coordinator (Admin Support group) to Director (Admin group)	base salary - 2016-17 salary to be pro-rated for remainder of the year 76,000.00
Other Professional Support							
	Heather Harper	District	Homebound Teacher	2017-2018	100%	resigning as Special Ed teacher at BLA - staying on as homebound teacher (non-contractual position)	25.00 per hour
Support							
NEW EMPLOYMENT							
Professional Educators							
Support Staff							
	Tyrone Karl	Kolak	HVAC Technician	6/5/2017	100%		23.00 per hour
	Mario Ortega	Kolak	HVAC Technician	5/22/2017	100%		23.00 per hour
	Kenneth Topham	Kolak	HVAC Technician	5/30/2017	100%		23.00 per hour
RETIREMENTS / RESIGNATIONS / LAYOFFS							Years of Service
Professional Educators							
	Marla Diestelmann	Aldrich	Special Ed	6/9/2017	100%	resignation	2 years
	Barbara Greyson	Memorial	Science	6/9/2017	100%	resignation	8 years
	Connie Johnson	Robinson	Grade 2	6/9/2017	100%	retirement	31 years
	Johanna O'Connell	Hackett	Special Ed	6/9/2017	100%	retirement	9 years
	Laurie Ojeda	Hackett	Grade 2 DLI	8/11/2017	100%	resignation - working summer school 2017	5 years
Support Staff							
	Natalie Herd	Aldrich	Special Ed Para	5/12/2017	100%	resignation	4 months
	Jean O'Flaherty	District	Certified Occupational Therapy Asst	6/9/2017	100%	retirement	25 years
	Patricia Rohr	McNeel	Secretary	8/31/2017	100%	retirement - last work date 6/30/17	51 years

May 9, 2017



Dr Thomas Johnson, Superintendent



Jamie Merath, Exec Director Business Svcs



Deetra Sallis, Executive Director Human Resources