

FINANCE/TRANSPORTATION AND PROPERTY COMMITTEE
SCHOOL DISTRICT OF BELOIT

April 12, 2016

1. CALL TO ORDER

The meeting was called to order by Chair, John Winkelmann at 6:32 p.m. in Room 111 at McNeel Intermediate School.

Members present: Dennis Baskin, Laurie Endres and John Winkelmann. Others present: Anthony Bonds, Janelle Marotz, Jamie Merath, Cindy McKillips, Emily Pelz, Pam Weise, Darrell Williams and Tom Johnson.

2. APPROVAL OF THE AGENDA

Baskin moved approval of the agenda. Seconded by Endres, motion carried.

3. APPROVAL OF MARCH MINUTES

Baskin moved approval of the minutes. Seconded by Endres, motion carried.

4. REVIEW OF MARCH PO'S BETWEEN \$15,000-\$25,000

Members reviewed purchase orders in March between \$15,000-\$25,000.

5. WORKER'S COMPENSATION REVIEW

Janelle Marotz, Assistant Superintendent of Business Services along with Cindy McKillips, Benefits Coordinator presented a report to provide a worker's compensation review including our worker's compensation profile, results compared to benchmarks and our active injury management and safety culture practices for the purposes of reducing employee injuries.

Marotz indicated that over the past several years over \$37,000 has been saved. McKillips thanked Scharmer for serving on the safety committee for several years. Members asked questions about specific statistics.

6. INTERNAL CONTROL REVIEW

Janelle Marotz, Assistant Superintendent of Business Services along with Jamie Merath, Finance Director explained to the Board of Education the steps that the district takes to strengthen internal controls through the use of checks and balances which include the use of fiscal administrators to ensure that fiscal policies are followed which include our finance director and assistant superintendents of business services and other department or building level administrators whom approve expenditures and collect revenues. Johnson indicated that the controls the district has fiscally using our technology and Skyward financial system are way ahead of others in our area and beyond. He thanked Marotz and Merath for their work and meticulous record keeping.

7. INTERNET SERVICES PROVIDER (ISP) REQUEST FOR PROPOSAL AWARD

Janelle Marotz recommended to the Board of Education to approve a one year award for internet services to WiscNet.

Baskin moved to recommend to the full Board of Education the renewal of WiscNet for the purpose of internet services for a one (1) year contract term. Seconded by Endres, motion carried.

8. APPROVAL OF PO OVER \$25,000

Janelle Marotz, Assistant Superintendent of Business Services presented the purchase orders greater than \$25,000.

Endres moved to recommend to the full Board of Education the purchase of 65 desktop computers from PDS for a total of \$30,875 and the purchase of 57 laptops and a laptop cart from CDW-G for a total of \$33,865. Seconded by Baskin, motion carried.

7. WAIVER OF RENTAL FEES – JAMARR ELLIOTT

Baskin moved approval of the request by Jamarr Elliott to waive the rental fees of BMHS on May 14, 2016, for a Mother's Day Mother/Child Dance. Seconded by Endres, motion carried.

8. WAIVER OF RENTAL FEES – WISCONSIN BIKE FEDERATION

Baskin moved approval of the request by the Wisconsin Bike Federation for the use of Fruzen School on August 28, 2016. Seconded by Endres, motion carried.

9. FUTURE ITEMS FOR DISCUSSION

Baskin requested a full financial review for new board members.

10. ADJOURNMENT

The meeting was adjourned at 6:53 p.m.