

REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT OF BELOIT
January 22, 2013

The Board of Education held its regular meeting on January 22, 2013 at the Kolak Education Center in the Board Room. President Scharmer called the meeting to order at 7:05 p.m.

Members Present: John Acomb, Nora Gard, Missy Henderson, Michael Ramsdail, Mark Rand, Shannon Scharmer and John Winkelmann. Also present: Steve McNeal.

Acomb moved approval of the agenda. Seconded by Henderson. Motion carried unanimously of the members present.

Acomb led the group in the pledge of allegiance.

Ramsdail moved approval of the (E)Quality Committee Membership for the 2012-2013 school year. Seconded by Acomb. Motion carried unanimously of the members present.

Rand gave the January announcements.

Badger, along with John Kaminski, Assistant Principal, recognized students receiving national recognition for their exceptional achievement on AP exams taken last May.

Scharmer opened up the podium for citizens to speak on items not on the agenda. No one came forward.

John Kaminski, Assistant Principal, along with Chris LeMaster, Professional Educator presented an update on the Roy Chapman Andrews Academy Charter School. Kaminski reviewed the annual measurable goals, attendance and graduation rates from 2008 - 2011, and WKCE test results for grades 7, 8 and 10 for 2009-2011 comparing the RCAA results to those at the middle schools and high school. He stated that the 2012 DPI score card scored RCAA a 92.9% using ACT scores, attendance and graduation rates for determining student readiness for post secondary education. Kaminski also shared parent survey information. LeMaster introduced student Rheanna Weaver who shared the video she created portraying the student perspective of RCAA. Members commented on the program, the video, asked questions about students enrolled, statistics, breakdown by grade level, MAPS data, cost per pupil to educate, etc. and shared their thanks.

Mark Smullen, Principal and Jillian Block, Assistant Principal presented information regarding Aldrich Middle School's increased course completion rate, reduced number of office discipline referrals and teaming observations. Smullen stated that the decreased number of F's is due to interventions that have been put into place including lunch time tutoring by student services staff and principals. He also showed comparison data from 2010-2013 for student discipline and current year SWIS data for the average number of referrals per day. Block shared explained the team approach for teacher observations. She stated that the team consists of a principal, a peer, and at least one specialist staff member. She explained the process, implementation and training methods. Block also shared a clip of the video sharing teachers' perspectives of the team observations.

Jeff Jacobson, Facility Services Director provided an update on the referendum building projects. Due to the hard working contractors, the projects are moving along very well. He showed pictures from the projects showing the progress.

Samantha DeForest-Davis, student board representative, was absent.

Tasha Bell, Equity Coordinator, reviewed the topics of the September, October and November (E)Quality Committee meetings. Bell shared that she is looking for additional community members to serve on the (E)Quality Committee.

Winkelman reviewed the topics of the January Finance, Transportation and Property Committee meeting.

Acomb reviewed the topics of the January Curriculum and Instruction Committee meeting.

Gard reviewed the topics of the December Special and January Regular Policy and Personnel Committee meetings.

Acomb moved approval of the consent list: 1) Bills, Payroll and Cash Position Statement; 2) Special Board Meetings of December 18, 2012, January 8, and January 14, 2013; and 3) Regular Business Meeting of December 18, 2012. Seconded by Winkelman. Motion carried unanimously of the members present.

Ramsdail moved approval of the donation from the Todd School PTO in the amount of \$1400 for iPads and keyboards in the classrooms. Seconded by Henderson. Motion carried unanimously of the members present.

Winkelman moved approval of the independent financial audit report for the year ended June 30, 2012. Seconded by Ramsdail. Motion carried unanimously of the members present.

Ramsdail moved approval of the updated student activity groups for the 2012-2013 school year as presented. Seconded by Rand. Motion carried unanimously of the members present.

Acomb moved approval of the proposed new courses (Basic Cabinetry, Basic Machining, Basic Welding, Advanced Machining and CNC Operations, Advanced Welding and Fabrication, Cisco IT Essentials, Cisco CCNA Discovery, and Cisco CCNA Exploration) and course removals(Manufacturing Tech and Workshop Safety, Metallurgy Processes, and Production Fabrication and Machining) for the high school for 2013-14. Seconded by Henderson. Motion carried unanimously of the members present.

Winkelman moved approval of the position of Accounting Coordinator and approval of the job description for the position of Accounting Coordinator. Seconded by Gard. Motion carried unanimously of the members present.

Gard moved approval of the revisions and layover of Policy 451 Student Insurance for first reading. Seconded by Rand. Scharmer recommended removing "at" before school in paragraph 2. Motion carried unanimously of the members present.

Gard moved approval of the revisions and layover of Policy 610 Fiscal Management Goals for first reading. Seconded by Rand. Scharmer requested changing “education” to “educational” in the first paragraph. Motion carried unanimously of the members present.

Gard moved approval of the revisions and layover of Policy 620 Annual Operating Budget for first reading. Seconded by Rand. Motion carried unanimously of the members present.

Ramsdail moved approval of the revisions and layover of Policy 622 RULE 1 Guidelines for Public Notification of Budget Information for first reading. Seconded by Rand. Motion carried unanimously of the members present.

Rand moved approval of the revisions and layover of Policy 623 Budget Implementation for first reading. Seconded by Gard. Motion carried unanimously of the members present.

Rand moved approval of the revisions and layover of Policy 632 Short Term Borrowing for first reading. Seconded by Gard. Scharmer requested referencing the policy for fund balance by adding “as stated in Policy 622 Fund Balance” to the second paragraph. Motion carried unanimously of the members present.

Rand moved approval of the revisions and layover of Policy 641 State Aid Funds for first reading. Seconded by Gard. Motion carried unanimously of the members present.

Ramsdail moved approval of the revisions and layover of Policy 642 Federal Aid Funds and Policy 651 Revenues from Local Tax Sources for first reading. Seconded by Rand. Motion carried unanimously of the members present.

Rand moved approval of the revisions and layover of Policy 653.1 RULE 1 Use of Activity Event and Tournament Funds for first reading. Seconded by Gard. Motion carried unanimously of the members present.

Rand moved approval of the revisions and layover of Policy 654 Resale of School Purchased Items for first reading. Seconded by Henderson. Motion carried unanimously of the members present.

Ramsdail moved approval of the revisions and layover of Policy 656 Revenue from Public and Private Grants, Policy 661.1 Authorized Signatures (Use of Facsimile Signatures) and Policy 661.2 Check-Writing Services for first reading. Seconded by Winkelmann. Motion carried unanimously of the members present.

Gard moved approval of the revisions and layover of Policy 662.1 Management of Student Activity Funds and 662.1 RULE 1 Procedures for Management of Student Activity Funds for first reading. Seconded by Rand. Motion carried unanimously of the members present.

Winkelmann moved approval of the revisions and layover of Policy 662.2 Petty Cash Accounts, 662.2 RULE 1 Petty Cash Procedures, 664 Cash in School Buildings and 672 Purchasing for first reading. Seconded by Ramsdail. A request was made to clarify the language in 662.2 RULE 1 Petty Cash Procedures #2a prior to the final reading. Motion carried unanimously of the members present.

Ramsdail moved approval of the revisions of Policy 343.2 RULE 1 Guidelines for Determining Staffing Needs for final reading. Seconded by Acomb. Scharmer requested adding language to ensure that laboratory and tech ed. courses were following suggested guidelines from various organizations ensuring that student safety needs are being met. McNeal stated that guidelines are being followed. Winkelmann asked what DPI's guidelines were for these courses. Winkelmann moved to table the policy and send it back to committee for considering adding language. Seconded by Acomb. Ramsdail asked for clarification from Scharmer. Motion to table carried unanimously of the members present.

Ramsdail moved approval of the revisions of Policy 661 Depository of Funds and Policy 661 RULE 1 School District Depositories for final reading. Seconded by Winkelmann. Motion carried 6-0-1 with Acomb abstaining.

Ramsdail moved approval of the revisions of Policy 910 Facility Development Goal, Policy 920 Facilities Planning, Policy 942 Selection of an Architect, Policy 943.1 Site Development and Selection, Policy 943.2 Building Design, Policy 945.1 Protection and Guarantees, Policy 946 Supervision of Construction, and Policy 947 Construction Project Records and Documents as well as the deletion of Policy 221.2 Administrative Residency for final reading. Seconded by Gard. Motion carried unanimously of the members present.

Winkelmann moved approval of the revised personnel recommendations - Exhibit A. Seconded by Ramsdail. Motion carried unanimously of the members present.

Items for consideration at future meetings included a detailed budget of the building projects at the first three elementary schools, a presentation on bussing for new building configurations, review of current RFP's, Martin Luther King, Jr. Day educational activities to engage students and families, ACT testing fees for students, especially those who can't afford the fee, an employee handbook update and draft.

Scharmer announced future meetings on Tuesday, February 12, a Board retreat on Tuesday, February 19 and the Board Business meeting on February 26, 2013.

The meeting adjourned at 8:50 p.m.

Michelle Shope, Board Secretary

Approved at the regular meeting of February 26, 2013

Shannon Scharmer, President