

SCHOOL DISTRICT OF BELOIT 2021 TERM 4 GUIDE

IN-PERSON COHORT LEARNING | DISTANCE LEARNING



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February 2021

Dear School District of Beloit Families,

Thank you for your continued support of your child(ren)'s education during this unprecedented and challenging time. Throughout these past months of distance learning, we have strived to deliver a strong and robust curriculum that engages our students while also keeping our focus on the social and emotional supports needed for our students during this time. Please know that our number one priority will continue to be our students' and staff's safety and wellbeing as we progress toward Term 4.



preparing and planning to return to in-person learning. We believe that we can return our students to in-person learning safely by following the guidance of the Centers for Disease Control and Prevention (CDC), the Rock County Health Department, our local medical professionals, and the Department of Public Instruction (DPI).

At the start of Term 4, the School District of Beloit will have two instructional choices for our families through the remainder of this school year, which include *In-Person Cohort* and *Concurrent Instruction through Distance Learning*. A description of both these choices is outlined in this guide.

Please take a moment to review each of these instructional choices to help you make a decision that is in the best interest of your child and/or teen during Term 4. We recognize that this may be a difficult decision to make for many of our families. We are here to support you in your decision-making process. As a starting point, you can reach out to your child's or teen's teacher or principal with questions or concerns. Thank you for your patience and collaboration as we progress toward Term 4.

Together we will remain #BeloitProud.

Regards,

Dr. Dan Keyser Superintendent School District of Beloit











Our Priorities

Student and Staff Safety:

Student and Staff Safety is our number one priority at all times. In every decision we make and in all information we share in this document, know that this has, and will continue to be, our overarching focus.

Social and Emotional Support to Students, Families, and Staff:

With a collective and collaborative approach by District Administration and Leadership, Human Resources, Pupil Services, and our teaching staff we will provide a positive and healthy work and learning environment for our students and staff.

Curriculum and Instruction for Academic Success:

Leveraging technology and common digital platforms to support in-person and distance learning, we will continue to ensure our students are receiving a robust learning experience.

Equity and Inclusion:

We will ensure that all students have appropriate support and learning opportunities to access and experience a strong curriculum, positive learning environment, and academic achievement.

Communication:

All communication is provided in English and Spanish. Dr. Keyser will continue to share weekly Family Letters through voice, email, text, our SDB app, the Superintendent's page on our website, and on the Safe to Learn website. Weekly school-level newsletters will continue to be provided, as well as classroom communication.

Community Partners:

We will continue to work with our many community partners to guarantee that wrap-around services for our students continue.

Our Goal:

To deliver comprehensive learning that will ensure the academic success, safety, and wellbeing of our students and staff with in-person learning and distance learning.









In-Person Learning | Cohort Model:

The School District of Beloit will open all School Buildings on Thursday, April 8 for in-person student instruction under a Cohort Model. We will adhere to all best practices and protocols as outlined by the Rock County Health Department, the Centers for Disease Control and Prevention (CDC), and our Director of School Health to keep our students, staff, and community safe.

Cohort Model:

Students will be assigned to a Cohort of either A or B

Cohort A attends in-person classes on Monday and Tuesday and participates in distance learning on Thursday and Friday.

Cohort B attends in-person classes on Thursday and Friday and participates in distance learning on Monday and Tuesday.

There will be no instruction on Wednesdays

On Wednesdays, students complete homework and independent review of curriculum and assignments. Teachers participate in professional development, instructional planning, and Professional Learning Communities.

Student Cohorts will be assigned at the school building level.

Prior to Arriving at School:

All students must complete a Student COVID-19 Screener through Skyward before boarding the school bus or arriving at school.

All families must view our series of COVID-19 Videos prior to Term 4. These videos are available on our Safe to Learn website under <u>Important Links</u> and on our SDB App, which is free and downloadable through the App Store and Google Play.

To complete the Student COVID-19 Screener, you can access the homepage of any school website, the District's website, and our SDB App. These locations will connect you with your Skyward account.

If you do not have internet access at home or on your device, you are able to access free Wi-Fi from any school parking lot. You can also request a paper version of the Student COVID-19 Screener to complete at home and turn in when your child arrives at school. The paper version of the Student COVID-19 Screener is available at each school building.









Parents/Guardians are required to purchase a thermometer as part of their student's school supplies. A temperature check is required to be completed on the Student COVID-19 Screener.

School Start and Stop Times:

Elementary Schools*:	8:00 am to 3:00 pm
Intermediate Schools:	8:30 am to 3:45 pm
Beloit Learning Academy:	9:00 am to 2:10 pm
Beloit Memorial High School:	9:10 am to 3:30 pm
*Marrill Elementary and Todd I	Elementary will serve B

Breakfast will be served at 7:45 am to 8:15 am Breakfast will be served at 8:30 am to 9:00 am Breakfast will be served at 8:30 am to 9:00 am Breakfast will be served at 8:30 am to 9:00 am

*Merrill Elementary and Todd Elementary will serve Breakfast from 7:30 am to 8:00 am

Students Entering a School Building:

- Students are required to complete the Student COVID-19 Screener through Skyward before entering our buildings.
- All students and staff are required to wear a mask at all times, except for meal time and naptime when social distancing protocols are in place.
- Students IDs are scanned at the school building entrance to ensure COVID-19 Screener is completed.
- Students enter at an assigned door at their school. Assignments are made at the school building.
- Students are escorted between classrooms and common areas.
- Individual student materials will not be shared.
- Any shared materials are sanitized between use.

Scanning Student IDs:

- Student IDs are scanned upon entering the school building. Students are assigned a specific door to enter at their school. This assignment will be communicated at the school building level.
- Scanning student IDs ensure that the Student COVID-19 screener is completed.
- We will work with our students on this process during the first few weeks of school.

Visitors and Volunteers:

- The safety and wellbeing of our students and staff is our number one priority. Volunteers and visitors are not permitted to enter our school buildings through June 2021. This will be re-evaluated prior to the start of the 2021/2022 school year.
- Only essential workers are permitted to enter our buildings after completing a COVID-19 Screener. Masks must always be worn, and they must abide by all social distancing protocols.









Transportation | Busing:



Morning Bus Pick-Up:

All students must complete the Student COVID-19 Screener through Skyward before entering the bus.

All students and bus drivers are required to wear a mask while riding the bus.

Bus capacity is 24 students. Students are socially distanced and assigned a seat. Buses are cleaned and sanitized between routes.

Afternoon Bus Return:

All students and bus drivers are required to wear a mask while riding the bus.

Bus capacity is 24 students.

Students are socially distanced and assigned a seat. Buses are cleaned and sanitized between routes.

Transportation | Drop-Off by Parent/Guardian:

Families, parents, and guardians that drop-off or pick-up students are not able to enter our school buildings. This ensures the safety and wellbeing of our staff and students at all times.

Staff greet families at a designated drop-off point and make sure students enter and exit the school building safely. Each student is assigned a door to enter at their school building. Door assignment is determined and communicated at the school level.

If picking-up a sick student, a staff member will escort the student to the parent/guardian outside the building.

We strongly encourage and recommend that families self-transport due to limitations of bus seating and transport.











Classrooms | Hallways | Lockers | Restrooms:

All staff and students are required to wear a mask in school. The only exception is during meals and naptime (for our youngest students).

Classrooms:

- Teaching staff will modify instructional plans to reduce student contact, sharing of materials, and will ensure social distancing.
- Classroom seating is configured to maintain social distancing. Classrooms with tables have three-sided plexiglass for student safety.
- All classrooms have hand sanitizer and approved wipes for cleaning.

Hallways:

• Student movement in our elementary, intermediate, and high school buildings is limited and follow social distancing protocols.

Restrooms:

• Restroom procedures and protocols are established at each school building to limit the number of students transitioning in hallways and in the restrooms.

Lockers and Backpacks:

• Protocols for lockers and backpacks are set at each school. Information will be provided at the school level.















Curriculum | Cohort and Distance Learning Options:

Families will have a choice between a Cohort Model and a Distance Learning Model.

Choice One | Distance Learning:

If you select distance learning, your child/teen will participate in a four-day instructional week – Monday, Tuesday, Thursday, and Friday. A common digital platform in the delivery of curriculum for elementary, intermediate, and high school students is used: Seesaw for elementary students and Google Classroom for intermediate and high school students.

Choice Two | Cohort Model:

Students participating in the cohort learning option are in-person two days a week and participate in distance learning/concurrent learning two days a week.

- **Cohort A** attends in-person on Monday and Tuesday and participates in distance learning on Thursday and Friday.
- **Cohort B** attends in-person on Thursday and Friday and participates in distance learning on Monday and Tuesday.

Wednesdays | No Instruction:

On Wednesdays all students complete homework and independent review of curriculum and assignments. Teachers participate in professional development, instructional planning, and Professional Learning Communities.

Added Opportunities for Curriculum Delivery in Cohort and Distance Learning:

We have concurrent learning opportunities for our students in distance learning and cohort learning. Our commitment to our student's academic success and the technology required to do so allows us to deliver this learning.











Concurrent Learning:

Concurrent Learning allows students to have access during "real time" instruction whether they are at home or in-person.

The teacher can apply various approaches just as they do in a traditional setting. There are technology tools available to make "simulcasting" possible for concurrent learning.











There are three suggested types of models that your child's teacher may incorporate into learning. The approaches will vary depending on grade, content, and desired learning outcomes.

Example One | Rotation-Station:

In this model students are rotating throughout activities that can be completed at home and/or in person. The teacher may meet with the students that are online and in-person as a small group or individually.











Example Two | Flipped Classroom:

This model allows students to engage in short mini-lessons and recordings of explicit instruction. Then, they spend a larger portion of the lesson in discussions around the learning or content that was presented. Students at home and in the classroom can engage in the classroom discussions with a variety of engagement strategies designed by the teacher.









Example Three | Individualized Playlist:

This approach allows teachers to personalize instruction and independent learning activities. Students will complete tasks from a menu of choices.

Playlist [Title]

This playlist is designed to...[articulate purpose]. Follow the directions for each activity and complete the items in order!

Activity	Directions	Notes	Date Completed
Example 1. View Requirements of this playlist	<i>Example</i> Watch this <u>screencast</u> that reviews the requirements of this playlist. Post your questions HERE.		
2.			
3.			
4.			
5.			
	Check Paint		









Technology Support:

Our teaching staff have up-to-date technology, resources, and training to deliver concurrent teaching.



Technology Support:

Every Thursday from 11 am to 7 pm we offer in-person support for iPads, Chromebooks, and apps at the Beloit Public Library. No appointments are necessary. Spanish interpreters are available. We encourage you to stop by for help with your technology questions or challenges.











Music, Art, Physical Education, and Library Media:

- Elementary: Music, Art, Physical Education, and Library Media classes are offered on a weekly rotation. The rotation will change to allow students in either cohort to have opportunities to participate in face-to-face experiences for each subject. Physical education for distance learning students is asynchronously, depending on the topic being taught. Whether or not students move to a Specials classroom will depend on the building and subject being taught.
- Intermediate: Music, Art, and Physical Education are taught according to the building schedule. Some classes may be simulcast or asynchronous, depending on the topic being taught. Schools will offer opportunities for students to participate in performing arts classes (choir, band, and orchestra) based on small group or individual lesson schedules. Protective equipment for playing musical instruments (bell covers, and specialized masks) are provided through the district so that students can safely play their instruments at school.

Electives at Intermediate Schools:

• Students will engage in electives at the intermediate level. There may be some modifications based on the number of selections to best adjust to the current needs.

Elementary and Intermediate Outdoor Recess:

• Students will participate in recess with safety protocols to mitigate chances for spreading Covid-19 and allowing for successful contact tracing if needed. Students will have access to equipment and will engage in activities that allow them time to spend with students from their cohorts.















Additional Considerations for Students with Disabilities:

The School District of Beloit understands the impact COVID-19 has had on our most vulnerable student population. Special attention has been paid to issues around transportation, instructional model, medical needs, learning environment, and ensuring appropriate advocacy for our students with Individualized Education Plans (IEPs) and 504 Plans.

We continue to be responsible for ensuring that students receive a free and appropriate public education. IEP teams will make individualized determinations regarding placement and where special education and related services will be provided; students must receive education in their least restrictive environment, according to federal and state laws.

All IEP and 504 meetings will be held virtually through the 2020-21 school year. All Individuals with Disabilities Education Act (IDEA) and Section 504 timelines remain in effect; the District will adhere to timelines for all annual meetings and required evaluations (unless a student is unavailable for testing).

For staff working with students who are present for in-person learning, the District has provided appropriate PPE for continuous wear (e.g., gowns, gloves, and face shields). Appropriate PPE should be used in conjunction with appropriate hand hygiene. Students will be required to wear face coverings however, accommodations will be made when physical, medical, or developmental needs exist.









Food Service | Breakfast:



At Elementary schools, Intermediate schools and Beloit Learning Academy breakfast is delivered to each classroom in individually sealed breakfast bags. Sanitizer wipes are included in every bag to clean desk afterward.

At Beloit Memorial High School cafeteria tables are divided by three-sided plexiglass at each seat. Individually sealed breakfast bags are provided. Sanitizer wipes are included in every bag to clean table area afterward.

Food Service | Lunch:



Elementary and Intermediate school lunches are provided in a Bento Box. Four elementary schools have lunch provided in the classroom. Two elementary schools, all intermediate schools, and high school lunches are served in the cafeteria.

Cafeteria tables have three-sided plexiglass at each seat, socially distanced decals for proper distancing in line, and hand sanitizer wipes are provided with each meal.

Grab and Go Meals: Pick-Up and Delivery:

Beginning **Wednesday, April 14** Grab and Go Meal pick-up and delivery occurs on Wednesdays with a seven-day meal pack. Pick-up is available at all elementary schools from 11 am to 1:30 pm. Please call (608) 361-3136 if you need delivery service.

Drinking Water:

The use of reusable water bottles is strongly encouraged. Social distancing decals are placed around bottle filling stations. Bottle filling stations are cleaned throughout the day.









When a Student Becomes Sick at School:

Any student who becomes sick at school should immediately let their teacher know. The teacher will contact the school nurse or school health assistant.

An isolation waiting room is established at each school building for students to wait until they are picked-up at school. Parents/Guardians will not be permitted into the school building, a staff member will escort the student out of the building.

Families are required to have updated and current emergency contact information. When selecting your emergency contact, please make sure that the emergency contact can pick-up your child within 30 minutes of a phone call.

We encourage students to stay home when they are not feeling well. There is always the option to participate in distance learning.

Quarantining:

If a student is required to quarantine, they can participate in distance learning from home, if physically able.

Any student quarantining must be cleared by their school nurse before returning to school.

If a school building is required to quarantine due to a localized outbreak (two or more COVID-19 cases attributed to direct contact within a school building) then all students in that school building will transition to distance learning.

Closing a School Building:

Under COVID-19 protocols, there are two reasons to close a school building:

- Localized Outbreak (two or more cases of COVID-19 cases attributed to direct contact within a school building).
- Staffing levels within a school building.

The Superintendent will be responsible for communicating the closure of any school building.

Opening a School Building After a Closure:

If we close a building due to COVID-19, the Superintendent will communicate to families the timeline for reopening. All students will be able to participate in distance learning.









Cleaning Protocols | All Products Rated Effective Against COVID-19:

A **Seven-Step** detailed protocol for cleaning is outlined and defined for every school, classroom, restroom, kitchen, cafeteria, gymnasium, office, breakroom, and shared spaces.

- High touch surfaces are cleaned throughout the day and nightly.
- Classrooms have disinfecting supplies readily available for staff to use as needed.
- Classroom surfaces are disinfected when transition occurs and nightly.
- Restrooms are disinfected throughout the day and nightly.

Hand Sanitizers, Soap, Towels, Toilet Paper are replenished daily.

Hand Sanitizer is available in each classroom, office, common areas, hallways, bathrooms, and shared spaces.

Custodial staff are required to wear gloves and masks at all time.

The steps we are taking to reduce the risk of COVID-19:

- 1. School staff and in-person students are required to complete a COVID-19 Screener daily at home.
- 2. Student COVID-19 videos are required viewing for families prior to in-person learning. These videos are available on our Safe to Learn <u>WEBSITE</u> under Important Links and on our SDB App.
- 3. Required social distancing while in our school buildings.
- 4. Installation of physical barriers to separate students and teachers where physical distancing is not an option.
- 5. Keeping students in small groups/cohort.
- 6. Decreased student movement between classrooms throughout the building.
- 7. Masks are always required, except during meals and naptime.
- 8. Cleaning and disinfecting according to CDC guidelines.
- 9. Hand sanitizer and handwashing areas.
- 10. Individual student classroom supplies are required.









Social-Emotional Learning & Supports:

We know that after this prolonged closure, many of our students will require social-emotional support to help them re-engage and re-enter school.

Social and Emotional Learning support will be a priority in every school building. School counselors, social workers, psychologists, and administrators will be equipped with tools and information on how to support students and maintain our whole child commitment.

Those supports will include resources from Second Step and 7 Mindsets, our approved Social and Emotional Learning curriculum resources.

Health and Wellbeing of Our Students:

The health and safety of our students and staff is our highest priority this school year. We want to assure you that we are working closely with the Rock County Public Health Department to monitor COVID-19. We look forward to our ongoing partnership with you as we work together to make education possible for all students.

How is COVID-19 spread?

The virus that causes COVID-19 is thought to spread from person-to-person, mainly through respiratory droplets produced when an infected person coughs or sneezes. These droplets can land in the mouths or noses of people who are nearby. Spread is more likely when people are in close contact with one another (within about 6 feet).

To have a successful, healthy start to the school year, we ask that you don't engage in any moderate-high or high-risk activities. Please review the <u>activity risk chart</u>.

Student COVID-19 Screener:

Students will be required to complete the Student COVID-19 Screener through Skyward at home daily BEFORE arriving at school.

If you do not have internet access at home or on your device, you are able to access free Wi-Fi from the school parking lot. You can also request a paper version of the screener to complete at home daily and turn in when your child arrives at school. Paper Student COVID-19 Screeners will be available at each school building.

The Student COVID-19 Screener link is on the homepage of each school's website, on our District website, on the homepage of our SDB App, and on the Safe to Learn website and will connect you with your Skyward account.









Temperature Check Requirements:

Parents/Guardians will be required to purchase a thermometer as part of their school supplies. Parents/Guardians are required to complete the Student COVID-19 Screener, even if a student is not attending school due to COVID-19 like symptoms or exposure. This will assist us for tracking purposes.

Confidentiality of Student Information:

The School District of Beloit will comply with the Family Educational Rights Privacy Act (FERPA) laws. Information collected from the Student COVID-19 Screener will be viewed by health staff along with Ms. Melissa Beavers, Executive Director of Pupil Services, as oversight. Timestamps and student names may be shared with teachers as well for compliance, but no other information will be shared.

We need your help, too!

Here is what you can do at home to help keep your student and yourself healthy.

- Encourage your child to wash their hands often.
- Help your child get used to wearing a face covering (mask).
- Avoid close contact with people who are sick.
- Remind your child to stay six feet apart from other people other than those that they live with at home.
- Teach them to clean and disinfect frequently touched surfaces.

Keep your student at home if ill:

It is important for you to keep your child at home when they are not feeling well. If you have any questions on whether your child should come to school, please use the Student COVID-19 Screener to help guide your decision or speak to the school nurse.

We especially want you to keep your child home if they are experiencing any of the symptoms listed on page 19; if someone in your household has been in contact with anyone diagnosed or experiencing symptoms of COVID-19; or if someone in your household has been diagnosed with COVID-19 or awaiting test results for COVID-19.

If you do not have a regular doctor or healthcare provider, **call 211** to be connected to resources that can help you access testing and care.

Many clinics in Wisconsin provide services for people with little or no insurance, including free and low-cost clinics, Federally Qualified Health Centers (FQHCs), rural health centers, and tribal health centers.









Symptoms of COVID-19 and When to Keep Your Child Home:

One of the following: Cough, new loss of taste or smell, shortness of breath or difficulty breathing, or if someone in your household is diagnosed with COVID-19.

Two of the following: Fever (temperature above 100°F) and/or chills, fatigue, muscle or body aches, congestion or runny nose, sore throat, headache, nausea or vomiting, or diarrhea.

Who do I call if my child or teen tests positive for COVID-19? Or I have questions about COVID-19? Your child's or teen's School Nurse. Please see contact information below:

Alyssa Rohrer <u>arohrer@sdb.k12.wi.us</u> Schools: Converse, Gaston, Hackett

Sara Templeton <u>stempleton@sdb.12.wi.us</u> Schools: Merrill, Robinson, Todd

Kathi Ryczek <u>kryczek@sdb.k12.wi.us</u> Schools: Aldrich, Fruzen

Emily Ray <u>eray@sdb.k12.wi.us</u> Schools: Cunningham, McNeel, Beloit Learning Academy

Karla Smith <u>ksmithRN@sdb.k12.wi.us</u> Schools: Beloit Memorial High School

School Phone Numbers:

Converse Elementary: 608-361-2100 Gaston Elementary: 608-361-2300 Hackett Elementary: 608-361-2400 Merrill Elementary: 608-361-2600 Robinson Elementary: 608-361-2800 Todd Elementary: 608-361-4200 Aldrich Intermediate: 608-361-3600 Cunningham Intermediate: 608-361-2200 Fruzen Intermediate: 608-361-2000 McNeel Intermediate: 608-361-3800

Beloit Learning Academy: 608-361-4300 Beloit Memorial High School: 608-361-3000









Communication:

The School District of Beloit will continue to share information through these methods:

Voice, Text, and Email Our free downloadable SDB App through the App Store and Google Play Website updates on our <u>District Homepage</u>, our <u>News Tab</u>, and on our <u>Safe to Learn</u> microsite. Dr. Daniel Keyser's weekly Family Letter (archived on the <u>Superintendent Page on our Website</u>) Weekly school newsletters Our <u>Facebook Page</u> (if you do not have a Facebook Page, you can access our Facebook on the homepage of our District's website)

All communication is shared in English and Spanish.

Website Dashboard | Available on April 1:

On the homepage of each school's website is a COVID-19 Dashboard. This dashboard will keep you updated on the number of active COVID-19 cases at each school and at the District.

Quick Question Guide:

- How do I let the District know which learning option I am selecting for my child?
 You will receive an email from the School District through Skyward by Wednesday, March 3.
- When is the deadline for letting the District know what option I am selecting for my child?
 - The deadline is Wednesday, March 10.
- Do I have to select the same learning option for each child in my household?
 - No, you may select the best learning option for each child in your household.
- If I am keeping my child or children in distance learning, do I need to let the District know?
 - \circ $\;$ Yes, you will be required to mark this option in Skyward.









For any additional questions, please reach out to your child's or teen's principal:

School Phone Numbers:

Elementary Schools

Converse Elementary | Ms. Leah Malott |608-361-2100 Gaston Elementary | Ms. Fonda Lewis | 608-361-2300 Hackett Elementary | Mr. Ryan McReynolds | 608-361-2400 Merrill Elementary | Ms. Brandye Hereford | 608-361-2600 Robinson Elementary | Ms. Belinda McCarthy | 608-361-2800 Todd Elementary | Ms. Melody Wirgau | 608-361-4200

Intermediate Schools

Aldrich Intermediate | Mr. Joe Vrydaghs | 608-361-3600 Cunningham Intermediate | Mr. Julio Lopez | 608-361-2200 Fruzen Intermediate | Ms. Sara Norton | 608-361-2000 McNeel Intermediate | Ms. Michelle Hendrix-Nora | 608-361-3800

High Schools:

Beloit Learning Academy | Ms. Tina Goecks | 608-361-4300 Beloit Memorial High School | Ms. Emily Pelz | 608-361-3000









Student COVID-19 Screener

1. Log into Skyward Family Access with your Parent/Guardian Login ID and Password.

*If you don't remember your Login ID or Password contact your student's school.



2. If you have more than one student in the district, select All students in the drop down box located at the top of the screen. Answer the two questions by selecting yes or no for each student. Submit your responses by clicking Save.





- 3. If your student passed the screener, a green circle with a check mark will be displayed.
- If your student did not pass the screener, a red triangle with a white exclamation mark will be displayed.



Wellness Screening

Thu Feb 25, 2021

Thank you for being honest with your answers. Your household is not cleared to go to school. Do NOT go to school, or any other public place. A honesto con sus respuestas. Su hogar no está autorizado para ir a la escuela. NO vayan a la escuela ni a ningún otro lugar público. Un miembro del equipo de salud se comunicará con usted hoy.





