

GENERAL TRANSPORTATION GUIDELINES

A. Transportation Eligibility for Pre-Kindergarten through 8th Grades

1. The bus company determines eligibility based upon the VersaTrans routing software as populated by the contracted transportation service provider GIS Data Base for Pre-K - 3rd grade students whose residence is one mile or more to their resident school and for 4th -8th grade students whose residence is two miles or more to their resident school.
2. When measured for appeals to the Finance, Transportation and Property Committee, the distance for transportation eligibility shall be measured as follows: beginning at the point on the street which is the shortest walking distance from the front door of the student's residence on record (i.e., on record at the school office and Skyward data base). The route shall be from there by the shortest route to the point of the public street which is immediately in front of the main entrance of the school attended by the student. Shortest route does not include alleys or any route on which the student would be trespassing.
3. All complaints regarding transportation eligibility shall be made to the principal of the school attended by the complainant. The principal shall immediately refer such complaint to the Executive Director of Business Services for decision within five working days.
4. The District transports students only to and from pickup points to their home. The District may transport students to before and after school programs approved by the superintendent or designee. Transportation service to day cares or relatives is not provided, except if required by a child with disabilities' Individual Education Plan (IEP). The District only transports to one address which is the custodial parent or guardian unless there is a split custody court order on file.
5. In the event the complainant has not received a decision within five working days of making the complaint with the principal or is aggrieved by such decision, the complainant may appeal directly to the Finance/Transportation and Property Committee. This committee shall consist of three Board members.
 - a. The Committee shall review appeals relative to decisions regarding eligibility for transportation.
 - b. Students who have been determined by administrative decision to live within the two mile area will not be bused unless the appellant demonstrates by preponderance of the evidence:
 - 1) mistake of fact; or
 - 2) health conditions required in their 504 plan, the existence of which has not been caused and cannot be reasonably abated by the appellant.

B. Transportation Eligibility for Pre-Kindergarten through 12th Grades – & Other

1. Students in areas identified by the Unusually Hazardous Transportation Plan are eligible for district-funded transportation.
2. Students whose special education Individualized Educational Plan (IEP) requires transportation are eligible for district-funded transportation.
3. The district will provide transportation to homeless students within the guidelines established by the McKinney-Vento Homeless Assistance Act.
4. Students who are transferred to another school due to space and/or program constraints may be transported to the transfer school if they meet transportation eligibility.
5. Parent or guardians of private school students whom meet transportation eligibility will be offered a parent contract under statute 121.55(3). In the event that it is impractical for the regular bus route to accommodate students because of location of the residence and/or other individual student needs, private contracts with parents may be negotiated for the transportation of the students involved.

LEGAL REF.: s.s. 121.54(9)
s.s. 121.55(3)

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